

PRE BID CONFERENCE

AGENDA

Date:	August 18, 2020	Time:	10:00 am
Project:	2020-013 Greeson Road Waterline Replacement		
Location:	Via Zoom		

Items of Discussion:

1. Introductions
 - a. City Engineer: *Todd Lambert*, tlambert@burlingtonnc.gov
 - b. Project Manager: *Michael Lamping*, mlamping@burlingtonnc.gov

2. Project Description & Scope of Work
 - a. This project includes approximately 5239 LF of 12” DI waterline to replace an existing 6” waterline. The project will include some abandon in place and some remove and replace.

 - b. Contract period
 - Bid Due: September 1, 2020 at 2:00 pm, Engineer’s Office
 - Anticipated Date of Award: September 15, 2020 (Council Meeting)
 - Anticipated Date of Availability: October 12, 2020
 - Date of Completion: 10/7/2021 (360 days)
4/10/2021 (180 days ICT 1)

3. Documents
 - a. Construction Drawings (Sheets 1-10)

 - b. Specifications and Proposal

 - c. Addenda (as published). Addendum 1 has been released. There will be an Addendum 2 to address contract time on page 82.

 - d. Technical Specifications (City of Burlington website- BurlingtonNC.gov)

 - e. Permits

4. Insurance Requirements.
 - a. Contractors are to provide and maintain Liability and Builders Risk coverage
5. Safety
 - a. Contractors are to comply with all OSHA and City Safety requirements.
6. Bidding and Contract Requirements
 - a. Required Bid Submittals
 - i. Certification of Non-Collusion Affidavit.
 - ii. Completed Proposal. The Proposal shall contain an acknowledgment of receipt of all Addenda, the numbers and dates of which shall be listed.
 - iii. Divestment Act Certification.
 - iv. Contractor's Qualification Statement
 - v. E-verify Affidavit
 - vi. City of Burlington Contractor's Safety Information Checklist Form
 - vii. No alterations in Bids, or in the printed forms, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the Bidder; if initialed, Owner may require the Bidder to identify any alteration so initialed. Do not use "White Out" or similar product to make corrections.
 - viii. Sales tax shall be estimated and will not be used in determining low bid. Only documented sales tax paid by the contractor shall be paid by the City, regardless of estimated amount.
 - ix. Unit price for rock is set by the City for this contract, if encountered.
 - b. Contract Requirements
 - i. Contract/Agreement – Issued with Notice of Award for execution by the Contractor
 - ii. Certificate of Insurance

