

City of Burlington

**FY 2015-2019 Five-Year
Consolidated Plan**

&

FY 2015 Annual Action Plan

FINAL COPY

Prepared By: City of Burlington and Mullin &
Lonergan Associates, Inc.

May 2015

Executive Summary

ES-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Burlington is a federal entitlement community under the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program. The City also receives HOME funds through its participation in the Greensboro HOME Consortium. As a HUD entitlement community, the City is required to prepare a Five-Year Consolidated Plan (CP) in order to implement any federal programs that fund housing, community development and economic development within the community. The City of Burlington's CP covers the period from FY 2015 through FY 2019.

The lead entity responsible for the preparation of the CP is the City of Burlington Planning Department and Community Development Division.

Purpose of the Consolidated Plan

The purpose of the Consolidated Plan (CP) is to guide federal funding decisions in the next five years. The CP is guided by three overarching goals that are applied according to a community's needs. The goals are:

- To provide decent housing by preserving the affordable housing stock, increasing the availability of affordable housing, reducing discriminatory barriers, increasing the supply of supportive housing for those with special needs, and transitioning homeless persons and families into housing.
- To expand economic opportunities through more jobs paying self-sufficient wages, homeownership opportunities, development activities that promote long-term community viability, and the empowerment of low- and moderate- income persons to achieve self-sufficiency.
- To provide a suitable living environment through safer, more livable neighborhoods, greater integration of low- and moderate- income residents throughout the City, increased housing opportunities, and reinvestment in deteriorating neighborhoods.

Focus of the Plan

As required by HUD, the identification of needs and the adoption of strategies to address those needs must focus primarily on low- and moderate-income individuals and households. The CP must also address the needs of persons with special needs such as the elderly, persons with disabilities, large families, single parents, homeless individuals and families, and public housing residents.

Structure of the Plan

The Consolidated Plan consists of three major sections: a housing and community development needs assessment, a housing market analysis, and a strategic plan which identifies those priority housing and community development needs and strategies that the City plans to address with the available HUD resources over the next five years. This plan was formulated using HUD's eConPlan tool, which dictates the plan's structure and provides a series of pre-populated tables. Where necessary, the City updated or supplemented the HUD-provided tables with more accurate or relevant data.

2. Summary of the objectives and outcomes identified in the Plan

Burlington is committed to allocating funds that serve the needs of low-to-moderate-income (LMI) residents. Households with incomes less than 50% of the area median income (AMI), particularly those with extremely low-incomes (less than 30% of AMI), are particular priorities. The City has also identified special needs individuals as among those who face the greatest challenges and who should receive high priority in the expenditure of federal funds, including low-income families, the homeless, persons threatened with homelessness, the elderly, and persons with disabilities.

In order to achieve the greatest impact possible from the limited federal funds available, the City intends to allocate its non-housing community development resources primarily to projects that will have a focused neighborhood impact, as opposed to infrastructure projects of more dispersed expected benefit.

The priorities identified in the CP were developed by:

- Weighing the severity of the need among all groups and sub-groups
- Analyzing current social, housing, and economic conditions
- Analyzing the relative needs of low- and moderate-income families
- Assessing the resources likely to be available over the next five years, and
- Evaluating input from focus group sessions, interviews, service provider surveys,

City staff and participants in public hearings

Burlington will invest its CDBG and HOME funds in areas primarily impacted by LMI persons. Several of the City's LMI census areas are located in the downtown area and include a significant rental housing stock. While resources other than CDBG and HOME funds may be used in these areas to maintain and preserve housing, infrastructure, and public services, the City's CDBG and HOME funds will be focused in areas that are home to families, the elderly, the disabled, and the homeless. The City's provision of funding for new construction and acquisition of affordable housing will continue to be governed by its evaluation rubrics.

The priority needs for the next five years are:

- Improvement and access to local public facilities and services that contribute to neighborhood development.
- Improvement of public infrastructure to revitalize neighborhoods
- Decent, affordable housing, including housing that directly reduces homelessness and increases the availability of supportive housing

The City will adopt specific set-asides to generally structure the spending of CDBG funds and ensure that the limited amount of funds available have the greatest possible impact in addressing the needs identified in this plan.

For each of the next five years, these set-asides include:

- A maximum of 15% of CDBG funds will be dedicated to public service activities
- At least 10% in CDBG funds will be dedicated to public infrastructure needs in non-student, low/moderate-income neighborhoods
- At least 25% in CDBG funds will be dedicated to housing rehabilitation, in addition to HOME funds
- At least 15% in CDBG funds will be dedicated to economic development initiatives, including the Construction Training Partnership Program

2. Objectives ÿ Outcomes Text

Any remaining CDBG funding is available to any eligible category, including public facilities. The City will focus its grant efforts on fewer projects that make a greater impact addressing City priority needs.

The City's primary focus of Burlington's limited community development resources has been affordable housing. More specifically, the City's highest priorities for the next five years are:

- Expanding Affordable Rental and Homeowner Housing Opportunities
- Preserving Existing Affordable Rental and Homeowner Housing Units
- Housing and Related Services for the Homeless and Those at Risk of Homelessness
- Public Facility Improvements
- Public Service Activities
- Infrastructure Maintenance and Improvement
- Economic Development Initiatives

Details on the programs that have been designed to address these priorities and the five-year goals that have been assigned to each appear later in the plan.

3. Evaluation of past performance

The City's past performance in the administration and implementation of the CDBG and HOME programs has fulfilled the spirit and intent of the federal legislation creating these programs. The City has facilitated affordability for decent housing, availability and accessibility of suitable living environments, sustainability of suitable living environments, and the accessibility of economic opportunities. The following is a summary of Burlington's past performance as reported to HUD in the FY2014 Consolidated Annual Performance and Evaluation Report (CAPER), the most recent report filed.

By the end of the previous fiscal year, there were 11 owner-occupied rehabilitation projects completed. All projects directly benefitted homeowners at 0% to 80% of AMI. As a further strategy to create opportunities for low and moderate-income households, the City also supported the activities of non-profits to create affordable housing. The agency processed 12 requests for the Apple Tree subdivision and 57 requests for other homeownership programs. Alamance County Community Service Agency (ACCSA) counseled 60 applicants for its homeownership program and held two homebuyer education classes. ACCSA also assisted in weatherization for 8 homes in Alamance County. The City of Burlington worked with the local Legal Aid department to sponsor a fair housing workshop, which was attended by over 60 guests. The Construction Training Partnership Program trains 16 to 20 individuals each year over the past five years, and participants in the class have assisted Habitat for Humanity with multiple projects.

4. Summary of citizen participation process and consultation process

The City is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105. Key elements of this Consolidated Plan are its emphasis on citizen participation and the collaborative nature of the process. Burlington uses the input from citizens and its community development partners to determine its housing and community development needs, to develop strategies for addressing those needs, and to undertake specific actions consistent with those strategies.

Between March 2014 and September 2014, one public meeting and one public hearing were held to obtain public input to the planning process and development of the Consolidated Plan. The area meeting and public hearing provided citizens a chance to comment on issues of affordable housing, special housing with supportive services, homelessness, neighborhood and community revitalization, and special needs and priorities that would be incorporate into the proposed Consolidated Plan.

During the development of the Consolidated Plan there was consultation and coordination completed with several service agencies in the City of Burlington. These conversations were held with several levels of service providers who understood the problems faced by the elderly, needs of affordable housing, homeless, and health services. These conversations were able to provide the City with a keen insight into some of the problems and needs that many of the low to moderate-income citizens were facing.

5. Summary of public comments

A summary of the comments received is provided as an attachment to template AD-25 Administration of the Consolidated Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary of responses to the comments received is provided as an attachment to template AD-25 Administration of the Consolidated Plan.

7. Summary

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BURLINGTON	
CDBG Administrator		

Table 1– Responsible Agencies

Narrative

The Burlington Planning Department and Community Development Department are the lead agencies for the preparation of the Five-Year Strategic Plan and administration of the CDBG program. The City of Burlington also participates in the Greensboro HOME Consortium.

Consolidated Plan Public Contact Information

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PR-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Burlington Planning Department and Community Development Department developed an outreach effort to maximize input from a large cross-section of stakeholders. This outreach effort included public meetings, published meeting notices, stakeholder meetings, in-person interviews, and telephone interviews. Furthermore, the Department implements a range of affordable housing and community development activities, including administration of the CDBG and HOME programs; preparation of the CP, the Consolidated Annual Performance Evaluation Report (CAPER), and the Annual Plan; technical assistance for and collaboration with non-profit and for-profit housing developers and social service agencies; and rehabilitation and other affordable housing projects.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Allied Churches of Alamance County (ACAC) and Alamance County Interagency Council for Homeless Assistance (ACICHA) both have interagency agreements with the City of Burlington to manage CDBG activities. Close cooperation exists between the City, ACAC, ACICHA, local non-profit agencies, homeless providers, and regional organizations to enhance coordination. The City will continue to support ACAC's and ACICHA's strategy to meet the needs of homeless persons and those at risk of becoming homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The city does not receive ESG funds. Rather, ESG funds are allocated to the community through Alamance County Interagency Council for Homeless Assistance (ACICHA) participation in the NC Balance of State Continuum of Care application process. ACICHA utilizes the Balance of State application process to apply for ESG funds, develop performance standards, and evaluate outcomes. The City of Burlington is currently working closely with ACICHA to restructure the delivery and allocation process. A detailed description of how this process is being restructured in Burlington can be found in MA-30 of this plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2– Agencies, groups, organizations who participated

1	Agency/Group/Organization	BURLINGTON
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy Economic Development Market Analysis Anti-poverty Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.
2	Agency/Group/Organization	Cardinal Innovations
	Agency/Group/Organization Type	Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.
3	Agency/Group/Organization	ALAMANCE COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.
4	Agency/Group/Organization	Burlington Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs

	<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.</p>
5	<p>Agency/Group/Organization</p>	<p>ALLIED CHURCHES OF ALAMANCE COUNTY</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Publicly Funded Institution/System of Care</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy</p>

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.
6	Agency/Group/Organization	Burlington Development Corporation
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.
7	Agency/Group/Organization	ALAMANCE COUNTY COMMUNITY SERVICES AGENCY
	Agency/Group/Organization Type	Services - Housing Services-Education Services-Employment

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy</p>
<p>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Planning Department and Community Development Department actively consulted with a variety of non-profits, social service providers, community residents, and governmental agencies to determine the needs of the City and better allocate entitlement resources. Focus group meetings were held March 2-5, 2014 and September 16-18, 2014, with affordable/special needs housing and service providers, business associations, homeless service agencies, community building organizations, economic development officials, neighborhood groups, health and human service providers, and more. In addition, several advertised public hearings are scheduled to take place.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

There were no types of agencies that the City did not consult, either through focus group meetings, personal interviews and/or questionnaires.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ACICHA	The goals of this organization overlaps with the goals in the strategic plan and visioning of this plan, including creating attractive and affordable housing and supportive services for all
Regional Assessment of Fair Housing	Piedmont Triad Regional Council	Strategic Plan goals and objectives will intentionally, affirmatively further fair housing. Addresses barriers to affordable housing as well.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Burlington 2035	City of Burlington	Strategic Plan is a means of implementing Burlington's strategic plan and visioning, including creating attractive and affordable housing for all
Piedmont Together Comprehensive Regional Plan	Piedmont Triad Regional Council	Strategic Plan incorporates needs and strategies identified by this report

Table 3– Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

In accordance with 24 CFR 91.100(4), the City of Burlington will notify adjacent units of local government of the non-housing community development needs included in its Consolidated Plan. The City will continue to interact with public entities at all levels to ensure coordination and cooperation in the implementation of the Consolidated Plan and thereby maximize the benefits of the City's housing and community development activities for the residents being served.

Narrative

PR-15 Citizen Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In accordance with 24 CFR 91.100(4), the City of Burlington will notify adjacent units of local government of the non-housing community development needs included in its CP.

The City continues to interact with the various public and non-profit institutions that provide housing and supportive services to low income residents. Although the agencies are independent of one another, they work together to ensure that their programs and services are coordinated and that residents are served.

The City's goal for citizen participation is to ensure broad participation of City residents; housing, economic development, and other service providers; City departments; nonprofit organizations; neighborhood groups; and other stakeholders in the planning and implementation of community development and housing programs. As such, the City has laid out a Citizen Participation Plan (CPP) to broaden citizen participation. This CPP can be found in Appendix A

The purpose of the CPP is to establish the process by which citizens, public agencies, and other interested parties can actively participate in the development of the Consolidated Plan, Annual Action Plan, Substantial Amendments, and the Consolidated Annual Performance and Evaluation Report (CAPER) and to set forth the City's policies and procedures for citizen participation.

The Citizen Participation Plan provides for and encourages public participation and consultation, emphasizing involvement by citizen and the organizations and agencies that serve low/moderate-income person through the use of HUD programs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to close the public hearing. Citizen comment period was held. No action required.	Mr. Kep Paylor, North Carolina Construction Training Partnership said that they continue to train unemployed and the under-employed and work to expand affordable housing. He asked for the City's continued support. Ms. M.J. Wilkerson, Director of Alamance County Public Libraries, thanked Council for their support of North Park Library through a grant and the new renovations. She thanked Council for its continued support to keep North Park Library up and running. Ms. Nicole Blackwell, Alamance County Community Services Agency, asked Council to continue support of the Apple Tree Division subdivision. Ms. Kim Crawford, Executive Director of Allied	All comments accepted.	http://www.ci.burlington.nc.us/ArchiveCenter/ViewFile/Item/2546

Consolidated Plan

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	City Council will consider adopting the 2015-2019 Community Development Program Five-Year Consolidated Plan including the One-Year Action Plan for Community Development Block Grant (CDBG) Program funds for program year 2015-16.	No comments received	N/A: No comments received	

Table 4– Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The needs assessment is based on an analysis of housing problems in the Greensboro HOME Consortium which includes the City of Burlington, by income level among renters and owners, as well as households with special needs. Additionally, needs were identified through a comprehensive public outreach process that included stakeholder consultation, public hearings, and a review process designed to meaningfully engage citizens.

Data in this section is drawn primarily from HUD's Comprehensive Housing Affordability Strategy (CHAS) data set, a special tabulation of 2007-2011 American Community Survey (ACS) data from the Census Bureau. The CHAS data describes housing problems, such as overcrowding or incomplete kitchen and/or plumbing facilities, as well as cost burden, which occurs when a household pays more than 30% of its gross income on housing costs. Extreme cost burden occurs when a household pays more than 50% of its gross income on housing costs.

Because the City of Burlington has a different needs and housing situation than the City of Greensboro, supplemental data was drawn from HUD CPD maps, the 2008-2012 ACS, stakeholder interviews in Burlington, and other sources to provide additional context when needed.

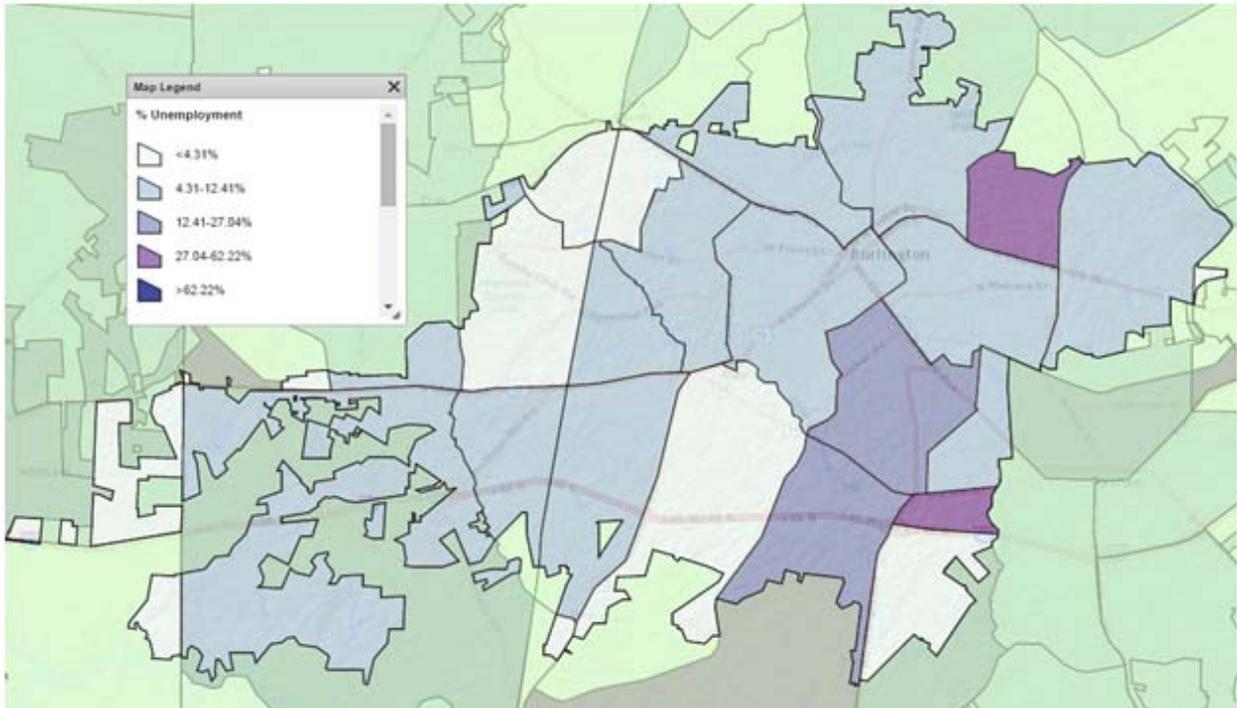
The City of Burlington has transitioned from a traditional manufacturing base (primarily related to the textile industry) to service-based and knowledge-driven industries. Growth in Burlington has largely been in the western side of the City towards Greensboro. The City's unemployment rate of 5.9% matches the US average. However, unemployment rates within the City of Burlington vary by geography. As the map below shows, unemployment is concentrated in eastern and southern areas of Burlington. The two block groups in the top two quintiles, with above a 27% unemployment rate, are within the official LMI areas of Burlington. The highlighted area is the Burlington CDBG boundary. Unemployment rates in areas outside the boundary are substantially lower.

Low-income residents are also unevenly distributed within the City of Burlington. Block groups where the median household income is below \$38,459—the lowest quintile on HUD's CPD maps system—are located predominantly within the northern and eastern neighborhoods of Burlington. The percentage of extremely low-income residents, defined as the percent of residents in each block group making 30% or less of the HUD-adjusted median family income, is high in many of the same areas.

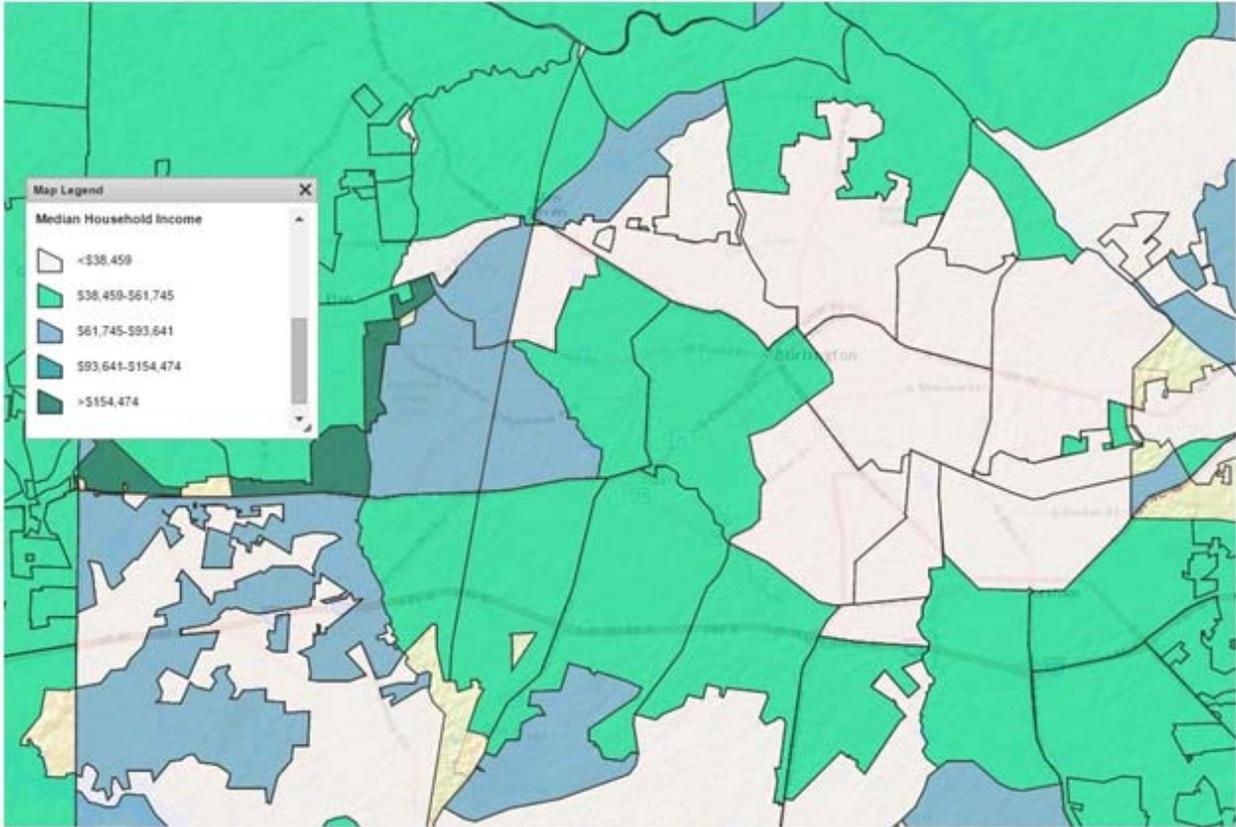
Cost burden, defined as spending over 30% of one's income on housing costs, is also an issue in Burlington. While the recent Regional Assessment of Fair Housing has found Burlington to be relatively more affordable than nearby Greensboro, significant percentages of residents within the city are facing

cost burden. The highest rates of cost burden are in the areas in north-central, south, and east Burlington. Many of these areas also have high rates of unemployment and low median household incomes.

