

**MINUTES OF THE BURLINGTON PLANNING
AND ZONING COMMISSION MEETING**

January 24, 2011

Council Chamber, Burlington Municipal Building

CITY MEMBERS:

George Byrd, Chairman, Present
John Black, Present
Lynn Cowan, Secretary, Present
Early Kenan, Jr., Absent
Gordon Millsbaugh, Present
Richard Parker, Present

EXTRATERRITORIAL MEMBERS:

Bill Abplanalp, Present
Bud Apple, Present
Richard Franks, Present
Earl Jagers, Present
Jim Johnson, Present
Rebecca Lashley, Present

STAFF PRESENT:

David Beal, Assistant Director of Planning Services
Dianne Fogleman, Office Assistant

ITEM NO. 1: Chairman Byrd called the meeting to order at 7:00 p.m.

ITEM NO. 2: Minutes of the meeting held December 13, 2010, were unanimously approved. This was a City and extraterritorial item.

ITEM NO. 3: Consent agenda:

(A) Mr. Leo Boswell, representing Mr. Joseph F. Roberts, presented an application for final plat approval of the Joseph F. Roberts and wife Charlene Roberts Subdivision. The property is located on the south side of South Church Street and west of University Drive as shown on plans by Boswell Surveyors, Inc., dated December 7, 2010, and containing two lots.

This was an extraterritorial item.

Staff recommended approval of the final plat.

Commission Member Lashley made a motion to recommend approval of the final plat. Bill Abplanalp seconded the motion. The Commission voted unanimously to recommend approval of the final plat.

The Commission found that the plat as presented met all requirements of the Subdivision Regulations.

Commission Member Parker requested that staff in the future provide more detailed directions to the location of agenda items. He pointed out that the map and agenda mailed to him did not indicate a clear location of the property.

ITEM NO. 4: Commission members discussed the April 25, 2011, meeting which is Easter Monday.

This was a City and extraterritorial item.

Commission Member Black made a motion to change the April meeting to April 18, 2011, and change the deadline for submitting items for the agenda to April 1, 2011.

Commission Member Parker stated that he could not attend a meeting on April 18 due to a prior commitment. All other Commission members stated that they could attend.

Commission Member Apple seconded the motion to change the April meeting to the 18th. The Commission voted unanimously to change the April meeting to the 18th.

Commission Member Abplanalp inquired about the City Council Retreat scheduled for January 27.

Assistant Director of Planning Services Beal stated that the Retreat would be held Thursday, January 27, at the Kernodle Senior Center. Items on the agenda that would be of interest to the Commission include discussions about the Western Loop Corridor, the extension of Rockwood Avenue and City services to multifamily residential developments.

Several Commission members asked about the time, and Mr. Beal offered to send them copies of the Retreat agenda.

There being no further business to discuss, the meeting was adjourned at 7:07 p.m.

George A. Byrd, Jr., Chairman

Lynn Cowan, Secretary