iii. Performance Bond & Payment Bond

iv. Copy of Contractor's Safety Manual

7. Contractor Questions:

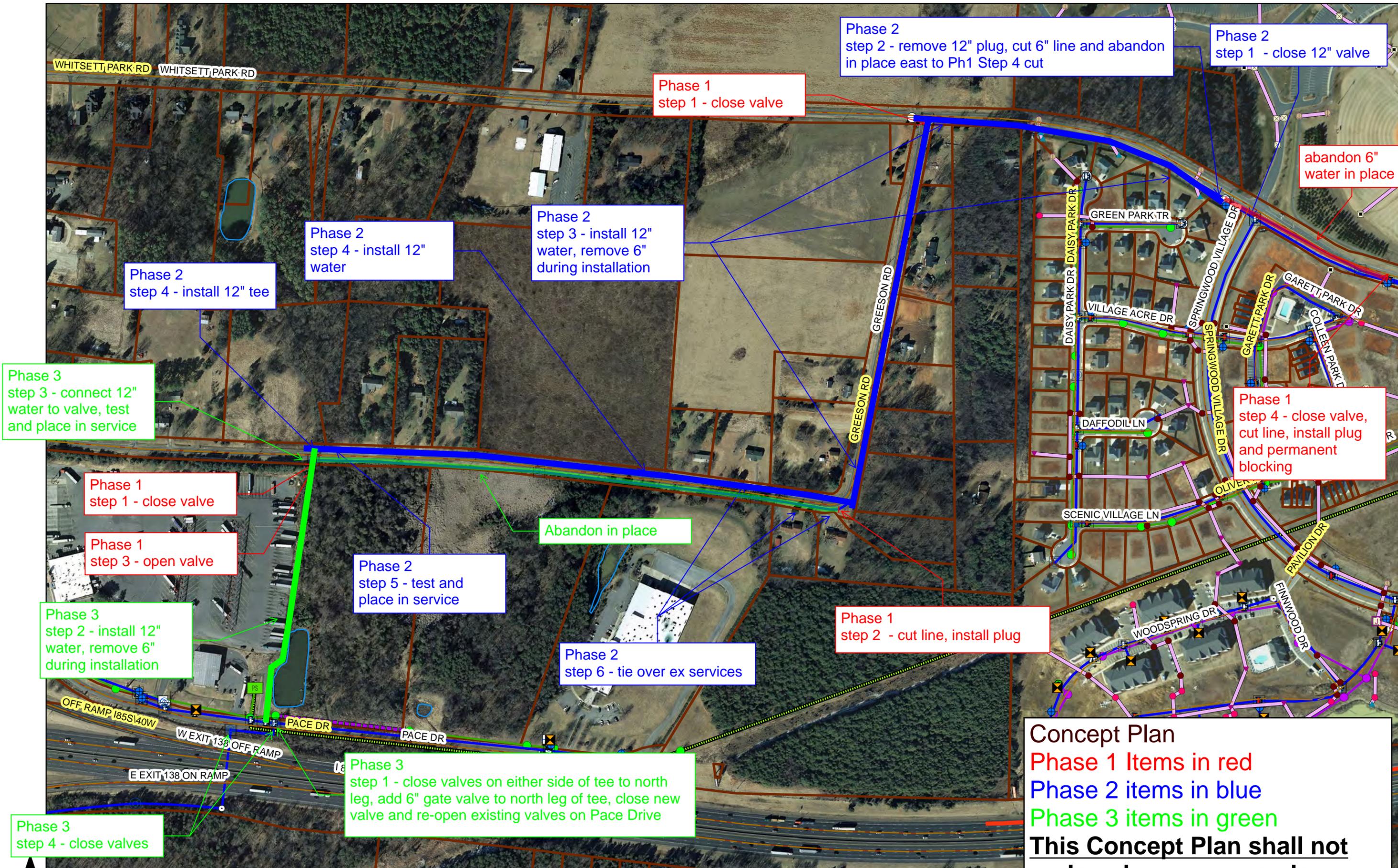
- Can bids be submitted via email?
 - No, bids are physically due at the Engineering Office located at City Hall (425 S. Lexington Avenue, Burlington, NC 27215) prior to bid opening. City Hall is open and bids may be physically delivered or mailed. The City is not responsible for mail delivery and as such will not accept bids delivered after 2:00 pm on the day of the bid opening.
- Can the Concept Plan shown during the meeting be shared?
 - Yes, the Concept Plan is included with these minutes. The Concept Plan does not replace the bid plans, specifications or bid documents. The Concept Plan is an illustrative document that should not be relied upon in determining bid submissions.

8. Closing

The bidder is instructed to base his bid solely on the written information furnished with the original documents and all addenda issued. The bidder must not rely on verbal information. Please refer to the Specifications and Proposal, Section Instructions to Bidders, 5. Interpretations and Addenda, which states:

All questions about the meaning or intent of the Bidding Documents and the Contract Documents shall be submitted to Owner in writing. Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addenda, mailed or delivered to all parties recorded by Owner as having received the Bidding Documents. Only answers issued by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Written questions may be submitted via email. The cutoff for questions shall be 5pm on August 25, 2020. Please submit questions to tlambert@burlingtonnc.gov



Phase 2
step 2 - remove 12" plug, cut 6" line and abandon
in place east to Ph1 Step 4 cut

Phase 2
step 1 - close 12" valve

Phase 1
step 1 - close valve

abandon 6"
water in place

Phase 2
step 4 - install 12"
water

Phase 2
step 3 - install 12"
water, remove 6"
during installation

Phase 2
step 4 - install 12" tee

Phase 3
step 3 - connect 12"
water to valve, test
and place in service

Phase 1
step 4 - close valve,
cut line, install plug
and permanent
blocking

Phase 1
step 1 - close valve

Phase 1
step 3 - open valve

Phase 2
step 5 - test and
place in service

Abandon in place

Phase 3
step 2 - install 12"
water, remove 6"
during installation

Phase 1
step 2 - cut line, install plug

Phase 2
step 6 - tie over ex services

Phase 3
step 1 - close valves on either side of tee to north
leg, add 6" gate valve to north leg of tee, close new
valve and re-open existing valves on Pace Drive

Phase 3
step 4 - close valves

Concept Plan
Phase 1 Items in red
Phase 2 items in blue
Phase 3 items in green
**This Concept Plan shall not
replaced, nor supersede any
sealed plans or specifications.**

1 inch = 300 feet

Greeson Rd and Whitsett Park Rd Water Main