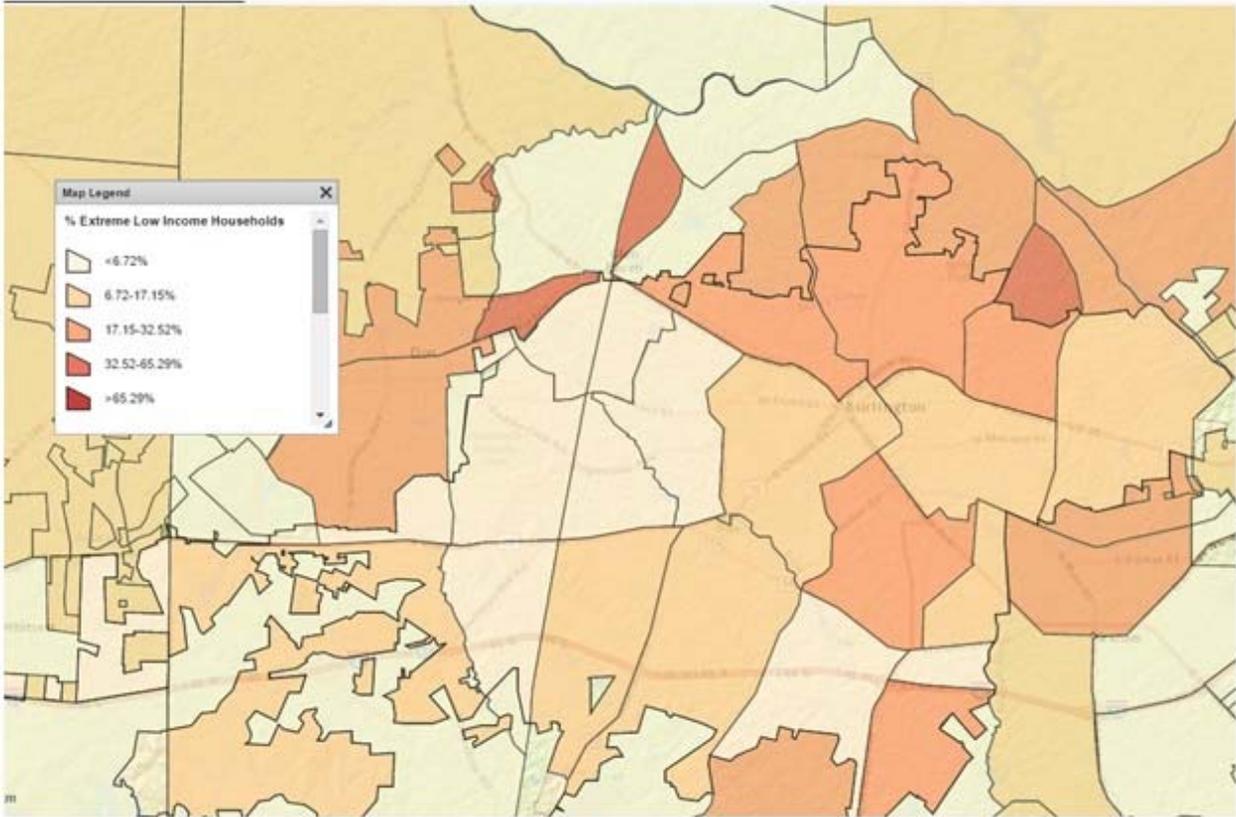
Burlington plans to utilize CDBG funding to address housing problems over the next five years. As the map below shows, the highest concentrations of households with severe housing problems (overcrowding, substandard conditions, or severe cost burden) were in the southern neighborhoods of Burlington.



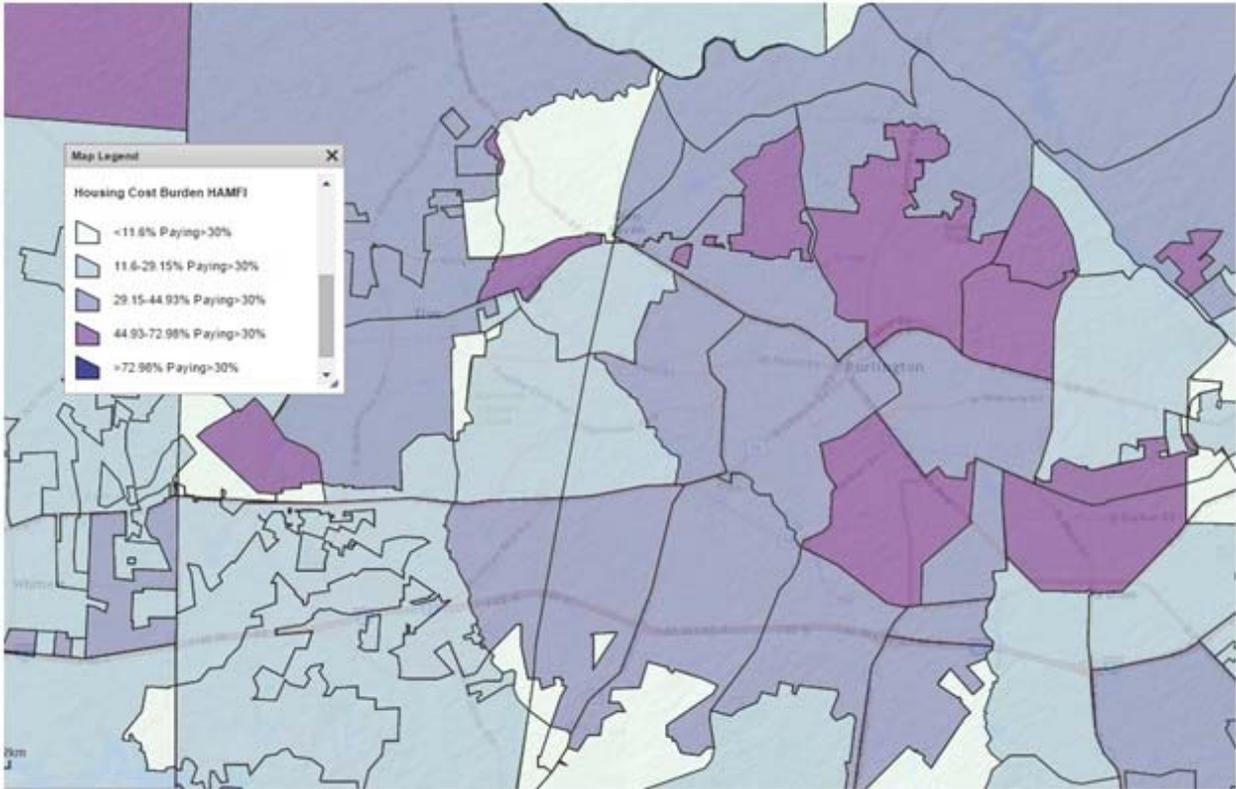
Unemployment Map



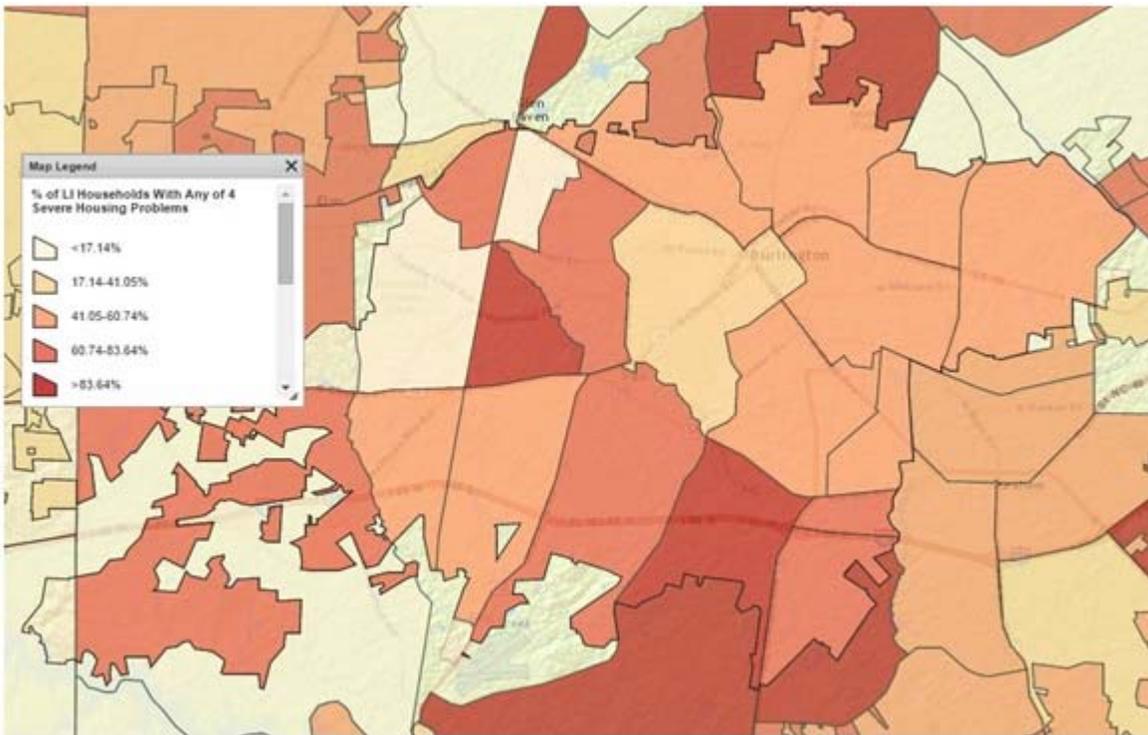
Income Map



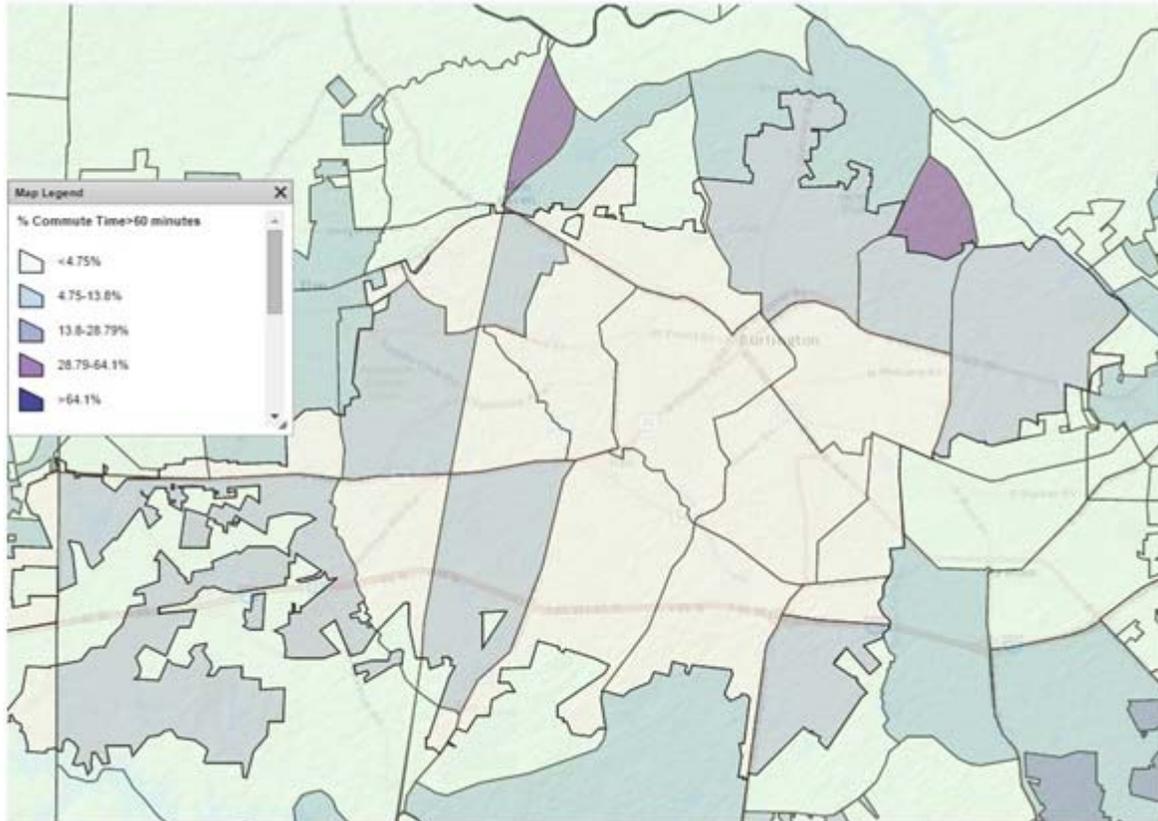
Extreme Low Income Households



Housing Cost Burden



Housing Problems Map



Commute Time Map

NA-05 Additional Text

Transportation issues are a significant issue Burlington plans to address in the next five years. While commute times in Burlington are generally acceptable, low-moderate-income residents often have longer commute times. Stakeholders interviewed cited the need to overcome the “spatial mismatch” between job centers and affordable housing locations in Burlington. As the following map shows, areas where residents tend to have longer commute times are concentrated in the northern and eastern neighborhoods in Burlington. These areas are predominantly in the LMI Census block groups as determined by HUD. Conversely, areas where low-wage jobs are located are in the western areas of the city and in suburban corridors. For residents without access to a car, traveling from one side of the city to the other can be very time-consuming.

NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Burlington's non-housing community development priorities are:

- Improvement or development of public infrastructure to revitalize neighborhoods and create a suitable living environment.
- Access to local public facilities and services that contribute to neighborhood development.
- Promotion of job training and development

Through CDBG funds, the City can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include neighborhood facilities (such as educational centers, parks, recreation centers, and libraries) and facilities for special needs populations (such as homeless shelters, elderly facilities, or centers for disabled persons).

Two recreation centers in Burlington's North Park and Fairchild Park will be renovated over the next five years. This will build upon the upgrades to the gym floors completed in October 2014 that allow for the gym to be a multi-use space. Both North Park and Fairchild Park are in HUD's new LMI areas. Physical improvements to the Fairchild Community Center, which is also in a LMI area of Burlington, are a top priority for the coming years.

After the unexpected closing of other regional food pantries, demand for the pantry within the homeless shelter in Burlington has increased significantly. The City has responded to this increased need by upgrading the shelter to include a canopy for the food pantry, new bathrooms, and a separate area within the facility for women and children.

How were these needs determined?

Internally, each City department that is eligible to receive CDBG funding compiles a list of potential projects. These projects are then ranked based on an internal rubric and the top-scoring projects are selected. For physical improvement projects to facilities, need is determined based upon wear and tear; since Burlington's CDBG-funded facilities are heavily used, rehabilitation of existing facilities is generally preferable to building new facilities. The most urgent needs are funded first.

Describe the jurisdiction's need for Public Improvements:

CDBG funds can be used to fund the construction, rehabilitation, or installation of public improvements. Public improvements include, but are not limited to, street and sidewalk improvements, water and sewer installation, and maintenance and ADA compliance construction and rehabilitation.

Stakeholders identified needs for physical improvements to public recreation facilities, transportation infrastructure, and a variety of neighborhood amenities needed in low/moderate-income census tracts. The City's capital budget plan identified need in the City's east side, with improvements on a three- to five-year horizon.

Within Burlington's Department of Public Works, the divisions that receive CDBG funding are signals (for intersection improvements), sidewalks, and water and sewer infrastructure. Through CDBG funds, the City can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include neighborhood facilities (such as educational centers, parks, recreation centers, and libraries) and facilities for special needs populations (such as homeless shelters, elderly facilities, or centers for disabled persons).

Multi-modal transportation is a major part of the public improvement plan over the next five years. With Burlington's plans to implement a public transportation system starting in 2015, key sidewalk projects over the next five years will focus on linking the sidewalk network between bus stops. This will increase multi-modal transportation potential in Burlington, particularly in the LMI areas where bus stops will be located but the sidewalk network may be fragmented. Efforts will be coordinated with the new City Bus system, which has not yet completed placement of the stops. A pedestrian planning study was completed and has resulted in an identified need for more accessible intersections at several key areas. ACA-compliant curbs were installed to meet this need, and more may be installed over the next five years. Other key public improvements include paving streets in LMI areas that are currently gravel roads, as a disproportionate amount of the unpaved streets in Burlington are in LMI areas.

How were these needs determined?

The City facilitated a series of stakeholder interviews and focus groups in which it requested feedback on needs across the community. These needs were determined based on stakeholder interviews with Public Works, community development staff, residents, and other key groups and persons. Internally, each City department that is eligible to receive CDBG funding compiles a list of potential projects. These projects are then ranked based on an internal rubric and the top-scoring projects are selected. The most urgent needs are funded first.

Describe the jurisdiction's need for Public Services:

Through CDBG funds, Burlington can fund an array of public services. Eligible public services include, but are not limited to, homeless services, education and workforce development programs, homebuyer counseling, elderly care and programs, and child care and health services.

As a result of both the recession and deindustrialization within the greater Piedmont region, there are many more households at risk for becoming homeless due to job loss and economic hardship. Assisting these families with day care, life skills, etc. to maintain their job and housing will be a priority. Additionally, transportation has become an issue of increasing importance, especially as it relates to connecting lower-income households with job opportunities and elderly households with the resources needed to live independently. Many stakeholders cited a “spatial mismatch” between where job centers are located and where affordable housing is located, and poor transportation infrastructure to link these areas of Burlington. The results from the Regional Assessment of Fair Housing supported this finding.

While housing and jobs present the most acute needs in Burlington, the City invests its CDBG funds in a wide range of public services. Other major public service needs in the City continue to include activities that focus on crime prevention, child care, youth programming, life skills, financial literacy, substance abuse prevention and care, and mental health.

How were these needs determined?

To determine public service needs, the City facilitated a series of stakeholder interviews and focus groups in which it requested feedback on needs across the community. These needs were determined based on stakeholder interviews with public service providers, including homelessness prevention services, workforce development services, social services including mental health, and other human services. Internally, each City department that is eligible to receive CDBG funding compiles a list of potential projects. These projects are then ranked based on an internal rubric and the top-scoring projects are selected. The most urgent needs are funded first.

Based on the needs analysis above, describe the State's needs in Colonias

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Burlington is an economically and socially diverse city with unique housing assets and needs. This analysis identifies the need to preserve existing affordable housing opportunities while advancing efforts to create a diverse supply of additional affordable units. Ultimately, the Greensboro HOME Consortium is working to ensure that a mix of housing types exists within each community to accommodate households of all types and income levels while preserving local heritage and history. The Consortium's housing strategies will be especially informed by the increasing mismatch between incomes and housing costs and the specific accommodations necessary to ensure that special needs populations have adequate affordable housing options.

MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

Introduction

In determining priorities for the allocation of federal funds, the Greensboro HOME Consortium has recognized the need to foster a competitive local economy that expands economic opportunities for present and future residents. This section describes the local workforce, the nature of current employment, and activities that coordinate economic development activities across local and regional agencies.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	34	42	0	0	0
Arts, Entertainment, Accommodations	2,080	4,449	13	16	3
Construction	816	712	5	3	-2
Education and Health Care Services	3,325	6,857	21	24	3
Finance, Insurance, and Real Estate	785	1,265	5	4	-1
Information	186	384	1	1	0
Manufacturing	2,943	3,293	19	12	-7
Other Services	505	635	3	2	-1
Professional, Scientific, Management Services	1,430	3,614	9	13	4
Public Administration	0	0	0	0	0
Retail Trade	2,099	4,801	13	17	4
Transportation and Warehousing	427	449	3	2	-1
Wholesale Trade	955	1,659	6	6	0
Total	15,585	28,160	--	--	--

Table 5 - Business Activity

Data Source: 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

EDMA Explanatory Text

The City of Burlington’s economy has partially shifted from its industrial base to a service and knowledge-based economy. While manufacturing remains a critical component of Burlington’s economy, this is largely high-tech advanced manufacturing that requires significant technical training, rather than traditional heavy industry that required large numbers of unskilled workers.

