



**MINUTES OF THE BURLINGTON
CITY COUNCIL MEETING
Tuesday, November 5, 2019**

The City Council of the City of Burlington held a regularly scheduled meeting in the Council Chamber, Municipal Building, 425 South Lexington Avenue, Burlington, NC, 27215, on November 5, 2019 at 7:30 p.m.

Mayor Ian Baltutis presided.

Council Members Present:

Mayor Ian Baltutis
Mayor Pro Tem Kathy Hykes
Council Member Robert Ward
Council Member James Butler
Council Member Harold Owen

Staff Present:

City Manager Hardin Watkins
City Attorney David Huffman
Interim City Clerk Beverly Smith

Council Members Absent: None

CALL TO ORDER: Mayor Ian Baltutis

INVOCATION: Mayor Ian Baltutis

CODE OF ETHICS DISCLOSING CONFLICTS OF INTEREST: Interim City Clerk, Beverly Smith
There were no conflicts.

APPROVAL OF MINUTES:

- September 17, 2019 – City Council Meeting
- September 30, 2019 – Work Session
- October 1, 2019 – City Council Meeting
- October 15, 2019 – City Council Meeting

Upon a motion by Council Member Ward, seconded by Council Member Owen, it was resolved unanimously to approve the foregoing minutes.

ADDITIONS TO CONSENT AGENDA:

- **Item G:** Award a Contract for Federal Transit Authority (FTA) Sidewalk Improvements
- **Item H:** Award a Contract for Comprehensive Water and Wastewater Utility Master Plan

Upon a motion by Council Member Butler, seconded by Council Member Owen, it was resolved unanimously to approve the Additions to Consent Agenda.

ADOPTION OF AGENDA

Upon a motion by Mayor Pro Tem Hykes, seconded by Council Member Butler, it was resolved unanimously to adopt the agenda with the Additions.

CONSENT AGENDA:

A. To adopt an Ordinance, approving the following Traffic Commission recommendations:

1. Request for the conversion of existing 2-hour parking spaces to All Day parking spaces at the following locations:
 - a) South Lexington Avenue from East Davis Street to East Front Street
 - b) South Lexington Avenue from East Front Street to East Webb Avenue
 - c) South Worth Street from West Morehead Street to Maple Avenue
 - d) South Worth Street from Maple Avenue to East Davis Street
 - e) South Worth Street from East Front Street to East Webb Avenue

Ordinance #19-19

BE IT ORDAINED by the City Council of the City of Burlington:

- 1) Request for the conversion of existing 2-hour parking spaces to All Day parking spaces at the following locations:
 - a) South Lexington Avenue from East Davis Street to East Front Street
 - b) South Lexington Avenue from East Front Street to East Webb Avenue
 - c) South Worth Street from West Morehead Street to Maple Avenue
 - d) South Worth Street from Maple Avenue to East Davis Street
 - e) South Worth Street from East Front Street to East Webb Avenue
- 2) That all ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed.
- 3) That this ordinance shall take effect upon passage.

Adopted this 5th day of November 2019.

B. To temporarily close streets in downtown Burlington for B-Town Events 73rd Annual Christmas Parade on Saturday, November 23, 2019, from 7:00am until 12 noon at the following locations:

- Lexington Avenue from East Webb Avenue to Maple Avenue
- Spring Street from East Webb Avenue to Davis Street
- Front Street from Worth Street to Lexington Avenue
- Main Street from Front Street to Davis Street
- Davis Street from Spring Street to Broad Street

C. To temporarily close streets in downtown Burlington for B-Town Events Holiday Magic on Friday, December 13, 2019, during the specified times at the following locations:

- Street Closures 1:00pm -11:00pm
City Lot #1, corner lot on Front Street and Spring Street
- Street Closures 2:00pm-11:00pm
Main Street from Davis Street to Front Street
Spring Street from Davis Street to Front Street (@ Paramount Lot)
Front Street from Lexington Avenue to Worth Street
- Street Closures 4:00pm-9:00pm
City Lot #1, drive behind merchant buildings along mural

- D. To approve the Utility Encroachment Agreement between the City of Burlington and Celito, Clec, LLC, for the placement of fiber optic cable in the right-of-way of Saconn Drive.
- E. To approve Budget Amendment 2020-13 to allow the Community Development Division to reallocate CDBG funds.