Labor Force

Total Population in the Civilian Labor Force	25,597
Civilian Employed Population 16 years and over	23,155
Unemployment Rate	9.54
Unemployment Rate for Ages 16-24	21.95
Unemployment Rate for Ages 25-65	7.03

Table 6 - Labor Force

Data Source: 2007-2011 ACS

Occupations by Sector		Number of People
Management, business and financial	4,801	
Farming, fisheries and forestry occupations	825	
Service	2,899	
Sales and office	5,568	
Construction, extraction, maintenance and repair	2,021	
Production, transportation and material moving	2,600	

Table 7 – Occupations by Sector

Data Source: 2007-2011 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	16,740	76%
30-59 Minutes	4,363	20%
60 or More Minutes	1,010	5%
Total	22,113	100%

Table 8 - Travel Time

Data Source: 2007-2011 ACS

Travel Time Explanatory Text

Travel time to work is a slight concern for residents of the City of Burlington. Over 75% of the population has a commute less than 30 minutes. This compares to the national average of 65% of Americans, meaning that workers in Burlington have below-average commutes. This means that most residents do not have to travel far to find acceptable employment.

However, this does not address the “spatial mismatch” found with low-paying jobs. Many stakeholders interviewed for this process cited a mismatch between where low-paying jobs were located and where affordable housing was located within Burlington, leading to long commute times for workers in these low-paying sectors. This is supported by the finding from the 2014 Regional Assessment of Fair Housing, which found that Piedmont Triad residents living in low-income areas of the Triad tended to have longer commutes to lower-paying jobs. This finding was true in many areas of the Triad, including Burlington.

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,849	462	1,205
High school graduate (includes equivalency)	4,225	580	1,558
Some college or Associate's degree	6,157	495	1,360
Bachelor's degree or higher	5,386	246	808

Table 9 - Educational Attainment by Employment Status

Data Source: 2007-2011 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	164	430	631	779	1,025
9th to 12th grade, no diploma	979	956	796	924	991
High school graduate, GED, or alternative	1,403	1,295	1,724	3,344	2,279
Some college, no degree	1,519	1,707	1,518	2,654	1,513
Associate's degree	116	382	535	1,233	413
Bachelor's degree	314	1,293	1,147	1,982	1,138
Graduate or professional degree	20	480	411	1,127	536

Table 10 - Educational Attainment by Age

Data Source: 2007-2011 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	18,907

Educational Attainment	Median Earnings in the Past 12 Months
High school graduate (includes equivalency)	23,091
Some college or Associate's degree	30,698
Bachelor's degree	45,565
Graduate or professional degree	59,223

Table 11 – Median Earnings in the Past 12 Months

Data Source: 2007-2011 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

As the data shows, the largest sectors in Burlington are educational services and health care, manufacturing, and retail trade. These industries employ 25.3%, 16.7%, and 12.5% of Burlington’s workforce, respectively. Many of the jobs in education, health care, and manufacturing require college degrees or significant vocational training. Jobs that do not require formal training often pay too low a wage to afford most housing stock in Burlington.

Describe the workforce and infrastructure needs of the business community:

According to interviews with workforce development officials and other stakeholders knowledgeable about the local business community, there is a labor shortage in Burlington for middle-skilled workers. This refers to employees with more education than a high school diploma but less than a four-year degree. This workforce generally fills technical or vocational positions in fields such as light manufacturing or professional services. In general, there is a skills mismatch, i.e. high vacancy in skilled technical jobs but low vacancy in unskilled jobs. Fewer and fewer jobs are available for people right out of high school. Stakeholders cited a lack of resources for long-term unemployed, persons with a GED or less, and public housing residents in Burlington.

In addition to skills and training, transportation is a major issue. There is no public transportation in Burlington, which makes large areas of job opportunity inaccessible for many low-income workers. The fast-growing industries in Burlington are not necessarily located where the affordable housing is, making commutes difficult or impossible. Some low-income residents rely on taxis to commute, which becomes a

significant expense. Workforce development in Alamance County does not have the resources to help with transportation issues, although they do refer clients to other resources.

Child care is another issue faced in Burlington. Finding affordable childcare can be a major impediment for some workers, especially those with late or overnight shifts. Workforce development in Alamance County does not have the resources to help with child care issues, although they do refer clients to other resources.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

The skills and education of the current workforce are currently inadequate to staff the growing advanced manufacturing and health care jobs in Burlington. Methods to overcome the existing job skill gaps were cited by stakeholders as a major need. The most frequently cited employer needs were for skilled labor related to the region's growing advanced manufacturing and biotechnology industries. Welders, industrial mechanics, maintenance mechanics, and machinists were specifically cited by workforce development experts as being in short supply within the local workforce.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

Alamance County JobLink Career Center, Alamance County Economic Development, and Alamance Community College are the major economic development organizations that provide resources to Burlington residents. The JobLink Career Center offers free career assessments, a career resource library, job search help, placement assistance, resume preparation, and employment testing. The Career Center also refers clients to community colleges and other training and education institutions based on the career needs of each individual client. This supports the goal of increased coordination outlined later in this Consolidated Plan.

Alamance Community College offers a wide range of workforce training initiatives designed to integrate with the rapidly-growing life sciences and advanced manufacturing industries. The Career Services Office in Burlington provides career information, guidance, assessment testing, and vacancy information for Alamance Community College students and graduates. Additional services include an annual on-campus job fair where local and regional employers are invited to recruit students, workshops on topics such as resume writing and interview tips, and a list of web sites related to career planning and employment.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Yes

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Burlington participates as a member of the Piedmont Triad Regional Council, which in turn participated in the 2014 Comprehensive Economic Development Strategy, entitled *NC Tomorrow: Building Communities for Tomorrow's Jobs*. NC Tomorrow is an initiative of the North Carolina Association of Regional Councils in partnership with the US Economic Development Administration and HUD through the North Carolina Department of Commerce's Community Assistance Division. This CEDS presents an economic development agenda for the state over the next ten years. Recognized statewide targets currently include the following industry clusters:

- Defense and homeland security/aerospace
- Tourism (e.g., art, entertainment, outdoor recreation and related industries)
- Transportation equipment, industrial machinery, machining
- Electronics and instruments
- Financial and information services
- Energy

- Life sciences (including pharmaceutical manufacturing) and related health informatics
- Food processing and value-added agribusiness

The Northwest Piedmont Workforce Development Board implements the CEDS at the regional level, supplementing the CEDS with strategic plans from the 2011 *State of the North Carolina Workforce* report. This report presents workforce and industrial development findings and links them to strategies for economic development up to 2020.

Because Burlington is a small CDBG entitlement, the potential for CDBG-funded economic development initiatives is limited. However, the City of Burlington has an ongoing workforce development initiatives designed to address the lack of middle-skill employees through training low-income Burlington residents in construction. This program, called the North Carolina Construction Training Partnership Program, is in tandem with the NC Homebuilders Association, which also provides funding. The goal is to provide job training in the construction industry while improving the quality of affordable housing stock for low-income residents in Burlington. NC Housing Finance Agency will also provide funds to the City to rehabilitate eligible affordable housing for low-income households. The goal for the Construction Training Partnership Program is to train five low-income Burlington residents a year.

Burlington is in the process of updating its comprehensive plan. This plan will prioritize economic growth in the life sciences, biotechnology, and advanced manufacturing through strategic investment in infrastructure and workforce training.

Discussion

See above.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

A concentration is defined as being in the top two quintiles of the HUD CPD data breakdown. In the case of the data displayed on the map below, this means a “concentration” is above 60.74%. As the map below shows, the highest concentrations of households with severe housing problems (overcrowding, substandard conditions, or severe cost burden) were in the southern neighborhoods of Burlington. Several of these tracts are also in the LMI boundaries for the City of Burlington.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

As discussed in the 2014 Regional Assessment of Fair Housing, segregation in Burlington has decreased significantly over time. Burlington was the only major city in the Piedmont Triad that did not have classified racially or ethnically concentrated areas of poverty, or R/ECAPs. However, there are concentrations of racial and ethnic minorities within the City. Using the same definition of “concentration” as above, in which a concentration is defined as being within the top two quintiles of data, the maps below show Black and Hispanic concentrations in Burlington. The Black concentration is in the northeastern section of Burlington. Areas of Hispanic concentration are in the southern and eastern areas of Burlington.

What are the characteristics of the market in these areas/neighborhoods?

The areas of Burlington with racial and ethnic concentrations are predominantly located in the City’s LMI tracts. This is in the southern, eastern, and north-central areas of the City. Housing stock in these areas tends to be older, and have a higher proportion of housing problems than the remainder of Burlington. Housing is primarily traditional single-family neighborhoods, although the proportion of renters is higher.

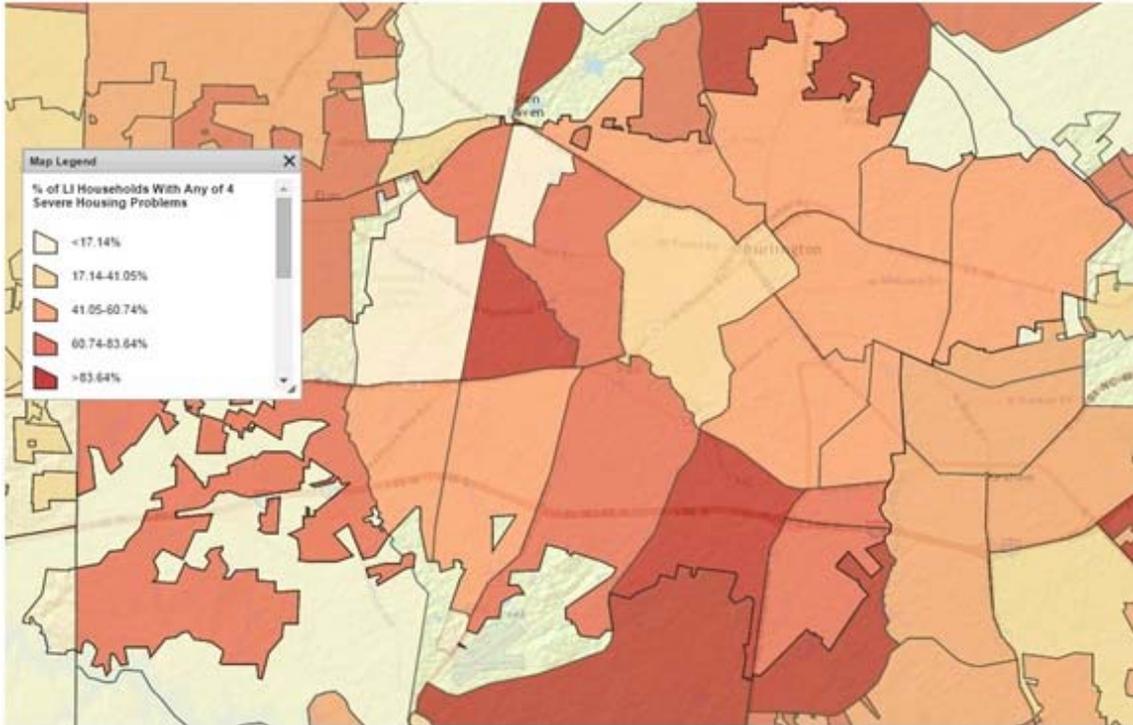
Are there any community assets in these areas/neighborhoods?

Yes. As mature longstanding neighborhoods, these areas have significant community assets including diverse housing stock, local businesses, community facilities such as public libraries, regional employment centers, social service providers, government offices, and more.

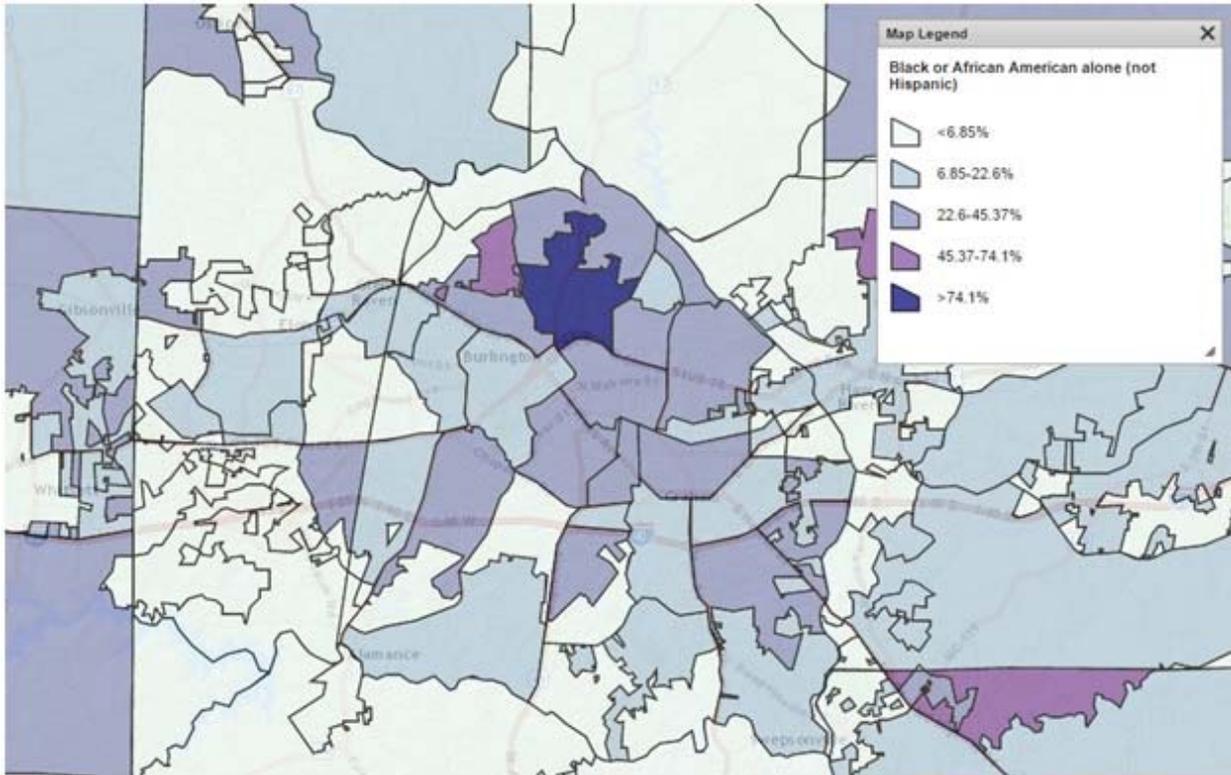
Are there other strategic opportunities in any of these areas?

Yes. The strategic position of these areas as commuter-friendly, high-amenity communities is crucial to the well-being of Burlington and the larger Piedmont Triad region. There are strategic opportunities for redevelopment, infill development, partnerships, and comprehensive economic growth. The *NC*

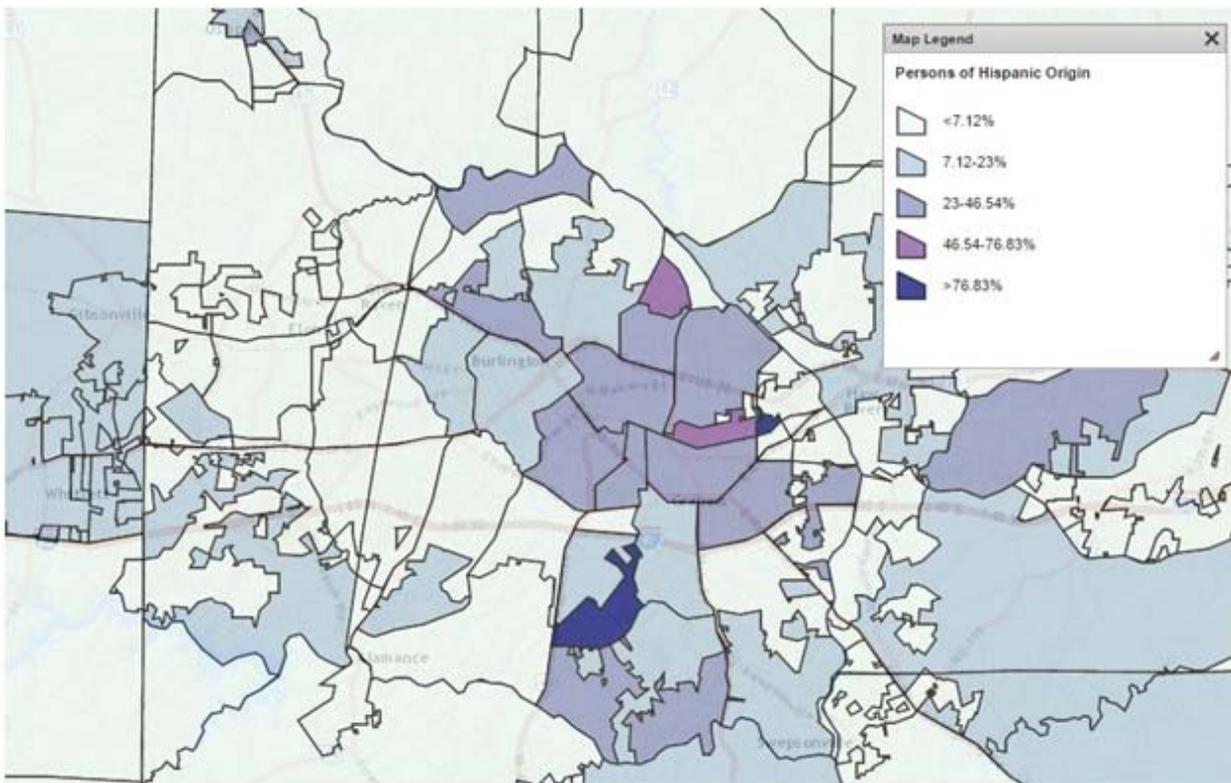
Tomorrow economic development strategy will play an integral role in the economic development strategy of these areas in the future, as much of the employment of these areas' residents is focused on the emerging sectors the plan targets. Burlington's new public transportation system will provide a key community asset to these neighborhoods as well, as they will be much more connected to employment centers and emerging opportunities throughout the City.



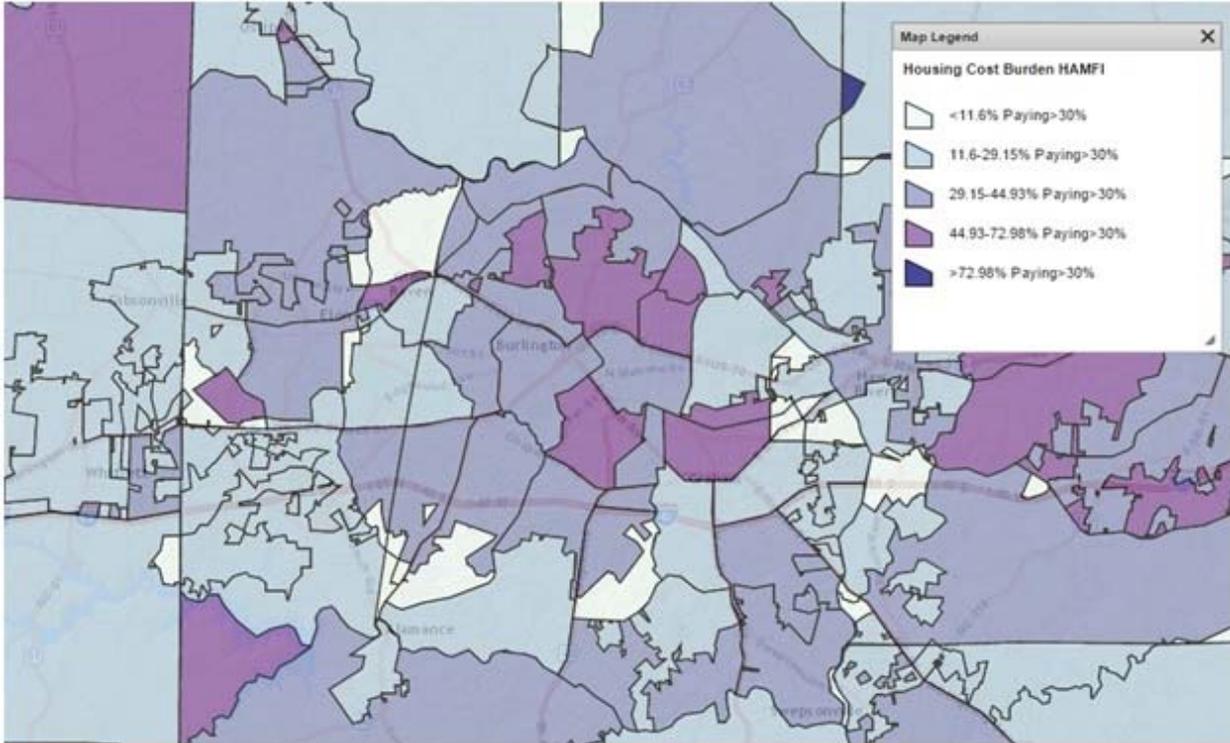
Low Income Households - Housing Problems Map



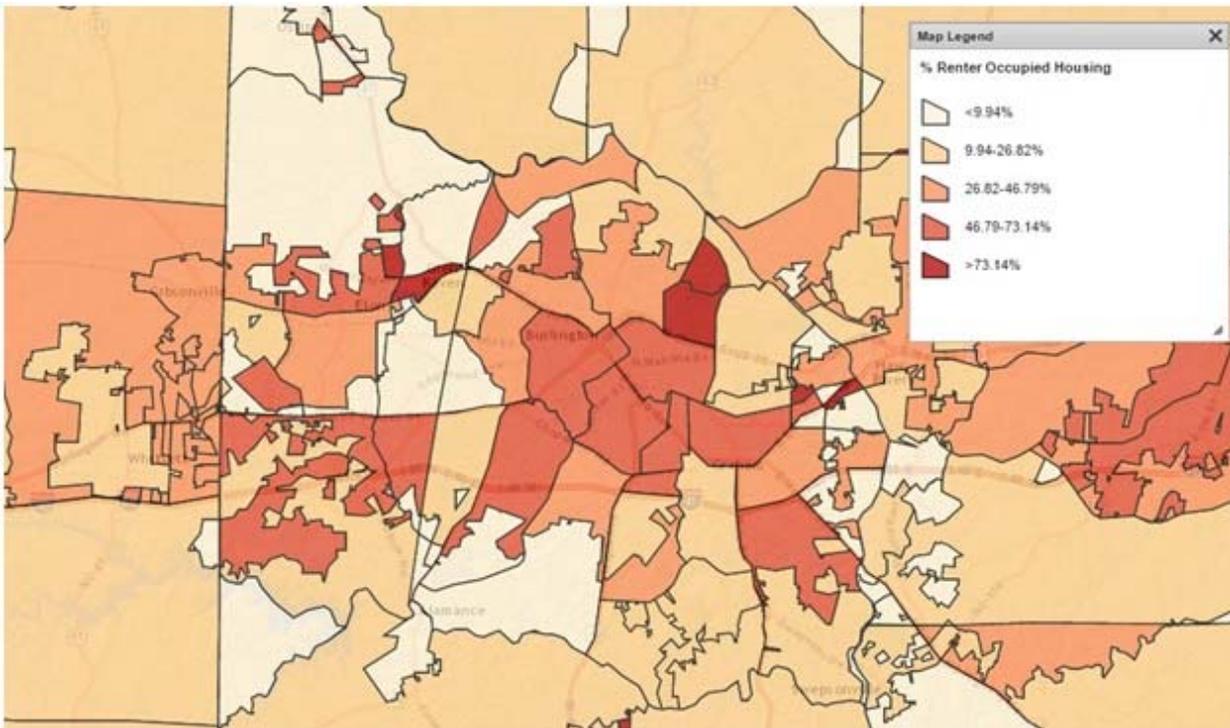
Black or African American Concentration Map



Hispanic Concentration Map



Housing Cost Burden Map



Renter Occupied Housing Map

Strategic Plan

SP-05 Overview

Strategic Plan Overview

Burlington's federal CDBG and HOME funds are intended to provide low- and moderate-income households with viable communities, including decent housing, a suitable living environment, and expanded economic opportunities. Eligible activities include community facilities and improvements, housing rehabilitation and preservation, affordable housing development activities, public services, economic development, planning, and administration.

The system for establishing the priority for the selection of these projects is predicated upon the following criteria:

- Meeting the statutory requirements of the CDBG and HOME Programs
- Meeting the needs of low- and moderate-income residents
- Focusing on low- and moderate-income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

The Strategic Plan explains how the needs described in previous sections of the plan translate to goals and objectives, and how both the Greensboro HOME Consortium and the City of Burlington will address them given expected resources and challenges. The Strategic Plan includes broad strategies to advance goals related to affordable housing, homelessness, special needs and community development for the next five years.

SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

Geographic Area

Table 12 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the state

In light of the limited amount of CDBG funds available to the Burlington, not all the City's housing and community development needs can be addressed over the next five years. Therefore, priorities must be established to ensure that scarce resources are directed to the most pressing housing and community development needs.

In order to achieve the greatest impact possible from the limited federal funds available, the Consortium intends to allocate its community development resources primarily to projects that will have a focused neighborhood impact on increasing access to opportunity. The Consortium's basis for increasing opportunity is governed by the opportunity mapping results of the 2014 Regional Assessment of Fair Housing. This is an econometric modeling technique designed to comprehensively quantify and analyze the geographic distribution of opportunity. Geographic priority investment areas have been determined based on their ability to connect opportunity to low and moderate-income residents within the Triad. These include the north-central, eastern, and southern areas of Burlington.

Multiple revitalization activities, such as housing rehabilitation and public facility development, will be geographically coordinated in order to maximize their impact. The neighborhood-level focus for non-housing community development needs within income-eligible areas reflects the City's desire to create appreciable and lasting living environment improvements given limited funds, and the specific geographic targeting of new family rental housing reflects the need to affirmatively further fair housing by directing this type of development to a broader range of neighborhoods, combating existing segregated settlement patterns.

Burlington will invest its CDBG and HOME funds in areas to maximize impact on the quality of life of its LMI residents. Several of the City's LMI census areas are located in the north-central, eastern, and southern areas and include a significant rental housing stock that is home to Burlington's African-American and Hispanic communities. While resources other than CDBG and HOME funds may be used in these areas to maintain and preserve housing, infrastructure, and public services, the City's CDBG and HOME funds will be focused in areas that are home to families, the elderly, the disabled, and the homeless.

SP-25 Priority Needs - 91.415, 91.215(a)(2)

Priority Needs

Table 13 – Priority Needs Summary

1	Priority Need Name	Improvement and access to local public facilities
	Priority Level	High
	Population	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly
	Geographic Areas Affected	
	Associated Goals	Provide improved public facilities Provide Economic Development Opportunities
	Description	The City of Burlington is committed to allocating funds that serve the needs of low-to-moderate-income residents. Households with incomes less than 50% of the area median income, particularly those with extremely low incomes (less than 30% of area median income), are priorities for CDBG investment. The City has also identified special needs individuals as among those who face the greatest challenges and who should receive high priority in the expenditure of federal funds, including low income families, the homeless and persons threatened with homelessness, the elderly, and persons with disabilities. Access to local public facilities is a critical component of improving the lives of low and moderate-income residents.

	Basis for Relative Priority	<p>The priorities identified in the stakeholder interview and planning process were developed by:</p> <ul style="list-style-type: none"> • Weighing the severity of the need among all groups and sub-groups • Analyzing current social, housing, and economic conditions • Analyzing the relative needs of low- and moderate-income families • Assessing the resources likely to be available over the next five years, and • Evaluating input from focus group sessions, interviews, service provider surveys, City department staff, and public hearings.
2	Priority Need Name	Improvement of public infrastructure
	Priority Level	Low
	Population	Extremely Low Low Moderate Elderly Persons with Physical Disabilities
	Geographic Areas Affected	
	Associated Goals	Provide improved public facilities Improve the Quality of Public Infrastructure
	Description	Infrastructure and public facility projects, which are administered by the Public Works Department, will take place on primarily residential streets in the City's low- and moderate-income areas or for ADA improvement.

	Basis for Relative Priority	<p>For projects that address one of the above priority needs, the City of Burlington will base funding decisions on the capacity of the applicant, the type of project, the anticipated impact of the project, and the reasonableness of the proposed budget. In some cases, this may mean that a project proposing to meet a priority may not be funded or only partially funded. Due to the relatively small CDBG allocation Burlington receives, a very small number of projects are feasible to be carried out over the next five years. Therefore, only projects proposing to directly meet the most critical priorities will be funded, although the geographic area these projects, type of projects, and income ranges of these projects will be dispersed.</p> <p>The priorities identified in the stakeholder interview and planning process were developed by:</p> <ul style="list-style-type: none"> •Weighing the severity of the need among all groups and sub-groups •Analyzing current social, housing, and economic conditions •Analyzing the relative needs of low- and moderate-income families •Assessing the resources likely to be available over the next five years, and •Evaluating input from focus group sessions, interviews, service provider surveys, City department staff, and public hearings.
3	Priority Need Name	Decent, affordable housing
	Priority Level	High
	Population	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Families with Children Mentally Ill veterans Victims of Domestic Violence Elderly Frail Elderly Victims of Domestic Violence
	Geographic Areas Affected	

	Associated Goals	Provide Decent & Affordable Housing Homeless Shelter, Services, and Facility Assist
	Description	An inadequate supply of affordable housing, in addition to the high cost of housing in the City for low-income persons (paying more than 30% of household income for housing), is the major housing problem in the area. Burlington's affordable housing needs are highest for low-income residents and the homeless population.
	Basis for Relative Priority	The priorities identified in the stakeholder interview and planning process were developed by: <ul style="list-style-type: none"> •Weighing the severity of the need among all groups and sub-groups •Analyzing current social, housing, and economic conditions •Analyzing the relative needs of low- and moderate-income families •Assessing the resources likely to be available over the next five years, and •Evaluating input from focus group sessions, interviews, service provider surveys, City department staff, and public hearings.
4	Priority Need Name	Planning and Administration
	Priority Level	High
	Population	Other
	Geographic Areas Affected	
	Associated Goals	
	Description	Planning and administration of the CDBG program
	Basis for Relative Priority	

Narrative (Optional)

The following is a framework for priorities, needs, and the goals to address the specified needs over the next five years. The final determination on funded activities will occur during the review process for the prioritization of projects. The City has identified a limited number of priorities to provide a focus for activities that will be funded in the next five years. There are a sufficient number of needs to ensure that funds can be spent in a timely manner.

SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

Introduction

The following section shows the anticipated resources Burlington expects as part of its entitlement allocations over the next five years. Anticipated allocations are based on an assumed 5% reduction in the previous years’ allocation:

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	419,950	100,000	0	519,950	1,773,383	Amount for remainder of Strategic Plan is estimated assuming a 5% decline each year

Table 14 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Non-profit housing and service providers rely on many sources of revenue for their operations. In Burlington, this includes Allied Churches, Habitat for Humanity, and ACCSA, all highlighted in previous sections, pursue multiple sources of funding for housing and social service

programs. To supplement, match, or leverage the grants from competitive Federal and State programs and foundations, the agencies use local funds and private resources. Private resources include contributions, corporate sponsorships, United Way, foundation grants, fees, and fund-raisers. Local organizations have reported success using private funds such as these to match other grants.

Low-Income Housing Tax Credits (LIHTC) have proven to be a highly effective method of increasing the supply of affordable housing. There is currently a lack of developers with the capacity or interest in LIHTC projects within the City of Burlington. The City's strategy for coordinating LIHTC development into its affordable housing supply for low and moderate-income families is to provide technical assistance on an as-needed basis through the Planning Department and Community Development Department.

To match HOME Program expenditures for rehabilitations, the City of Burlington allocates a portion of its closed-out Rental Rehabilitation Program loan payments. The HOME program matching requirements are discussed under the HOME section of this report.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

Burlington is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

Discussion

SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
BURLINGTON	Government	Non-homeless special needs Planning neighborhood improvements public facilities public services	Jurisdiction
ALAMANCE COUNTY	Government	Planning public services	Region
Burlington Housing Authority	PHA	Rental	Jurisdiction
ALLIED CHURCHES OF ALAMANCE COUNTY	Community/Faith-based organization	Homelessness	Jurisdiction
Cardinal Innovations	Private Industry	Non-homeless special needs	Region
Piedmont Authority for Regional Transportation	Regional organization	Planning	Region
Alamance County Interagency Coalition for Homelessness Assistance	Community/Faith-based organization	Homelessness public facilities public services	Region
Graham Housing Authority	PHA	Ownership Rental	Region

Table 15 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The City of Burlington facilitates coordination among its partner agencies that results in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. Additionally, City general funds available for economic development indicate a real commitment to leveraging all possible resources to meet needs.

By establishing set-asides to govern CDBG and HOME spending, the City is ensuring that high-priority programs will continue to receive the resources required to achieve an appreciable impact.

This institutional structure has a combination of strengths because of the diversified public and private service agencies available. While there are no true gaps missing in the current institutional structure available in Burlington, strategic planning and evaluation is performed periodically to ensure the streamlining of operations.

The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reductions in work force resulting from the dwindling of resources pose a serious challenge to meeting escalating demand for affordable housing and related services. In order to overcome this gap, the City has planned to focus its capacity and delivery on priority needs.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance			
Rental Assistance	X	X	
Utilities Assistance	X		
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services			
Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X		
Employment and Employment Training	X	X	
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X		
Other			

Table 16 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The Alamance County Interagency Council for Homeless Assistance (ACICHA) oversees the local formal Continuum of Care, a community-based, comprehensive and coordinated housing and service delivery system. The Interagency Council meets monthly to interact, gather information and develop projects to apply for HUD funds and any other applicable funds to fill the gaps and unmet needs of the homeless or persons threatened with homelessness. Each year, the Council revises its "gaps analysis" to determine the unmet needs in services or programs for the homeless, including unmet need amongst persons with HIV, persons with physical or mental health issues, families with children, and other special populations.

In 2005 ACICHA joined the Balance of State Continuum of Care, formed by the North Carolina Interagency Council for Coordinating Homeless Programs. Over the past several years, ACICHA has successfully received Continuum of Care Homeless Assistance Program funds to make decent housing accessible and available for the disabled homeless and transitional housing for homeless families. ACICHA also received funds to participate in the statewide Homeless Management Information System (HMIS), operated by the North Carolina Housing Coalition. Participation in the HMIS has improved the planning and delivery of services to the homeless. The proposed outcome of HMIS is to provide accessibility to services and housing for the homeless to improve their living environment.

ACICHA works with Allied Churches of Alamance County on service provision, which is going to be further streamlined over the next five years. Services are prioritized to meet the needs of chronically homeless individuals, families, veterans, and other special needs persons, with an emphasis on wraparound services and rapid re-housing.

For additional information regarding the service delivery system, refer to MA-30 of this Consolidated Plan.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

As stated above, the City of Burlington works with ACAC and ACICHA within the context of the BoS CoC to address gaps in the delivery system. These gaps are currently being defined through a strategic planning process that is currently underway. The greatest gap in meeting the needs of all homeless populations is the reduced capacity of many agencies, given funding limitations in recent years. This has resulted in the recent closing of one of Burlington's food pantries, despite a high level of use. The institutional delivery system has been effective and providing substitutes for this need, but struggle to provide enough services given their limited capacity.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

See above.

SP-45 Goals - 91.415, 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent & Affordable Housing	2015	2019	Affordable Housing		Decent, affordable housing		Homeowner Housing Added: 50 Household Housing Unit
2	Provide improved public facilities	2015	2019	Non-Housing Community Development		Improvement and access to local public facilities Improvement of public infrastructure		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
3	Provide Economic Development Opportunities	2015	2019	Non-Housing Community Development		Improvement and access to local public facilities		Jobs created/retained: 25 Jobs Other: 1 Other
4	Improve the Quality of Public Infrastructure	2015	2019	Non-Housing Community Development		Improvement of public infrastructure	CDBG: \$27,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Homeless Shelter, Services, and Facility Assist	2015	2019	Homeless		Decent, affordable housing	CDBG: \$126,838	Homeless Person Overnight Shelter: 250 Persons Assisted Homelessness Prevention: 250 Persons Assisted

Table 17 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent & Affordable Housing
	Goal Description	<p>The housing rehabilitation program is targeted towards improving 50 units of owner-occupied housing stock. Improved housing conditions. Reduced impact of lead and other environmental hazards in the community. This includes providing housing counseling, search, and referral services to assist low and moderate-income persons, especially vulnerable populations such as the elderly, persons with AIDS and those threatened with displacement due to lender foreclosure, to retain their housing or secure affordable housing.</p> <p>Components of this goal will be assisting persons in obtaining affordable housing, assisting persons at risk of becoming homeless, retaining the affordable housing stock, increasing the availability of affordable permanent housing in standard condition to low-income and moderate income families, particularly to members of disadvantaged minorities, increasing the supply of supportive housing, providing affordable housing that is accessible to job opportunities</p> <p>Matrix code: 14A</p>

2	Goal Name	Provide improved public facilities
	Goal Description	<p>Improved streets and drainage systems. Improved neighborhood appearance and image. Five public infrastructure projects over the next five years.</p> <p>Subcomponents of this goal are improving the safety and livability of neighborhoods, eliminating blighting influences and the deterioration of property and facilities, increasing the access to quality public facilities, reducing the isolation of income groups within areas, restoring and preserving properties of special historic, architectural, or aesthetic value</p> <p>Matrix code: 03E</p>
3	Goal Name	Provide Economic Development Opportunities
	Goal Description	<p>Job training programs. Self-sufficiency programs. Promotion of minority and female-owned or operated businesses in HUD funded projects. Encouragement of employment in low and moderate-income areas of Burlington. Support of community efforts to develop and assist businesses to retain and create jobs.</p> <p>Subcomponents of this goal are job creation and retention, establishment, stabilization and expansion of small business, the provision of public services concerned with employment, the provision of jobs to low-income persons living in areas affected by those programs and activities covered by the plan, availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices, and access to capital and credit for development activities that promote the long-term economic social viability of the community</p> <p>Job creation and retention, establishment, stabilization and expansion of small business, the provision of public services concerned with employment, the provision of jobs to low-income persons living in areas affected by those programs and activities covered by the plan, availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices, and access to capital and credit for development activities that promote the long-term economic social viability of the community</p> <p>Matrix code: 05H</p>
4	Goal Name	Improve the Quality of Public Infrastructure
	Goal Description	Improved public infrastructure

5	Goal Name	Homeless Shelter, Services, and Facility Assist
	Goal Description	Assistance for the homeless population including shelter, services, and facilities for rapid re-housing and food pantries

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The City of Burlington estimates that over the next five years the Housing Rehabilitation Program will assist 10 extremely low-income, low-income, or moderate-income households per year, for a total of 50 households over the next five years.

SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The City takes several actions to ensure compliance with the HUD lead-based paint regulations that implement Title X of the Housing and Community Development Act of 1992, which covers the CDBG and HOME programs, among others. In addition, the City intends to pursue actions to evaluate and reduce lead-based paint hazards as part of its housing rehabilitation program. In the description of its housing activities, the City outlines the actions that it previously instituted and will continue to undertake to educate program participants and to reduce the effects of lead-based paint hazards. Additionally, in the discussion of activities to stimulate employment opportunities, the City delineates its planned efforts to encourage local contractors to be trained in safe work practices and to become state certified lead-based paint abatement supervisors.

The City of Burlington is obligated to abate all LBP hazards on properties it acquires. The City will also continue to work with the Alamance County Public Health Department to implement all aspects of the lead-based paint regulations. In its efforts to evaluate and reduce lead-based paint hazards in all of its CDBG and HOME funded rehabilitation projects, the Public Health Department provides information and outreach on the dangers of lead-based paint, as well as guidance in the identification and reduction of lead-based paint hazards to all program participants. Blood level tests may be paid through the Housing Rehabilitation program for targeted populations such as children under 5 when needed.

The City participates in NC Lead, a surveillance system that all pediatricians are required to enter data into. When a child is found with elevated levels of lead in the blood, the Health Department offers to complete an investigation. When the lead levels reach poisonous concentrations, the Health Department is required to do so.

While historically LBP hazards have been associated with housing, stakeholder interviews with the Alamance County Public Health Department revealed that many cases involve non-paint-related sources of lead. This includes decorative plates used as eating plates, window blinds, lead fishing weights, and brass keys. Items brought in from foreign countries by recent immigrants, such as candy with brightly colored wrappers, toys, home remedies, and spices, can also contain high amounts of lead. To comprehensively address this problem, the Public Health Department issues literature on housing-related and non-housing related sources of lead. Materials are also available in Spanish.

How are the actions listed above integrated into housing policies and procedures?

The City integrates reduction of LBP hazards into its housing rehabilitation program by abating all LBP hazards as part of the rehabilitation budget. In addition, the City also ties in education on the potential hazards of lead-based paint with its other public service education initiatives and outreach. The County's Public Health inspectors distribute pamphlets and brochures concerning lead-based paint hazards to landlords when rental inspections are conducted. Burlington Housing Authority and Graham Housing

Authority will continue to ensure that all their public housing and Housing Choice Voucher rental units are lead safe. Additionally, in response to a request by parents or others, testing can be done by the Alamance County Public Health Department or private hospitals and clinics. A certified lead based paint inspector or risk assessor must conduct an inspection of the unit. For purposes of the program, failing paint includes:

- Paint that is peeling, chipping, pitting or otherwise unstable
- Finishes on friction and impact surfaces that rub, bind, or crush
- Finished horizontal surfaces that are rough, pitted or porous
- Unenclosed surfaces known to have been chewed by a child under the age of seven
- Bare soil onto which deteriorated paint might have fallen

If no falling paint condition is noted, and no work will be conducted that will disturb more than two square feet of a painted surface, no further lead requirements apply. If a failing paint condition is noted, and the house was built prior to 1978, the Rehabilitation Specialist must assume that the failing paint is lead paint.

Building inspectors working on federal rehabilitation projects are certified lead inspector/risk assessors and conduct visual risk assessments and clearance tests on all applicable projects. Because the City does not own an XRF device, XRF testing is done by Risk Assessors, a larger program run by the State of North Carolina. All rehabilitation staff will continue to receive lead education and training that they pass on to all contractors, sub-contractors, and others affiliated or working with the rehabilitation program. The staff continue to place an emphasis on training new contractors in lead safe work practices, and may forward these workers and companies to a third party entity for training if necessary. The City contracts for a certified firm to perform lead testing on homes in the Housing Rehabilitation Program built before 1978. Preference is given to households who apply to the program who have a child with elevated blood levels.

SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Reducing poverty is a primary goal in Burlington's CDBG program. The City of Burlington, ACAC, and ACICHA work together to address homeless and poverty issues. These issues will be addressed through continuing programs and services that promote poverty reduction by making decent, safe housing available and by supporting other jurisdictions in the provision of services for impoverished and low-income persons.

The City of Burlington, through its established programs and policies, will strive to alleviate the impact of poverty and to reduce the number of households with incomes below poverty as follows:

- Retain and improve the available supply of safe, decent, sanitary and affordable housing in its jurisdiction.
- Coordinate its housing rehabilitation program with other programs targeted for lower income citizens. These programs include, but are not limited to, Heating Repair and Replacement Programs of Alamance County Community Services Agency, the Section 8 rental assistance programs of Graham Housing Authority, and the City's Construction Training Program. Linkages to the Weatherization Program run by Piedmont Triad Regional Council (PTRC) are also provided to serve residents of Alamance County.
- Revitalize neighborhoods through infrastructure projects or other public service activities to improve the living environment for residents and encourage the preservation and development of housing for very low-income persons.
- Provide, if feasible, technical and financial assistance for eligible CDBG activities of other agencies and non-profits to support the development of low-income housing. These agencies and non-profits include, but are not limited to, Alamance County Community Services Agency, Habitat for Humanity, the housing authorities, various human service agencies, and any eligible Community Development Corporation.
- Encourage and facilitate the development of a public transit system in the City of Burlington order to spur economic development and increased mobility among transit-dependent poverty-level persons and families.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

The aforementioned efforts to strengthen economic development and provide the City's lowest-income households with needed housing-related assistance and services directly address needs identified in this plan.

SP-80 Monitoring - 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Burlington reviews activities to find out whether its programs are carried out according to its Consolidated Plan. City staff continually monitors the City's HUD-funded programs to ensure compliance with required regulations, statutes, procedures, standards, and affordability. For HUD funds granted to other public institutions or non-profits, the City annually obtains information on the number and categories of households served by these funds. The requirements reviewed during monitoring include, but are not limited to:

Acquisition and relocation

Administrative requirements

Americans with Disabilities Act

Audits

Davis Bacon Act/Federal Labor Standards

Environmental Review

Equal Opportunity/Civil Rights Laws

Fair Housing

Financial Management

Housing Quality Standards

Income eligibility of program participants

Lead-based paint

Long-term affordability of rental units rehabilitated

Record-keeping

Section 3 provisions

Section 504 accessibility

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The following section shows the anticipated resources Burlington expects as part of its entitlement allocations over the next five years. Anticipated allocations are based on an assumed 5% reduction in the previous years' allocation:

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	419,950	100,000	0	519,950	1,773,383	Amount for remainder of Strategic Plan is estimated assuming a 5% decline each year

Table 18 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Non-profit housing and service providers rely on many sources of revenue for their operations. In Burlington, this includes Allied Churches, Habitat for Humanity, and ACCSA, all highlighted in previous sections, pursue multiple sources of funding for housing and social service programs. To supplement, match, or leverage the grants from competitive Federal and State programs and foundations, the agencies use local funds and private resources. Private resources include contributions, corporate sponsorships, United Way, foundation grants, fees, and fund-raisers. Local organizations have reported success using private funds such as these to match other grants.

Low-Income Housing Tax Credits (LIHTC) have proven to be a highly effective method of increasing the supply of affordable housing. There is currently a lack of developers with the capacity or interest in LIHTC projects within the City of Burlington. The City's strategy for coordinating LIHTC development into its affordable housing supply for low and moderate-income families is to provide technical assistance on an as-needed basis through the Planning Department and Community Development Department.

To match HOME Program expenditures for rehabilitations, the City of Burlington allocates a portion of its closed-out Rental Rehabilitation Program loan payments. The HOME program matching requirements are discussed under the HOME section of this report.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Burlington is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent & Affordable Housing	2015	2019	Affordable Housing		Decent, affordable housing	CDBG: \$104,000	Rental units rehabilitated: 10 Household Housing Unit
2	Provide improved public facilities	2015	2019	Non-Housing Community Development		Improvement and access to local public facilities	CDBG: \$140,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
3	Provide Economic Development Opportunities	2015	2019	Non-Housing Community Development		Improvement and access to local public facilities	CDBG: \$65,000	Jobs created/retained: 16 Jobs
4	Improve the Quality of Public Infrastructure	2015	2019	Non-Housing Community Development		Improvement of public infrastructure	CDBG: \$27,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
5	Homeless Shelter, Services, and Facility Assist	2015	2019	Homeless		Decent, affordable housing	CDBG: \$126,838	Homelessness Prevention: 250 Persons Assisted Housing for Homeless added: 6 Household Housing Unit

Table 19 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent & Affordable Housing
	Goal Description	
2	Goal Name	Provide improved public facilities
	Goal Description	
3	Goal Name	Provide Economic Development Opportunities
	Goal Description	
4	Goal Name	Improve the Quality of Public Infrastructure
	Goal Description	
5	Goal Name	Homeless Shelter, Services, and Facility Assist
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects in FY 2015 are expected to address the primary community development and housing issues that can be addressed with limited CDBG funding.

#	Project Name
1	Fairchild Park Gym Upgrade
2	Housing Rehabilitation Program
3	Allied Churches Upgrades
4	Construction Training Program
5	Burlington Development Corporation
6	Hatch Street Sidewalk Project
7	Allied Churches Coordinates Assessment
8	North Park Library
9	Relocation
10	Administration

Table 20 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary

Project Summary Information

1	Project Name	Fairchild Park Gym Upgrade
	Target Area	
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	CDBG: \$140,000
	Description	<p>Description Fairchild Park Community Center contains a 14,000 sq ft. gymnasium which has the original flooring. The floors are a tile material which has tested positive for asbestos. It has been determined the most efficient long term method to replace the floors is to remove the existing asbestos tile floor and replace with a modern rubber like flooring called Mondo. This type of flooring is considered very durable and should withstand the test of time. This project will include the removal and abatement of the tile flooring by an asbestos certified contractor and then the new Mondo flooring will be installed by the Mondo supplier agency. The City's Recreation Department will be providing supplemental funding for this project of approximately \$82,560 due to the expense of the floor material and size of the gym. This City-owned facility is located in a low to moderate income area in Burlington and will benefit the residents of East Burlington.</p>
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 families
	Location Description	Fairchild Park Community Center, 827 South Graham Hopedale Road, Burlington, NC 27217

	Planned Activities	Public Facilities and infrastructure improvements: Parks and Recreation Facilities Matrix Code: 03F
2	Project Name	Housing Rehabilitation Program
	Target Area	
	Goals Supported	Provide Decent & Affordable Housing
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$100,000
	Description	Description Receipts from the revolving loan fund will be used for loans for low and moderate-income households to rehabilitate their homes to provide safe, decent dwellings that meet the City's Minimum Housing Code. The City will undertake any required lead-based paint hazard reduction procedure and when necessary, temporarily relocate program participants.
	Target Date	5/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimate the number and type of families that will benefit from the proposed activities At least six families will benefit through housing rehabilitation that would not have otherwise occurred
	Location Description	Citywide
Planned Activities	Rehab: Single-unit residential Matrix code: 14A	
3	Project Name	Allied Churches Upgrades
	Target Area	
	Goals Supported	Homeless Shelter, Services, and Facility Assist
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$87,995

	Description	Description The City plans to fund a kitchen renovation project at Allied Churches-the City's only emergency homeless shelter and community food pantry. In 2014 Allied Churches expanded its services to include a second weekday meal services doubling the meals served and volunteers needed. Since the opening of the dinner service an average of 350 per week day are being served at lunch and dinner. The kitchen as it stands now is only suitable to serve 200 meals per day. The existing kitchen equipment and its overall capacity has been tested and has failed in several areas. The plumbing, cabinetry, and other kitchen services are not up to commercial standards to service the need the facility is experiencing. This project would renovate the kitchen to the standards necessary to meet commercial kitchen codes and standards
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 to 350 persons per week who are either homeless or at-risk will receive assistance. Goal is at least 600 persons per year
	Location Description	Location Description Allied Churches kitchen: 206 N Fisher St, Burlington, NC, 27217 (eligible LMI area)
	Planned Activities	Public facilities and infrastructure improvements: Homeless facilities Matrix code: 03C
4	Project Name	Construction Training Program
	Target Area	
	Goals Supported	Provide Decent & Affordable Housing Provide Economic Development Opportunities
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$65,000

	Description	Description The City will invest \$65,000 of CDBG funds in the North Carolina Construction Training Partnership Program to provide job training in the construction industry and housing assistance for low-income area residents. The program is the continuation of a cooperative venture between the City, the North Carolina Housing Finance Agency (NCHFA) and the North Carolina Home Builders Association (NCHBA). North Carolina Home Builders Association will recruit the trainees and conduct the job training and development activities. Class instruction includes hands-on rehabilitation training, RRP certification, green building skills, and building maintenance instruction. The training consists of a spring and fall class with approximately 16-20 participants. The class participates in hands-on rehabilitation activities through the City's housing rehabilitation program. The projects the class works on are reviewed for environmental standards through the scattered site housing rehabilitation process. North Carolina Housing Finance Agency will provide funds of \$65,000 for hard construction costs for eligible affordable housing rehabilitation projects identified and undertaken by the City.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	16 individuals through the program
	Location Description	Training will occur at 425 S Lexington Ave Burlington, NC 27215-4200
	Planned Activities	Public services: Housing rehabilitation: single-unit residential Matrix code: 14A
5	Project Name	Burlington Development Corporation
	Target Area	
	Goals Supported	Provide Decent & Affordable Housing
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$23,843

	Description	Description Burlington Development Corporation, a non-profit component of the Burlington Housing Authority operates two supportive housing programs for chronically homeless and homeless families. The HOPE program is a permanent housing program for chronically homeless individuals and STEPS is a repaid rehousing program for disabled homes families. A MOU will be signed prior to releasing funds to BDC.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Units for six chronically homeless disabled individuals.
	Location Description	133 North Ireland Street, Burlington, NC 2721
	Planned Activities	Public services: Operating costs of homeless/AIDS patient programs Matrix code: 03T
6	Project Name	Hatch Street Sidewalk Project
	Target Area	
	Goals Supported	Improve the Quality of Public Infrastructure
	Needs Addressed	Improvement of public infrastructure
	Funding	CDBG: \$27,000
	Description	Description The City plans to construct sidewalks along a 1,425 linear ft. segment on Hatch Street from Lakeside Avenue to Rauhut Street. This area was identified through the City of Burlington Pedestrian Master Plan as an area of need. The lack of sidewalks in this area will provide for connectivity to the Park Place Shopping Center and the surrounding residential areas. The City of Burlington will be providing supplemental funding for this project of approximately \$84,515 due to the total project estimate for this large segment of sidewalk pending actual project bids. This project is located in a low income area and will benefit residents who in live in East Burlington by providing a safe sidewalk connection.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	Estimate the number and type of families that will benefit from the proposed activities 2,282 (population of eligible LMI tract)
	Location Description	Hatch Street (from Lakeside Avenue to Rauhut St), Burlington, NC (eligible LMI area)
	Planned Activities	Public Facilities and infrastructure improvements: sidewalks Matrix code: 03L
7	Project Name	Allied Churches Coordinates Assessment
	Target Area	
	Goals Supported	Homeless Shelter, Services, and Facility Assist
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$15,000
	Description	Description The NC Balance of State Coordinated Assessment, a US Department of Housing and Urban Development mandated program, sets out to end homelessness by increasing exit to housing, decreasing length of time for homeless, and reducing the rate of return to homelessness. To accomplish this, a local access to homeless services will have to standardize via an agency network. Allied Churches has been selected to handle all initial intake and referrals using a centralized model for Alamance County. A dedicated staff will be necessary to handle the additional workload. This funding will cover a portion of the Coordinated Assessment staff person with additional funding from United Way of Alamance County.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 to 350 persons per week who are either homeless or at-risk will receive assistance. Goal is at least 600 persons per year
	Location Description	Allied Churches: 206 N Fisher St, Burlington, NC, 27217 (eligible LMI area)

	Planned Activities	Public Services: Operating costs of homeless/AIDS patient programs Matrix code: 03T
8	Project Name	North Park Library
	Target Area	
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	CDBG: \$10,000
	Description	Description Each year, the City sets aside funds to purchase books, materials and supplies for the branch library in the Mayco Bigelow Community Center at North Park. Continuation of this financial assistance permits the library to operate and maintain its level of service to the community. This year the increased amount will greatly benefit the library when materials budgets are being drastically cut.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimate the number and type of families that will benefit from the proposed activities Approximately 865 persons live in the service area of the library, 82.9% of whom are low-moderate income.
	Location Description	North Park Library, 849 Sharpe Rd Burlington, NC 27217-1637
	Planned Activities	Public Services: Other public services Matrix code: 05
9	Project Name	Relocation
	Target Area	
	Goals Supported	Provide Decent & Affordable Housing
	Needs Addressed	Decent, affordable housing
	Funding	CDBG: \$4,000

	Description	Description Depending on the extent of the rehabilitation a homeowner may be required to relocate during the rehabilitation of their home. The City will provide temporary relocation assistance to persons who are qualified participants under the homeowner rehabilitation program. In all cases the City will try to reduce relocation expenses for homeowners by making arrangements for persons to stay with family members and friends during the rehabilitation of their home. The City will use CDBG funds to cover eligible relocation expense during the rehabilitation process.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Estimate the number and type of families that will benefit from the proposed activities Between one and six families that benefit through housing rehabilitation program will also benefit from the Relocation program
	Location Description	N/A
	Planned Activities	Planned Activities Relocation Matrix Code: 08
10	Project Name	Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$47,112
	Description	Administration
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	

	Planned Activities	Administration of CDBG funding and projects Matrix Code: 21A
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In light of the limited amount of CDBG funds available to the Burlington, not all the City's housing and community development needs can be addressed over the next five years. Therefore, priorities must be established to ensure that scarce resources are directed to the most pressing housing and community development needs.

In order to achieve the greatest impact possible from the limited federal funds available, the Consortium intends to allocate its community development resources primarily to projects that will have a focused neighborhood impact on increasing access to opportunity. The Consortium's basis for increasing opportunity is governed by the opportunity mapping results of the 2014 Regional Assessment of Fair Housing. This is an econometric modeling technique designed to comprehensively quantify and analyze the geographic distribution of opportunity. Geographic priority investment areas have been determined based on their ability to connect opportunity to low and moderate-income residents within the Triad. These include the north-central, eastern, and southern areas of Burlington.

Multiple revitalization activities, such as housing rehabilitation and public facility development, will be geographically coordinated in order to maximize their impact. The neighborhood-level focus for non-housing community development needs within income-eligible areas reflects the City's desire to create appreciable and lasting living environment improvements given limited funds, and the specific geographic targeting of new family rental housing reflects the need to affirmatively further fair housing by directing this type of development to a broader range of neighborhoods, combating existing segregated settlement patterns.

Geographic Distribution

Target Area	Percentage of Funds

Table 21 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

In order to achieve the greatest impact possible from the limited federal funds available, the City intends to allocate its non-housing community development resources primarily to projects that will have a focused neighborhood impact, as opposed to infrastructure projects of more dispersed expected benefit.

The priorities identified in the CP were developed by:

- Weighing the severity of the need among all groups and sub-groups
- Analyzing current social, housing, and economic conditions
- Analyzing the relative needs of low- and moderate-income families
- Assessing the resources likely to be available over the next five years, and
- Evaluating input from focus group sessions, interviews, service provider surveys,

City staff and participants in public hearings

Burlington will invest its CDBG and HOME funds in areas primarily impacted by LMI persons. Several of the City's LMI census areas are located in the downtown area and include a significant rental housing stock. While resources other than CDBG and HOME funds may be used in these areas to maintain and preserve housing, infrastructure, and public services, the City's CDBG and HOME funds will be focused in areas that are home to families, the elderly, the disabled, and the homeless. The City's provision of funding for new construction and acquisition of affordable housing will continue to be governed by its evaluation rubrics.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

In FY 2015, Burlington plans the following actions to help address the housing and community development needs of City residents, especially low- and moderate-income residents.

Actions planned to address obstacles to meeting underserved needs

The chief obstacle to meeting underserved needs is a lack of, or inadequate, resources---both financial and human (staffing). The City of Burlington will continue to collaborate with human and social service agencies and the Continuum of Care to identify potential resources for meeting the service needs of City residents. The restructuring effort of Allied Churches will help address this obstacle, as it will increase the efficiency of the institutional delivery system and help optimize the use of scarce human and financial resources. The improvements to the facilities at Allied Churches will also directly improve access and efficiency of their soup kitchen, which is a critical community resource amongst underserved populations.

Improving access to public facilities and infrastructure amongst underserved populations is also addressed in this Plan. The improvements to the North Park Library, Fairchild Park Gym, and Hatch Street will benefit predominantly low-moderate income residents of Burlington.

Actions planned to foster and maintain affordable housing

Burlington will continue to administer its housing rehabilitation program, which helps increase the supply of decent, affordable housing for low-income households in the City who would otherwise not be able to afford necessary rehab. The relocation fund will serve to encourage families to participate in the program.

Actions planned to reduce lead-based paint hazards

The City actively reduces lead-based paint hazards by including abating all lead hazards as a part of its housing rehabilitation program. Additionally, in the discussion of activities to stimulate employment opportunities, the City delineates its planned efforts to encourage local contractors to be trained in safe work practices and to become state certified lead-based paint abatement supervisors.

The City of Burlington will continue to uphold its obligation to abate all LBP hazards on properties it acquires. The City will also continue to work with the Alamance County Public Health Department to implement all aspects of the lead-based paint regulations. In its efforts to evaluate and reduce lead-based paint hazards in all of its CDBG and HOME funded rehabilitation projects, the Public Health Department provides information and outreach on the dangers of lead-based paint, as well as guidance in the identification and reduction of lead-based paint hazards to all program participants. Blood level

tests may be paid through the Housing Rehabilitation program for targeted populations such as children under 5 when needed.

The City will continue to participate in NC Lead, a surveillance system that all pediatricians are required to enter data into. When a child is found with elevated levels of lead in the blood, the Health Department offers to complete an investigation. When the lead levels reach poisonous concentrations, the Health Department is required to do so.

In order to affirmatively market LBP safety and abatement initiatives, the Public Health Department issues literature on housing-related and non-housing related sources of lead. Materials are also available in Spanish.

Actions planned to reduce the number of poverty-level families

Burlington will continue participating in the North Carolina Construction Training Partnership Program. This workforce development initiative is designed to address the lack of middle-skill employees through training low-income Burlington residents in construction. The goal is to provide job training in the construction industry while improving the quality of affordable housing stock for low-income residents in Burlington. NC Housing Finance Agency will also provide funds to the City to rehabilitate eligible affordable housing for low-income households. The goal for the Construction Training Partnership Program is to train five low-income Burlington residents a year.

Actions planned to develop institutional structure

As part of the Allied Churches Coordinated Assessment project, the City of Burlington will work with ACAC and ACICHA within the context of the Balance of State CoC to address gaps in the institutional delivery system. These gaps are currently being defined through a strategic planning process that is currently underway. The greatest gap in meeting the needs of all homeless populations is the reduced capacity of many agencies, given funding limitations in recent years. The institutional delivery system has been effective and providing substitutes for this need, but struggle to provide enough services given their limited capacity. In order to develop and improve this institutional structure, the coordinated assessment will result in an additional staff person to handle standardized systems for accessing homeless facilities and services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Burlington facilitates coordination among its partner agencies that results in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. Additionally, City general funds will continue to be available for economic development, indicating a commitment to leveraging all possible resources to meet needs. By establishing set-asides to govern CDBG and HOME spending, the City is ensuring that

high-priority public and private housing and social service agencies and their programs will continue to receive the resources required to achieve an appreciable impact.

The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reductions in work force resulting from the dwindling of resources pose a serious challenge to meeting escalating demand for affordable housing and related services. In order to overcome this gap, the City has planned to focus its capacity and delivery on priority needs.

Strategic planning and evaluation will continue to be performed periodically to ensure the streamlining of operations. The city will continue to work with Burlington Development Corporation, Burlington Housing Authority, ACAC, and ACICHA to enhance coordination. Enhancing coordination is an important component of the Coordinated Assessment project as well as a part of the HOPE and STEPS programs administered by Burlington Development Corporation through CDBG funding.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	100,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	88.81%

Discussion

Attachments

Citizen Participation Comments



**MINUTES OF THE CITY OF BURLINGTON
CITY COUNCIL MEETING
JANUARY 20, 2015**

The City Council of the City of Burlington held a regularly scheduled meeting in the Council Chamber, Municipal Building, 425 South Lexington Avenue, Burlington, N. C., 27216-1358, on January 20, 2015, at 7:00 p.m.

Mayor Ronnie K. Wall presided

Councilmembers Present: Mayor Ronnie Wall, Mayor Pro Tem Celso Faucette
Councilmembers Robert Ward, James Butler and Kathy Hykes

Councilmembers Absent: None

City Manager: Harold Owen, Present

City Attorney: David Huffman, Present

City Clerk: Renee M. Ward, Present

CALL TO ORDER: Mayor Ronnie Wall

INVOCATION: Mayor Pro Tem Celso Faucette

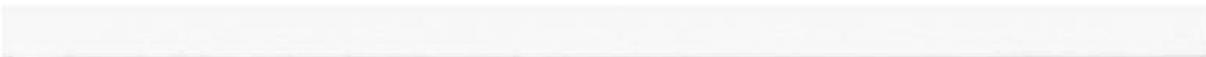
Mayor wall recognized Scouts from Troop 17 and Scout Master Hal Bates:



APPROVAL OF MINUTES:

- January 5, 2015 – Work Session
- January 6, 2015 – City Council Meeting

Upon motion by Councilmember Ward, seconded by Councilmember Ward, it was resolved unanimously to approve the above listed minutes.



CODE OF ETHICS-DISCLOSING CONFLICTS OF INTEREST: City Clerk Renee Ward

There were no conflicts of interest reported.

ADOPTION OF AGENDA

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Hykes, it was resolved unanimously to adopt the agenda.

CONSENT AGENDA:

ITEM 1:

- A. To approve waiving bulk collection fees for the period of Monday, March 2, 2015, through Friday, May 1, 2015.
- B. To appoint Mr. Michael Graves to the Housing Authority to fulfill the unexpired term of Reverend Dray Bland, expiring on June 30, 2017.
- C. Budget Amendment 2015-48 – Police – Donation

BA2015-48

Increase Revenues:

010-33109-0000	Donations – Miscellaneous	\$ 3,000
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Increase Expenditures:

010-51517-3300	Departmental Supplies	\$ 3,000
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Upon motion by Councilmember Butler, seconded by Councilmember Ward, it was resolved unanimously to approve the foregoing consent agenda.

UNFINISHED BUSINESS:

ITEM 2: MUNICIPAL VEHICLE TAX – PUBLIC TRANSPORTATION

Mayor Wall announced that the City Council would consider adopting an ordinance creating and levying a Municipal Vehicle Tax for Public Transportation in the City of Burlington, pursuant to NC General Statute 20-97(c).

Attorney Charles Bateman stated that a public hearing was held at the December 16, 2014, Council meeting and that Council had voted to continue discussions of a proposed vehicle tax. He stated that the proposal was to levy a \$5.00 motor vehicle tax specifically earmarked for public transportation and if adopted, the fee could only be used for public transportation per State Statute. He stated that if the vehicle tax was adopted first, then there would not be any question that it could be used for other funds, if you fund public transportation from the General Fund and later adopted the municipal vehicle tax, earmarked for transportation, it would have to be additional funding. He stated that it was important to remember that you could not replace General Fund fundings. Mr. Bateman stated that the City Manager had research prepared that indicated the number of cities throughout the state that had earmarked vehicle taxes for public transportation.

Councilmember Ward stated that he had received information requested of the City Manager and was continuing to review that information and still had questions. He asked Council to consider delaying consideration of a vehicle tax until the March 3, 2015, Council meeting. He also asked that Council have discussions at the March work session before the formal Council meeting.

Councilmember Butler asked if there were any actions that needed to be taken on behalf of the federal transit authority that would require any expenditures between now and the March 3, 2015, Council meeting.

City Manager Owen stated there was not and that staff was still in the process of working with the federal government.

Upon motion by Councilmember Ward, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to continue discussions at the March 2, 2015, work session and to consider a vehicle tax at the March 3, 2015, City Council meeting.

PUBLIC HEARING:

ITEM 3: RECEIVE CITIZEN COMMENTS – 2015-2020 FIVE-YEAR CONSOLIDATION PLAN – COMMUNITY DEVELOPMENT BLOCK GRANT

Mayor Wall announced that a public hearing had been scheduled to receive citizen comments on Area Housing and Neighborhood Improvement needs to develop the 2015-2020 Five-Year Consolidation Plan for the Community Development Block Grant Program.

Community Development Administrator Shawna Tillery stated that the City was in the process of developing a five-year plan that would continue the use of the CDBG and HOME funds over the next five years. She stated that as part of that public participation process a public hearing was required.

The public hearing was held and the following persons spoke:

Ms. M.J. Wilkerson, Director of Alamance County Public Libraries, thanked Council for their support of North Park Library. She stated that the library received new carpet, paint and ceiling.

Mr. Kep Paylor, North Carolina Home Builders Association, representing the construction training partnership through the NC Housing Finance Agency, stated that the program would provide job training for low-income economically disadvantaged citizens in construction trades, weatherization, carpentry, green building, safety and work ethics. He asked for the City's continued support.

Mr. George Hill, 236 Highland Avenue, president of South Beverly Hills Community, stated concerns with his neighborhood and surrounding neighborhoods in reference to deterioration of homes, trash cans being left at the streets for days, empty strip malls and boarding houses. He asked Council to take notice and help these communities.

Upon motion by Councilmember Butler, seconded by Councilmember Ward, it was resolved unanimously to close the public hearing.

No action was needed.

NEW BUSINESS:

ITEM 4: STREET CLOSING – TASTE OF ALAMANCE – UNITED WAY FUNDRAISER

Mayor Wall announced that the City Council would consider temporarily closing Front Street from Spring Street to Lexington Avenue on April 20, 2015, from 2:00pm to 8:30pm for the United Way's fundraising event, Taste of Alamance, conditional upon meeting all requirements of the City of Burlington's Special Events Policy.

Ms. Heidi Norwick, President, United Way of Alamance County, stated that United Way was planning a fundraiser event; Taste of Alamance, to be held on the streets of Burlington. She stated that last year the event had 550 participants. Ms. Norwick asked that a portion of Front Street to be closed for this event. She stated that the money raised from this event would support over 30 non-profits in the community as well as 65,000 citizens across Alamance County through designated funds and programs. Ms. Norwick commended City Staff for working with them on the City's Special Events Application.

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Hykes, it was resolved unanimously to approve the street closing on April 20, 2015, from 2:00pm to 8:30pm and that all requirements are met as stated in the Special Events application.

ITEM 5: IMPACT ALAMANCE – SPLASH PARK

Mayor Wall announced that City Council would consider a partnership with Impact Alamance for a project to construct a Splash Park.

City Manager Harold Owen stated that, at the last work session, a presentation was made by members of Impact Alamance proposing a Splash Park. He stated the following night Council had asked for additional information from staff. He stated that Project Impact Alamance had offered \$500,000 towards this project and in order to make it a successful project, in terms of City investments, total projected operational cost for an 18-week summer program would be approximately \$350,000 capital investment.

Mayor Pro Tem Faucette stated he would like to see something of this nature placed in the area of North Park in the future.

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Ward, it was resolved unanimously to approve a partnership with Impact Alamance to construct a Splash Park.

ITEM 6: GENERAL OBLIGATION REFUNDING BOND, SERIES 2015

Mayor Wall announced that the City Council would consider adopting a resolution providing the sale and issuance of the City of Burlington’s General Obligation Refunding Bond, Series 2015, in the amount of \$4,047,000.00, authorize the Mayor, Director of Finance, and the City Clerk to sign the financing documents and to approve Budget Amendment 2015-46 – General Obligation 2015 Refunding Series.

BA2015-46
General Fund

Increase Revenues:

010-38390-0015	Trans. From Cap. Res. Fund	\$2,140,000
015-39398-0000	Appropriated Fund Balance	2,140,000

Increase Expenditures:

015-70700-9100	Operating Trans. Out	\$2,140,000
010-66660-8100	Bond Principal	2,140,000

Finance/Risk Management Director Peggy Reece stated that the interest rate was being reduced from slightly over 4% to 1.05% thus saving the City approximately \$300,000 with the refinancing and partial pay down of the General Obligation Refunding Bond.

Upon motion by Councilmember Butler, seconded by Councilmember Ward, it was resolved unanimously to adopt the resolution and approve Budget Amendment 2015-46.

ITEM 7: GOVERNOR'S CRIME COMMISSION GRANT – HUMAN TRAFFICKING

Mayor Wall announced that the City Council would consider supporting a Governor's Crime Commission Grant for investigations and prosecutions in matters of human trafficking.

Police Chief Jeff Smythe gave the following presentation on human trafficking:

What is Human Trafficking?

Human trafficking is defined as the recruitment, harboring, transportation, provision, or obtaining of a person for one of three purposes:

- Labor or services - through the use of force, fraud, or coercion for the purposes of subjection to involuntary servitude, peonage, debt bondage, or slavery.
- A commercial sex act - through the use of force, fraud, or coercion.
- Any commercial sex act - if the person is under 18 years of age, regardless of whether any form of coercion is involved.

The Trafficking Victims Protection Act of 2000

National Trends

- 2,740 cases identified as Sex Trafficking.
- 634 cases identified as Labor Trafficking.
- 138 cases identified as containing elements of both Sex and Labor Trafficking.
- 328 cases were not specified.

Investigative Concerns:

- Burlington/Alamance County is a prime location because it is right on the I-85/40 corridor.
- Education. What do we need to look for?
 - *Community Awareness*
 - *Patrol Awareness*
 - *CID Expertise & Focus*
 - *Time*
 - *Resources*
- Willingness of victim to report? This is not a victimless Crime!
- Prosecution of cases – DA's office seeking a companion grant for prosecutor position.
- Current cases exist in Alamance County that have been investigated by BPD

Grant Budget:

\$100,000 per year for two years.

Year One (July 2015 – June 2016)

- Officer Salary and benefits - \$53,200
- Equipment - Cell phone, computer, hotspot, radio - \$8,800
- Patrol uniforms and duty gear - \$11,000
 - Detective Vehicle - \$21,000
 - Training - \$6,000.

Year Two (July 2016 – June 2017)

- Officer Salary, benefits- \$55,900
- Equipment- Cell Phone, Hotspot, radio access fee - \$1,700
- Covert LPR Camera System - \$20,000
- 7 Fixed Surveillance Cameras- \$17,400
- 3 Mobile tracking device - \$2,400
- Investigative software (1 user) - \$2,600 (per year)

Year Three (July 2017)

- Maintain Coalition and Detective Assignment

District Attorney Pat Nadalski stated that this was a joint project and that human trafficking was a major problem and the second largest crime in North Carolina. He stated that this had been around forever, but was now getting the attention it deserved. He stated that these are complicated cases and officers needed education and training to be able to better prosecute and investigate these crimes.

Upon motion by Councilmember Hykes, seconded by Councilmember Butler, it was resolved unanimously to approve the Memorandum of Understanding supporting the Governor's Crime Commission Grant.

ITEM 8: CHANGE ORDER NO.2 – PHASE 2 – 42-INCH HAW RIVER INTERCEPTOR REPLACEMENT

Mayor Wall announced that the City Council would consider Change Order No. 2 adding the cost for the 42-inch Haw River Interceptor replacement Phase 2A, in the amount of \$2,661,473.00, and 150 calendar days to the contract with Park Construction of NC, Inc., and to approve Budget Amendment 2015-47.

BA2015-47

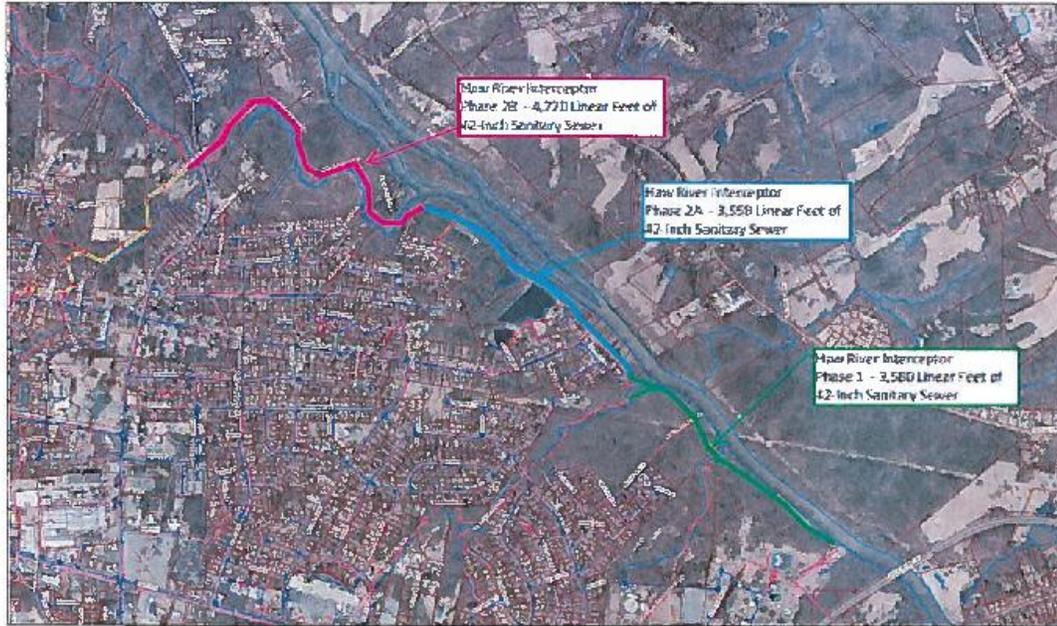
Increase Revenues:

030-39398-0000	Appropriated Fund Balance	\$2,661,473
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Increase Expenditures:

030-75705-7500 Construction in Progress \$2,661,473

Water Resources Director Bob Patterson gave the following presentation of the work that had been completed on the Haw River 42-inch interceptor and additional work needed:



Mr. Patterson stated that the green highlighted area was the portion of the line that was currently under contract with Park Construction who was installing 3,580 linear feet of line beginning in November, 2014, and should be completed by the end of January, 2015.



The pictures above show the magnitude of the pipe and one tractor trailer carrying eight sections of pipe.



As part of this project, temporary by-pass pumping was set up to continue the flow while the replacement of pipes was being constructed. He stated that half of the City flowed through this line.



Mr. Patterson stated that the pipes had to cross under the flood wall at the treatment plant to tie into the existing treatment facility. (18 feet deep)



These pictures show the installation of new pipe and new manholes.

Mr. Patterson asked Council to consider a change order to the contract to extend the contract in order to replace additional pipe, Phase 2A, highlighted in blue consisting of 3,558 linear feet. He stated the estimated cost was \$2.6 million and if approved construction could begin this spring with completion in the fall.

Mr. Patterson stated the following:

- Contract with Park Construction provides provision to extend the contract 100% with the Contractor and City's mutual agreement.
- Park Construction's pricing for Phase 1 was very good (next lowest bid was approximately \$1.1 Million more for the same work) and Contractor is willing to extend pricing for Phase 2A.
- Contractor and City staff had worked in a collaborative effort on Phase 1 – expected to continue on Phase 2A.
- City Council is requested to approve Budget Amendment 2015-47 in the amount of \$2,661,473 and to approve Change Order 2 to the contract with Park Construction to add the Phase 2A work to the contract.
- Change Order 2 is for \$2,661,473.00 and would add 150 calendar days to the contract.

Mr. Patterson asked Council to approve the change order and Budget Amendment 2015-47.

Councilmember Butler asked that after Phase 2A what would be remaining to complete the entire project.

Mr. Patterson stated the magenta section that was a little over 4,000 feet and was currently under design by Alley, Williams, Carmen and King and did not have a cost estimate.

Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to approve Change Order No. 2 and Budget Amendment 2015-47.

PUBLIC COMMENT PERIOD

There were no public comments.

CITY COUNCIL COMMENTS

Councilmember Butler stated how important public/private partnership was in reference to the Splash Park. He thanked staff and Impact Alamance for the work put into such an important project for the City.

Councilmember Hykes also commended Impact Alamance and stated it was an opportunity for the City and citizens to have fun.

Mayor Wall also commended Impact Alamance and stated he looked forward to the implementation of this project.

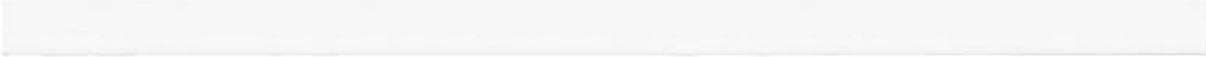
City Manager Owen stated that after having a discussion with the City's liability insurance agent, there would be no additional cost for the Splash Park.

ADJOURN:

Upon motion by Mayor Wall, seconded by Councilmember Ward, it was resolved unanimously to adjourn. (7:43pm)

Renee M. Ward

Renee M. Ward
City Clerk



January 20, 2015
City Council Meeting



**MINUTES OF THE CITY OF BURLINGTON
CITY COUNCIL MEETING
APRIL 7, 2015**

The City Council of the City of Burlington held a regularly scheduled meeting in the Council Chamber, Municipal Building, 425 South Lexington Avenue, Burlington, N. C., 27216-1358, on April 7, 2015, at 7:00 p.m.

Mayor Ronnie K. Wall presided

Councilmembers Present: Mayor Ronnie Wall, Mayor Pro Tem Celo Faucette
Councilmembers James Butler and Kathy Hykes

Councilmembers Absent: Robert Ward

City Manager: Harold Owen, Present

City Attorney: David Huffman, Present

City Clerk: Renee M. Ward, Present

CALL TO ORDER: Mayor Ronnie Wall

INVOCATION: Mayor Ronnie Wall

PROCLAMATIONS:

- Mayor Wall and Councilmembers present Ms. Emily Daniels with a proclamation proclaiming Alcohol Awareness Month – April in the City of Burlington.



- Mayor and Councilmembers recognize volunteers for National Service Recognition Day in the City of Burlington.



PRESENTATION TO COUNCIL: Destination Burlington Comprehensive Plan

Planning and Economic Development Director Amy Nelson stated that the contract for Burlington's Comprehensive Plan was awarded to RATIO Architects, Inc. A grant totaling \$20,000 was received for this project through the NC Community Transformation Grant Project. She stated that the public kickoff was in May of 2014.

Ms. Nelson stated that RATIO specialized in design-based planning (physical enhancement) and that they had a variety of disciplines represented, including landscape architecture, historic preservation and economic development.

Mr. Paul Lipchak and Jackie Turner from RATIO Architects, Inc., presented the following presentation:

What is a Comprehensive Plan?

- Documentation of community's current vision and needs: this is what the citizens desire and support.
- Includes recommendations relating to land use, infrastructure, transportation, economic development, and other areas.
- Year-long planning effort and significant investment of City's resources.
- A guiding / policy document, but not the same as a law or zoning ordinance.
- Does not obligate City leadership or agencies—no handcuffs.

Why update your Comprehensive Plan?

- Current plan was adopted in 1991 (23 years ago), with a horizon of 2000.
- Most communities update their Plans every 5-10 years.
- »» An updated plan will:
 - Shape the vision of the community for the next 20 years.
 - Guide City leaders in making decisions on investment of resources for development and infrastructure.
 - Help realize current economic objectives.
 - Provide a solid foundation for future modifications of development ordinances (UDO)

What is a Unified Development Ordinance (UDO)?

A UDO contains a set of regulations that implement the Comprehensive Plan's goals and policies. A UDO might address:

- Land uses (permitted, prohibited).
- Zoning districts.
- Development standards (setbacks and height).
- Landscaping, parking, signage.
- Design standards.

It also sets forth procedures for permitting and enforcement.

- Combines the zoning and subdivision ordinances.
- Contains procedures and definitions for both in one document.
- In some locales, it may also contain Stormwater, Floodplain, or Historic Preservation Ordinances.

Fulfilling the Community Transformation Grant:

Public Health in Planning:

- Destination Burlington partially funded by \$20,000 CDC Community Transformation Grant.
- Recognition that the built environment of communities are a major factor in public Health.
- Recommendations of the plan are all viewed through the lens of public health.
- Addresses nutrition, physical activity, obesity, and environmental health factors.

Comprehensive Planning Process:

- Conducted RATIO's standard seven-phase planning process over the course of one year.
- Incorporated recommendations from many recent approved Burlington plans.
- Engaged in a robust, ongoing community engagement strategy.

Robust, Ongoing Community Engagement:

PRE-PLAN CITY-LED OUTREACH

- local students & community groups

PROMOTIONAL MATERIALS

- logo development, postcards, flyers, posters, press releases

COMMUNITY SURVEYS (564 responses)

- available at surveymonkey.com or in paper format

WEB ENGAGEMENT

- Surveymonkey.com
- MindMixer online engagement platform (nearly 800 unique visitors).
- City-led Comprehensive Plan website.

STAKEHOLDER INTERVIEWS

- six focused stakeholder group interviews

THREE COMMUNITY WORKSHOPS

- opportunities for input, questions, and comments
- broadly-noticed events

COMMUNITY PLANNING KITS

- “DIY” group workshops (6 kits distributed)

STAFF-CONSULTANT PARTNERSHIP

- collaborative teamwork throughout process

STEERING COMMITTEE

- seven intensive meetings throughout the year
- 22 Steering Committee members

VISION & GOALS

Heartfelt Goals of the Community: Heard Early, Often, and Enthusiastically

- Symbolic significance and redevelopment opportunities of Downtown
- Regional and local connectivity through Greenways
- Equitable access through Public Transit
- Redevelopment of underutilized industrial sites
- Improved Environmental Stewardship
- Focus on Economic Development

PLAN PRIORITIES:

Heart of the community . . . Downtown:

Plan builds on and supports great work underway through Burlington Downtown Corporation.

Reinforcing significance:

- Streetscape and public open space enhancements
- Connecting to North and South Main Street districts
- Programming & events

Redevelopment opportunities:

- Downtown housing with residents supporting a mix of uses
- Former LabCorp storefronts contributing to activity
- Cultural Arts District and “NOMA” Maker’s District
- Redevelopable lots and buildings around Downtown

Connectivity Greenways

Plan builds on and supports 2012 Pedestrian Plan, forthcoming Bicycle Plan, and Haw River Trail regional collaboration

Implementation opportunities:

- Rivers and creeks: flood zones and riparian corridors
- Utility rights-of-way and easements
- “Rail-with-trail” along active corridor
- Integrated with roadway corridor redesign

Benefits:

- Regional and local connectivity
- Environmental improvement
- Recreational opportunities
- Economic development attractor

Public Transit

Plan builds on and supports development of Burlington’s bus transit system underway

Benefits & opportunities:

- Equitable access to services and amenities in areas of Burlington
- Reduced traffic congestion and reliance on cars
- Integration of transit stop planning with development areas, Complete Streets, and streetscaping efforts.
- Catalyst potential of NOMA transit hub

Redevelopment

Plan builds on and supports initiatives to redevelop catalyst sites like Western Electric.

Priority redevelopment sites:

- Community input, City staff guidance, and readiness assessment indicate opportunities for catalyst redevelopment
- Ten former commercial and industrial sites identified as priority redevelopment sites
- Mix of land uses possible, from light industrial to multi-family, affordable housing

Benefits:

- New land and building uses in currently under-served neighborhoods.
- Enhancement of unattractive roadway corridors.
- Strengthening significant gateway districts.
- Addressing environmental cleanup issues through partnerships between public and private sectors.

Sustainability:

Plan supports the plans of the Water Resources Department and the Jordan Lake Rules in

effect for the Haw River tributaries.

Community concerns:

- Protecting creeks and rivers; stormwater management.
- Protecting rural areas and farmland.
- Drinking water and air quality.
- Protecting natural habitat and environmental features.

Opportunities:

- Use new greenways and parks as surface water filtering systems.
- Design roadway corridor enhancements and parking lots to protect creeks and rivers from pollution.
- Use conservation and retrofit projects along waterways as demonstration projects.
- Use zoning ordinance to preserve rural character.

Quality Growth Sectors

Plan supports existing regional economic development goals and higher education Initiatives.

Sectors to support for quality economic growth:

- Advanced manufacturing
- Professional, scientific, and technical services
- Information technology
- Health care
- Arts & entertainment

Carolina Corridor Commerce Park

Plan builds on momentum of successful industrial development like Sheetz and Honda

Potential benefits of Commerce Park concept:

- Approximately 1000 acres of prime development
- 8 million square feet of industrial space
- \$600 million in new real property investment
- 2,500 - 5,000 new jobs
- \$125 million - \$250 million new gross personal income

Reaching the Destination: Adoption of the Plan

- 12/04/2014: Draft Plan released to public for review and comment
- 02/20/2015: Revised Draft Plan submitted to City staff, P&Z Commission, and City Council
- 03/23/15: Planning & Zoning Commission voted unanimously to recommend the Plan to the City Council
- 04/07/2015: City Council Presentation
- TBD: Public Hearing & adoption vote

CODE OF ETHICS-DISCLOSING CONFLICTS OF INTEREST: City Clerk Renee Ward

There were no conflicts of interest reported.

APPROVAL OF MINUTES: March 17, 2015 – City Council Meeting

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Butler, it was resolved unanimously to approve the above listed minutes.

ADOPTION OF AGENDA:

Upon motion by Councilmember Butler, seconded by Councilmember Hykes, it was resolved unanimously to adopt the agenda.

CONSENT AGENDA:

ITEM 1:

A. Budget Amendment 2015-53 – CDBG – HOME Program – Loan Repayments

BA2015-53

Increase Revenues:

555-33611-0000 HOME Program Funds City \$ 22,000

Increase Expenditures:

555-50014-6910 Homeowner Housing Rehab City 2014 \$ 22,000

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Hykes, it was resolved unanimously to approve the foregoing consent agenda.

PUBLIC HEARINGS:

ITEM 2: CITIZEN COMMENTS – FIVE-YEAR CONSOLIDATED PLAN – COMMUNITY DEVELOPMENT PROGRAM – ON-YEAR ACTION PLAN

Mayor Wall announced that a public hearing had been scheduled to receive citizens' comments on the proposed Five-Year Consolidated Plan for the Community Development Program which includes the 2015-16 One-Year Action Plan.

Community Development Administrator Shawna Tillery stated that at the March 17, 2015, City Council meeting, Council set a date of public hearing to receive citizen comments on

the draft 2015-19 Consolidated Plan and 2015-16 Action Plan for CDBG and the HOME Action Plan.

Ms. Tillery stated that on March 31, 2015, a 30-day comment period was publicized and that, to date, staff had not received any written or oral comments on the plan. She stated that the comment period would end on April 30, 2015.

She stated that for the next five years the priority needs would be:

- Improvement and access to local public facilities and services that contribute to the neighborhood development.
- Improvement of public infrastructure to revitalize neighborhoods
- Decent, affordable housing, including housing that directly reduces homelessness and increases the availability of supportive housing.

\$ 7,357 increase in CDBG
 \$11,141 in HOME City funds
 \$10,217 decrease in HOME County funds

Proposed Project Summary

Project Name	Location	Budgeted Community Development Block Grant Amount	Activity	Supplemental Funding
Fairchild Park Gym Upgrade	Fairchild Park Community Center	\$140,000	Modernization of the gym facility at Fairchild Park Community Center	Recreation Department match: \$82,560
Housing Rehabilitation Program	Non site-specific	\$100,000 (revolving loan funds)	Loans to help low and moderate-income households rehabilitate their homes to bring up to the City's Minimum Housing Code. May also include lead-based paint hazard reduction.	
Allied Churches Upgrades	Allied Churches kitchen:	\$87,995	Kitchen renovation for the City's only emergency homeless shelter and food pantry	Additional funding from Allied Church; amount unknown until defined equipment prices have been establish
Construction Training Program	Non site-specific	\$65,000	Job training in the construction industry for low-income residents of Burlington	Co-funded by NC Home Builders Association and NC Housing Finance Agency
Burlington Development	Non site-specific	\$23,843	Permanent supportive housing and rapid re-housing	80% of BDC's funding from

Corporation				other sources
Hatch Street Sidewalk Project	Hatch Street	\$27,000	Sidewalk improvement on Hatch Street	\$84,515 from City of Burlington
Allied Churches Coordinated Assessment	Non site-specific	\$15,000	Partial funding of a staff to provide centralized intake and access to homeless services	Additional funding from United Way of Alamance County and Hayden Harman Foundation
North Park Library	North Park Library, 849 Sharpe Rd.	\$10,000	Purchase of books, materials, and supplies for branch library	
Relocation	Non site-specific	\$4,000	Relocation expenses for persons required to relocate during renovation of their home	

Ms. MJ Wilkerson, Director Alamance County Public Libraries, thanked Council for the support of North Park Library through CDBG funds and hoped to continue receiving those funds.

Ms. Nikki Ratliff, Burlington Housing Authority and Burlington Development Corporation thanked Council for its continued support.

Mr. Kep Paylor, Construction Training Project, thanked Council for its continued support.

Upon motion by Councilmember Hykes, seconded by Councilmember Butler, it was resolved unanimously to close the public hearing.

No action required.

ITEM 3: REZONING – SOUTH CHURCH STREET

Mayor Wall announced that a public hearing had been scheduled to consider a rezoning application to rezone from I-1, Planned Industrial District and B-2, General Business District, to CB, Conditional Business District to allow for Unified Business Development with the use and development conditions as specified in the application. The property is located at 3550 South Church Street as shown on Alamance County tax map 3-26A lot 15.

Planning and Economic Development Director Amy Nelson stated that this rezoning request had the recommendation of staff and unanimous recommendation from the Planning and Zoning Commission with the use and development conditions submitted. Ms. Nelson stated that the Commission also recommended that the official zoning map and the Comprehensive Land Use Plan be amended to reflect the rezoning. She stated that the Commission found that the

rezoning would not adversely affect the adjoining property, is in keeping with land uses already in the area, and that it was consistent with the Comprehensive Land Use Plan. Ms. Nelson stated

that this request was to allow for more flexibility in tenants, since a manufacturing business housed there was moving to other quarters in Burlington to accommodate the growth it was experiencing. She stated that Mr. Rose was present to answer any questions.

Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to close the public hearing.

Councilmember Butler moved for the adoption of the following ordinance:

Ordinance #15-7

ORDINANCE TO AMEND OFFICIAL ZONING MAP (Rezone Property at 3550 South Church Street.)

BE IT ORDAINED by the City Council of the City of Burlington, North Carolina:

Section 1. That the official zoning map, an element of the Burlington Zoning Ordinance, and the

Comprehensive Land Use Plan are hereby amended by rezoning from I-1, Planned Industrial District and B-2, General Business District, to CB, Conditional Business District, subject to the conditional uses with limitations as set forth in Sections 2, 3 and 4 of this ordinance the area described as follows:

Property located at 3550 South Church Street as shown on Alamance County tax map 3-26A lot 15.

Section 2. That the rezoning from I-1, Planned Industrial District and B-2, General Business District, to CB, Conditional Business District is hereby authorized subject to the following Use and Development Conditions:

Use Conditions

1. Unified Business Development - existing
2. Limited Manufacturing per I-1, Planned Industrial requirement
3. Two-Dog Grooming Businesses to be located within separate buildings

Development Conditions

1. Existing parking & landscaping shall remain
2. Signs will adhere to B-2 General Business requirements

Section 3. This property will be perpetually bound to the uses authorized and subject to such conditions as imposed including site plans and other submissions, unless subsequently changed or amended as provided for in the City of Burlington Zoning Ordinance.

Section 4. Any violations or failure to accept any conditions and use limitations imposed herein shall be subject to the remedies provided in the City of Burlington Code of Ordinances and Zoning Ordinance.

Section 5. That all ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed.

Section 6. That this ordinance shall take effect upon passage.

The foregoing ordinance was seconded by Mayor Pro Tem Faucette, and after full discussion, the same was voted upon and declared duly adopted, no amendments having been offered and consent having been given to place the same upon its immediate passage.

Councilmembers voting in favor of the motion to adopt the foregoing ordinance were Wall, Faucette, Butler and Hykes.

Upon motion by Councilmember Butler, seconded by Councilmember Hykes, it was resolved unanimously to approve the following statement of consistency.

STATEMENT OF CONSISTENCY

The City Council finds that the above amendment is consistent with the City of Burlington Comprehensive Land Use Plan and that this action is reasonable and in the public interest in that the amendment is compatible with existing land uses in the vicinity and reflects the changing land use patterns in the area.

ITEM 4: REZONING – LACY STREET

Mayor Wall announced that a public hearing had been scheduled to consider an application to rezone from O&I, Office and Institutional District to R-9, Residential District. The property is located at 2209 Lacy Street as shown on Alamance County tax map 12-15 and being a portion of lot 99.

Planning and Economic Development Director Amy Nelson stated that this rezoning request had the recommendation of staff and unanimous recommendation from the Planning and Zoning Commission. She stated that the Commission also recommended that the official zoning map and the Comprehensive Land Use Plan be amended to reflect the rezoning. Ms. Nelson stated that the Commission found that the rezoning will not adversely affect the adjoining property, is in keeping with land uses already in the area, and that it is consistent with the Comprehensive Land Use Plan. This request is to correct a change made prior to the parcel update in our GIS system from the County. She stated that the parcel in question was a part of the property next door at one time and without an update; the City would be proceeding on erroneous information. Thus, as of September of last year, 2209 Lacy had a portion zoned as

O&I, and staff does not support that zoning district any further down Lacy Street and was asking to change it back to residential.

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Hykes, it was resolved unanimously to close the public hearing.

Mayor Pro Tem Faucette moved for the adoption of the following ordinance:

Ordinance #15-8

ORDINANCE TO AMEND OFFICIAL ZONING MAP (Rezone Property at 2209 Lacy Street)

BE IT ORDAINED by the City Council of the City of Burlington, North Carolina:

Section 1. That the official zoning map, an element of the Burlington Zoning Ordinance, and the Comprehensive Land Use Plan are hereby amended by rezoning from O&I, Office and Institutional District to R-9, Residential District. The property is located at 2209 Lacy Street as shown on Alamance County tax map 12-15 and being a portion of lot 99.

Section 2. That all ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed.

Section 3. That this ordinance shall take effect upon passage.

The foregoing ordinance was seconded by Councilmember Butler, and after full discussion, the same was voted upon and declared duly adopted, no amendments having been offered and consent having been given to place the same upon its immediate passage. Councilmembers voting in favor of the motion to adopt the foregoing ordinance were Wall, Faucette, Butler and Hykes.

Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Butler, it was resolved unanimously to approve the following statement of consistency:

STATEMENT OF CONSISTENCY

The City Council finds that the above amendment is consistent with the City of Burlington Comprehensive Land Use Plan and that this action is reasonable and in the public interest in that the amendment is compatible with existing land uses in the vicinity and reflects the changing land use patterns in the area.

NEW BUSINESS:

ITEM 5: TEMPORARY STREET CLOSING – FRONT STREET – APRIL 11, 2015 - BURLINGTON JUNIOR WOMAN'S 5K

Mayor Wall announced that the City Council would consider a request to temporarily close Front Street between South Worth Street and Spring Street during the Burlington Junior Woman's Club annual 5K fundraising event on Saturday, April 11, 2015, from 7:30am until 10:30am, conditional upon meeting requirements of the City of Burlington's Special Event Permit application.

Ms. Ivy McCrickard, President, Junior Woman's Club requested that Front Street, from Worth to Spring Street, be closed for their annual 5K TaTa Trot on April 11, 2015.

Upon motion by Councilmember Hykes, seconded by Councilmember Butler, it was resolved unanimously to approve the temporary street closing on April 11, 2015.

ITEM 6: TEMPORARY STREET CLOSINGS – ANNUAL ANTIQUE CAR CLUB SHOW – MAY 16, 2015

Mayor Wall announced that the City Council would consider a request to temporarily close the following streets during the Alamance Region's 44th Annual Antique Car Club show on Saturday, May 16, 2015, from 6:30am until 4:00pm conditional upon meeting requirements of the City of Burlington's Special Event Permit application.

- Front Street from South Worth Street to South Spring Street
- Main Street from East Front Street to East Davis Street

Mr. Chip King, Chairman, Alamance Region's 44th Annual Antique Car Club, requested that the above listed streets be closed for their 44th annual car show that will be held downtown Burlington.

Upon motion by Councilmember Hykes, seconded by Councilmember Butler, it was resolved unanimously to approve the temporary street closings on May 16, 2015.

ITEM 7: PARTNERSHIP – APPLE TREE SUBDIVISION

Mayor Wall announced that the City Council would consider a new proposal for a dual partnership program at the Apple Tree Subdivision.

Community Development Administrator Shawna Tillery stated that as a result of the City being a recipient of the HOME program, the City was mandated to allocate 25% of those funds to a community housing development organization. In the past the City had been working with Alamance County Community Services to develop the Apple Tree Subdivision. She stated that

in the past few years there had been challenges getting individuals qualified for home loans along with new rules from HUD. In an effort to not lose the funding received from HUD, staff had reallocated funds to Habitat Humanity to do second mortgages on their homes and they became certified as a CHDO through the City of Greensboro. She stated that it would be a great

opportunity to work with both the Community Services and Habitat to finish out the development of the Apple Tree Subdivision.

Upon motion by Councilmember Hykes, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to approve a new proposal for a dual partnership program at the Apple Tree Subdivision.

ITEM 8: FINAL PLAT – BELLAUWOOD DEVELOPMENT BURLINGTON WEST PLAZA

Mayor Wall announced that the City Council would consider a final plat approval for Bellaeuwood Development Burlington West Plaza, contingent upon receipt and City Staff approval of the required bonds. The property is located at the southeast corner of South Church Street and University Drive as shown on plans by Sgroi Land Surveying, dated January 23, 2015, and containing nine lots.

Attorney Lawson Brown stated that this plat met the technical requirements and was the next step in the process of getting this property developed as was previously zoned.

Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to approve the final plat.

ITEM 9: RESOLUTION – PF PLUMBING CONTRACTORS – 12-INCH WATERLINE – TOWN OF OSS�PEE

Mayor Wall announced that the City Council would consider adopting a resolution to award a contract to PF Plumbing Contractors, Inc., of Winston Salem, NC in the amount of \$2,179,440.90, for the installation of a 12-inch waterline to serve the Town of Ossipee and to approve Budget Amendment 2015 - 54 to establish Highway 87 Waterline Project Ordinance.

BA2015-54

Increase Revenues:

036-39000-0000 Appropriated Fund Balance \$ 330,000

Increase Expenditures:

036-70000-9100 Operating Transfers Out \$ 330,000

HWY 87 WATERLINE PROJECT ORDINANCE
BA2015-54

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BURLINGTON, NORTH CAROLINA, that pursuant to Section 13.2, Chapter 159, of the General Statutes of North Carolina, the following Project Ordinance is hereby adopted.

Sec. 1. The project authorized is for the construction of an extension of a 12-inch waterline to serve the Town of Ossipee.

Sec. 2. The officials of the City of Burlington are hereby directed to proceed with this project within the budget outlined in this project ordinance.

Sec. 3. The following revenues are anticipated to be available to the City to complete the project:

636-33200-0000	Ossipee Reimbursement	\$ 110,000
636-33000-0000	Water Supply Grant	1,760,000
636-38000-0036	Operating Transfers In	<u>330,000</u>
		\$2,200,000

Sec. 4. The following amounts are appropriated for the project:

636-50000-6006	Closing Costs	\$ 50,000
636-60000-7300	Hwy 87 Waterline	2,045,000
636-60000-8000	Contingency	<u>105,000</u>
		\$2,200,000

Sec. 5. The Finance Director shall report on the financial status of this project as directed by the City Council and shall inform the Council of any unusual occurrences.

Sec. 6. Copies of this Project Ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

Sec. 7. That this ordinance shall take effect upon passage

City Engineer Lanny Rhew stated that in August 2012, the City of Burlington and the Town of Ossipee entered into an Interlocal Agreement to supply Ossipee with up to 100,000 gallons of water per day. He stated that Ossipee had successfully applied for a loan through the North Carolina Public Water Supply Section-Loans and Grants Unit to fund a waterline extension from Burlington to serve Ossipee. He stated that the intended route of the 12-inch waterline begins at the intersection of MacArthur Lane and Highway 87 (a connection point to the City of Burlington water supply system) then follows Highway 87 until it terminates at Eldon Drive in Ossipee. Mr. Rhew stated that the costs to design and construct this waterline would be funded by the Public Water Supply loan. He stated that this was a reimbursement loan for the actual costs incurred and would be subject to the following rates and terms of agreement:

- 80% cost is principal forgiveness.
- 20% cost at 0% interest loan for a term not to exceed 20 years.
- Burlington (75%) and Ossipee (25%) respective share of loan repayment.

- Burlington supplies the initial funds for construction and design construction management of the contract.

Mr. Rhew stated that on February 5, 2015, the City received four bids for the construction of the waterline ranging in price from \$2,179,440.90 up to \$2,938,313.13. He stated that the apparent low bidder was PF Plumbing Contractors, Inc., of Winston-Salem, NC.

Mr. Rhew stated that the contractor had completed similar projects for several other local North Carolina municipalities and has satisfactorily completed all required contract documentation. He stated that both the Town of Ossipee and the NC Public Water Supply Section had approved the award of this contract. He asked Council to consider award of the contract to PF Plumbing Contractors, Inc., in the amount of, \$2,179,440.90.

Councilmember Butler asked, in reference to the loan forgiveness portion of this project, were there any restrictions put on the contractors that could bid and did it matter.

Mr. Rhew stated it did not affect the contract.

Upon motion by Councilmember Hykes, seconded by Councilmember Butler, it was resolved unanimously to adopt the resolution and approve Budget Amendment 2015-54 Project Ordinance.

Resolution #15-6

RESOLUTION AWARDING A CONTRACT FOR THE CONSTRUCTION OF THE TOWN OF OSS�PEE-CITY OF BURLINGTON WATER LINE

WHEREAS, the City of Burlington owns and maintains public water production and distribution system and operates such as a public enterprise; and,

WHEREAS, the City of Burlington serves as a regional supplier of finished, potable water through contracting with neighboring municipal and service district customers including the Town of Elon, the Village of Alamance, the City of Greensboro, the Town of Gibsonville, the Town of Haw River, the Town of Swepsonville, the Town of Whitsett and the Orange County Water and Sewer Authority; and,

WHEREAS, the Town of Ossipee has in place a public water distribution system which now serves to distribute water from community owned water wells within its geographic boundaries; and,

WHEREAS, the Town of Ossipee has a need for a reliable source of finished, potable water as the existing town owned water wells are inadequate; and,

WHEREAS, there is a need for the Town of Ossipee to have a water line connection to the City of Burlington's existing public water distribution system; and,

WHEREAS, the Town of Ossipee and the City of Burlington entered into an Interlocal Agreement on August 6, 2012, and a Cost Allocation Agreement on December 4, 2012, setting out the parties' understanding and agreement pertaining to the construction of said water line connection and the allocation and sale of up to 100,000 gallons per day of finished, potable water from the City of Burlington to the Town of Ossipee; and,

WHEREAS, plans and specifications for the design and construction of said water line connection project have been contracted for and prepared by US Infrastructure of Carolina, Inc.; and,

WHEREAS, the City of Burlington received four (4) bids for the construction of said water line connection project from contractors who had been prequalified pursuant to State law; and,

WHEREAS, PF Plumbing Contractors of Winston-Salem, North Carolina has been determined to be the low responsive, responsible bidder for said project.

NOW THEREFORE, BE IT RESOLVED:

1. That the Burlington City Council awards the construction contract to P F Plumbing Contractors, the low responsive, responsible bidder for the water line project, in accordance with the approved plans and specifications, in the amount of \$2,179,440.90.
2. That the Burlington City Council approves this contract and authorizes the Mayor of Burlington to execute the same and to approve and execute further approved change orders as may be required with this construction contract.

Read, approved and adopted this 7th day of April 2015.

STAFF REPORT: Pending Legislative Issues – Harold Owen, City Manager

City Manager Harold Owen gave the following legislative update:

Sales Tax Redistribution – First draft that came out - \$3.2 million impact on the City of Burlington over an increment of three years based on a projection of a 3.5% increase on sales tax. He stated that as a result of a new sales tax redistribution we may see more items being taxed going forward. He stated that the North Carolina League of Municipalities was opposed to this bill and was hoping for positive changes in July.

Historic Tax Credits – Representative Ross was the lead sponsor.

Gun Legislation (Homeland Security) – creates a new group of people who can become homeland security officers, can carry a badge and a gun and nobody will know who they are and if the City tries to arrest them we could be prosecuted for doing so.

Municipal Election Considerations – potential bill that would make even year partisan votes.

Privilege License Discussions - could be linked back to the sales tax redistribution.

PUBLIC COMMENT PERIOD

There were no public comments.

CITY COUNCIL COMMENTS

Mayor Wall commended City staff for a wonderful Easter Egg hunt that was well attended.

Mayor Wall asked that Staff consider a public transit route from East Burlington to Alamance Community College.

Councilmember Butler also agreed with Mayor Wall's request considering a route from East Burlington to ACC and also asked that staff have dialogue with the County to help offset the cost of this route going outside Burlington.

ADJOURN:

Upon motion by Councilmember Butler, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to adjourn. (8:32pm)

Renee M. Ward

Renee M. Ward
City Clerk



Burlington City Council Meeting

May 5, 2015

ACTION AGENDA

Municipal Building Council Chamber

7:00 p.m.

CALL TO ORDER: Mayor Ronnie Wall

INVOCATION: Councilmember Bob Ward

PROCLAMATIONS:

- Municipal Clerk's Week – May 3-9, 2015
- National Police Week – May 10-16, 2015

INVITATION TO COUNCIL: Amateur Radio Club Annual Field Day – Mr. Christopher Tate

CODE OF ETHICS–DISCLOSING CONFLICTS OF INTEREST: City Clerk Renee Ward

There were no conflicts of interest

APPROVAL OF MINUTES: April 21, 2015 – City Council Meeting

Minutes Approved

ADD-ON: CONSENT AGENDA - ITEM D: New Leaf Society Partnership

Add-On Approved

ADOPTION OF AGENDA

Agenda Adopted

CONSENT AGENDA:

- A. To adopt an ordinance requiring the demolition of a building located at 1417 Ashe Street.
- B. To approve a final plat for Stirling, Phase 2, Section 1, Mackintosh on the Lake for property located on the south side of Bonnar Bridge Parkway and the north side of Loch Ridge Parkway as shown on plans by Alley, Williams, Carmen and King, Inc., dated December 1, 2014, and containing 12 lots.
- C. Budget Amendment 2015-56 – Animal Services



BA2015-56

Increase Revenues:

010-33305-5220	Donations – Animal Shelter	\$2,500
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Increase Expenditures:

010-51522-1500	Maint/Rep Bldg & Grnds	\$2,500
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- D. To partner with New Leaf Society in the planning and implementation of an arboretum and green common space at Willowbrook Park.

All Consent Agenda items approved

NEW BUSINESS:

1. City Council will consider adopting the 2015-2019 Community Development Program Five-Year Consolidated Plan including the One-Year Action Plan for Community Development Block Grant (CDBG) Program funds for program year 2015-16.

2015-2019 Community Development Program Five-Year Consolidated Plan including the One-Year Action Plan for CDBG Program funds for program year 2015-16 was adopted

PUBLIC COMMENT PERIOD

There were no public comments

CITY COUNCIL COMMENTS

Joint Meeting of the City Council and County Commissioners will be held May 11th at 6:00pm at the Family Justice Center, 1950 Martin Street in Burlington

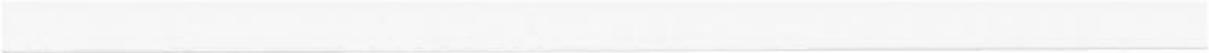
Letter Carriers Stamp Out Hunger Food Drive is Saturday, May 9th and citizens are encouraged to support the drive by placing food items in or near your mailbox for the letter carrier to pick up

May is National Pet Month – ½ price pet adoptions May 16-23- Contact Burlington Animal Services for more information 578-0343

Senior Games begins this Thursday, May 7th

Nolan Kirkman updated Council on the receipt of FEMA funds from March ice storm debris clean up

ADJOURN *(Meeting was adjourned at 7:15pm)*



Memorandum



To: Shawna Tillery
From: Marjorie Williams, AICP
Date: January 26, 2015
Subject: Five-Year Consolidated Plan
January 20, 2015 Public Meeting

The following is a summary of the comments received at the Public Meeting held last week as part of the Consolidated Planning process.

- **Housing and Community Development Needs Identified**
 - Sidewalks, mainly east of downtown
 - Former WE bldg. (privately owned) is dangerous and should be demolished
 - No public transit available for people who need it
 - Micro-loan fund for very small business start-up assistance
 - Autumn Lanes property on North Church Street is vacant, ideal for senior housing redevelopment
 - South Beverly Hills Neighborhood (low-moderate income area)
 - City not making any investment/reinvestment in area
 - Neighborhood of mainly older residents and aging housing stock
 - Many boarded houses
 - Property maintenance code not enforced
 - Low quality commercial / vacant properties
 - Potential for redevelopment and re-use exist
 - Street improvements needed (Highland Street)
 - Demolition needed
 - There are older, historic structures in the city that should be restored for new uses.
 - The city does not invest in East Burlington in the same way it invests in West Burlington. If the city put some of the uses in West Burlington that it puts in East Burlington, residents on the west side would not accept them and fight the city.
 - Will affordable housing actually be developed in West Burlington where so many better opportunities exist?
 - The city should at least make serious efforts to approve new affordable housing in West Burlington.



- The city has also denied approval for some quality projects in East Burlington (i.e., the Cookout).
- The city should raise taxes to increase local economic development investments.
- **Homeless Needs Identified**
 - Housing for homeless women with children
 - Each homeless shelter should have a nursery to provide daycare for parents to seek jobs or education
 - Homeless families need more than just housing and food
 - Emergency shelter stay-limits are too short
 - Seeing an increase in homeless single fathers with children staying in shelters
 - School estimates about 300 homeless children attend, but there are many more siblings of these who are too young to attend school (meaning: far more than the 300 homeless children identified by schools)
 - The City of Burlington should adopt the policy that it will not tolerate having any homeless children and work toward eliminating homeless among children; this is something we need to do as a community.
 - Expansion of homeless facility and services
 - Services for non-special needs single individuals (e.g., non-elderly, single adults without disabilities, who may or may not have children with them)
 - Need childcare so they can search for job or educational training
 - Places to go during the day once the shelter closes in the morning
 - Transitional housing to help homeless people move out of emergency shelter and become self-sufficient
 - Expansion of existing transitional housing facilities
- **Other Comments**
 - There needs to be a strong will to do something about these critical issues in our community.
 - Older city council members are not interested in taking on new ideas to improve Burlington.



CITIZEN PARTICIPATION PLAN

COMMUNITY DEVELOPMENT PROGRAM

The City of Burlington has developed a Citizen Participation Plan in accordance with the Department of Housing and Urban Development (HUD) Regulations (24 CFR Part 91.105) for Community Development programs funded under HUD's formula grant programs. This Plan is designed to further the City of Burlington's commitment to encourage the participation of citizens in the planning, execution and assessment of its Community Development programs and activities.

Further, the Plan sets forth procedures to assure citizen involvement. Citizens are involved in the development, implementation, monitoring, and evaluation of programs. The Plan also outlines provisions for the timely distribution of information to citizens about Community Development programs and activities.

This Plan shall be effective as of March 1, 2004 and shall remain in effect until all Community Development activities assisted under the Housing and Community Development Act of 1974, as amended, and the Cranston-Gonzalez National Affordable Housing Act, as amended, are completed, or until superseded by a new Plan. This Plan also supersedes any Plan that may be in effect currently.

CITIZEN PARTICIPATION PROCESS

The Burlington City Council, Planning Department, and Community Development Department are responsible for assuring the Citizen Participation Plan is implemented and followed. Multiple opportunities are provided annually for citizens to suggest or comment on proposed and ongoing Community Development activities and to assess the performance of the Community Development Program. This narrative describes the actions or steps that the City of Burlington generally follows to encourage citizen participation.

Public Hearings/Comment Periods

During the development of the Consolidated/Action Plan, the City Council holds at least two public hearings. For each public hearing, the City places a public hearing notice, 10 to 14 days in advance, in the local newspaper. Staff also sends to public agencies and interested citizens a written request and notices to post to publicize the public hearing. These agencies and interested parties represent or work with low and moderate-income persons, including public housing and assisted housing residents, slum and blighted area residents, minorities, non-English speaking persons, and persons with disabilities/special needs.

A public hearing is held before City staff begins to work on the Consolidated/Action Plan to solicit citizen proposals and recommendations for future activities. The public hearing notice includes the expected amount of revenue (grant funds and program income), the type of activities that may be undertaken to benefit low and moderate-income persons and persons with special needs/disabilities. Public hearing notices also indicate that a minimum of 70

percent of program funds must be used for the benefit of eligible low and moderate-income persons.

Following the first public hearing, City staff reviews the proposals made by the citizens, consults with other public agencies and individuals, and develops a preliminary Community Development Program. The City publishes a notice of a 30-day comment period and a summary of the proposed Consolidated/Action Plan in the local newspaper. This summary includes the revenue sources and proposed activities and funding levels and the availability of the Plan in the Planning Department and the Community Development Department, located in the City Municipal Building. Within the notices and the Plan document, the City states that Community Development Program funds are used to minimize displacements. (See section on Displacements.)

Staff also sends information on the proposed Consolidated/Action Plan with notices to the public agencies and interested parties. During the 30-day comment period, the City presents the proposed annual program at a second public hearing to encourage and consider citizen comments. Based on the responses during the comment period and at the hearing, the recommended program may be modified. Staff responds to comments during public hearings or by written correspondence within 15 days when practicable. These responses explain the reasons for including or not including a suggested activity in the Plan. The City summarizes and incorporates any citizen's comments or proposals made during the 30-day comment period and hearings and its disposition of these (reasons for including or not including) in the document submitted to HUD. After the public comment period concludes, staff completes the Consolidated/Action Plan for City Council to approve and authorize its submission.

At the end of each program year in the local newspaper, the City publishes a notice of a public hearing and 15-day comment period on its Consolidated Annual Performance and Evaluation Report (CAPER) and the availability of the document in the City Planning and Community Development Department. The public hearing is held at the conclusion of the comment period. A summary of any comments submitted by citizens and the City's disposition of these are forwarded to HUD with the performance report.

Each public hearing concerning a plan or funding application is held in accordance with City of Burlington policy and procedures. First, in a regular City Council meeting, the Council is asked to schedule a public hearing for a future Council meeting. City staff then advertises the hearing 10 to 14 days in advance in a local general subscription newspaper. These notices specify the date, time, and place of the hearing, topics to be considered, and when (including length of comment period) and where additional information is available. For public hearings on the proposed Consolidated/Action Plan and funding applications, the notice will indicate the planned activities, funding amount(s), where the documents are available for review, and the length of the review period. The published summary of the proposed Consolidated/Action Plan will also describe the contents and purpose of the plan. Review periods for performance reports are advertised with pertinent information.

Accessibility of Information

The City of Burlington conducts all aspects of citizen participation in an open manner with freedom of access for all interested persons or groups including residents of public and assisted housing developments, low and moderate-income citizens, minorities, non-English speaking persons, and persons with disabilities. Information pertinent to Community Development activities is circulated to the public and is also available upon either written request from the Planning Department and Community Development Department, City Municipal Building.

This information and all program records are made public subject to all applicable laws regarding confidentiality and personal privacy in the Community Development Office during normal office hours of the City. The City keeps on file for public review all records related to the Consolidated Plan and use of program funds for a minimum of five years. Normal business and public hearings are conducted in public facilities, which are accessible to the handicapped. The City has removed architectural barriers and modified its Municipal Building to accommodate handicapped individuals. Also, the city has installed a telecommunications device (TDD) to provide access to the City programs and services for the hearing impaired individuals. By request, the City Human Resources department will arrange for assistance for the hearing impaired.

For non-English speaking residents, the City will arrange for the translation of basic information into the appropriate language. The City Human Resources Department has an inventory of available interpreters and will provide an interpreter's assistance on a one-to-one basis upon request.

Program Amendments

The Citizen's Participation Process is applicable to substantial amendments as required in 24 CFR 91.105 of the Consolidated Submission for Community Planning and Development Programs Regulations. Substantial amendments are whenever the use of funds is changed from one eligible activity to another activity, not previously described in the action plan, or whenever changes in the purpose, scope, location or beneficiaries of an activity vary by more than 10 percent from the original plans.

Prior to amending the Consolidated/Action Plan, the City gives citizens notice and opportunity to comment for 30 days on any proposed substantial change and/or reuse of funds, not previously described in the Plan. The public notice indicates the specific criteria or reason for the amendment to the Plan. During the comment period, a public hearing is held in accordance with City policy and procedures. Citizens' comments are considered and, if appropriate, the proposed amendments to the Plan are modified. A letter describing the adopted amendments and any comments received along with the reasons some were rejected are transmitted to HUD.

Displacements

The City of Burlington's policy is to minimize displacement of persons as a result of projects assisted with Community Development Block Grant and HOME Investment Partnerships funds. If a HUD assisted project results in displacement of persons, the City will replace all occupied and vacant habitable lower income housing demolished or converted to a use other than lower income housing. Replacement housing will be provided within three years after the commencement of the demolition or conversion. Prior to entering a contract to demolish or convert a housing unit, the City publishes a notice in the local newspaper in accordance with its "Residential Anti-Displacement and Relocation Assistance Plan". This plan requires the notice to include pertinent information on the type and level of assistance.

Procedure for Complaints

The City of Burlington Planning Department and Community Development Department respond to all written and oral complaints, grievances or proposals. Responses are provided within 15 working days, unless there are unusual and extraordinary circumstances. In no case shall a proposal remain unanswered for a period longer than 30 working days.

Technical Assistance

City staff members are responsible for providing technical assistance to organizations or interested citizens representing very low- and low-income persons and persons with special needs. Assistance includes, but is not limited to, providing support and advice in developing funding proposals for programs covered by the Consolidated Plan, explaining City policies and referring questions and concerns to appropriate City departments and other agencies.

Citizen Participation Plan/Amendments

In the local newspaper, at least 15 days in advance, the City publishes a public hearing notice with a summary of the Citizen Participation Plan or any proposed amendments. Citizens may comment on the original Citizen Participation Plan and any proposed amendments for a minimum of 15 days prior to the public hearing. The City makes the Plan and any amendments available to the public in its Planning Department and Community Development Department. Before approving and adopting the Plan or any amendments, the City Council considers all citizen comments. Staff responds to any citizen comments in accordance with the procedure heretofore explained in this document.

Grantee SF-424's and Certification(s)

OMB Number: 4340-0004
Expiration Date: 6/31/2016

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Change/Continued Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate (s) for (s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-15-9037-0002	
State Use Only: 6. Date Received by State: <input type="text"/> 7. State Application Identifier: <input type="text"/>		
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Burlington"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="56-6601189"/>	* c. Organizational DUNS: <input type="text" value="0715651700000"/>	
d. Address:		
* Street: <input type="text" value="425 S. Lexington Ave."/>	Street2: <input type="text"/>	
* City: <input type="text" value="Burlington"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="NC: North Carolina"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="27211"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Amy"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Nelson"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Planning & Economic Development Director"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="336-222-5110"/>	Fax Number: <input type="text" value="336-513-5410"/>	
* Email: <input type="text" value="anelson@ci.burlington.nc.us"/>		

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="819,950.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="100,000.00"/>
* g. TOTAL	<input type="text" value="919,950.00"/>

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan – The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

5/6/15

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

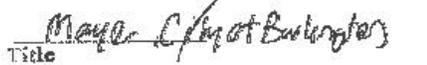
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official Date 5/16/15


Title Mayor, City of Burlington

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs – it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance – before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official

Date

Title

Appendix - Alternate/Local Data Sources

1	<p>Data Source Name</p> <p>American Community Survey 5-Year Estimates</p>
	<p>List the name of the organization or individual who originated the data set.</p> <p>United States Census Bureau</p>
	<p>Provide a brief summary of the data set.</p> <p>The American Community Survey is a subset of the US Census. The data set surveys Americans, including Burlington residents, asking questions on social, economic, demographic, and housing variables.</p>
	<p>What was the purpose for developing this data set?</p> <p>Using the American Community Survey allowed for a richer analysis in the Needs Assessment and Market Analysis than the standard data provided in the IDIS template.</p>
	<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>2013</p>
	<p>Briefly describe the methodology for the data collection.</p> <p>5-Year Estimate Survey, with forms mailed to households</p>
	<p>Describe the total population from which the sample was taken.</p> <p>Data used is generally for the City of Burlington. Tracts and block groups are also used when appropriate. The sample population is the City of Burlington.</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>The respondents are Burlington residents. Roughly 51,000 participants--the population listed in the American Community Survey, were respondents.</p>