Decrease Expenditures

55446008 42600	2007-2008 Advertising	\$506.95 (RSL)
55446009 45300	2008-2009 Dues	\$350.32 (RSL)
55446010 45300	2009-2010 Dues	\$4,000 (RSL)
55446010 41900	2009-2010 Professional Services	\$23,297.41 (RSL)
55446010 41400	2009-2010 Travel	\$11.34 (RSL)
55446011 45300	2010-2011 Dues	\$338.98 (RSL)
55446011 45300	2010-2011 Dues	\$3,661.02 (NPL)
55446011 41400	2010-2011 Travel	\$5,644.82 (NPL)
55446011 41900	2010-2011 Professional Services	\$694.16 (NPL)
55446011 41900	2010-2011 Professional Services	\$12,750 (BDC)
55446011 41900	2010-2011 Professional Services	\$12,750 (AC)
55446011 41900	2010-2011 Professional Services	\$4,466.84 (FAS)
55446012 41400	2011-2012 Travel	\$3,661 (FAS)
55446012 41900	2011-2012 Professional Services	\$3,000 (FAS)
55446012 45300	2011-2012 Dues	\$1,000 (FAS)
55446013 56062	2012-2013 N. Park Upgrades	\$5,000 (FAS)
55446013 56051	2012-2013 Allied Churches	\$7,872.16 (FAS)
55446013 56051	2012-2013 Allied Churches	\$359.63 (CGS)
55446013 45300	2012-2013 Dues	\$1,000 (CGS)
55446013 41900	2012-2013 Professional Services	\$3,000 (CGS)
55446013 41400	2012-2013 Travel	\$3,661 (CGS)
55446014 45300	2013-2014 Dues	\$1,000 (CGS)
55446014 41900	2013-2014 Professional Services	\$2,500 (CGS)
55446014 41400	2013-2014 Travel	\$1,229.37 (CGS)
55446014 41400	2013-2014 Travel	\$2,270.63 (ECFC)
55446014 56052	2013-2014 Burlington Dev. Corp.	\$2,248.52 (ECFC)
55446014 56051	2013-2014 Allied Churches	\$2,480.85 (ECFC)
55446018-56069	2018-2019 N. Church St. Sidewalks	\$21,467.87

Increase Expenditures

55446015 56067	Ralph Scott Lifeservices (RSL)	\$28,505
55446015 56061	North Park Library (NPL)	\$10,000
55446015 56052	Burlington Dev. Corp (BDC)	\$12,750
55446015 56051	Allied Churches (AC)	\$12,750
55446015 56065	Family Abuses Services (FAS)	\$25,000
55446015 56072	CityGate Dream Center Services (CGS)	\$12,750
55446015 56073	Exchange Club Family Center (ECFC)	\$7,000
55446020-56079	Vaughn St. Sidewalks	\$21,467.87

- F. To approve Budget Amendment 2020-14 to allow the John Robert Kernodle Senior Center to use grant funds received from Piedmont Triad Regional Council to purchase program equipment for the choral group, exercise equipment, and chairs for use at the Kernodle Senior Center.

Increase Revenues:

01004726 30112	PTRC Grants	\$ 10,574
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Increase Expenditures:

01072726 43300	Departmental Supplies	\$ 9,374
01072726-43390	Equipment Not Capitalized	1,200

- G.** To award a contract to ASJ Wilson Construction, LLC, for the Federal Transit Authority (FTA) Sidewalk Improvements at Front Street, Main Street, Church Street and Mebane Street contingent upon meeting bond and insurance requirements and final contract approval from the City Attorney.
- H.** To award a contract to Hazen & Sawyer, P.C., for a Comprehensive Water and Wastewater Utility Master Plan contingent upon meeting insurance requirements and final contract approval from the City Attorney.

Upon a motion by Council Member Butler, seconded by Council Member Ward, it was resolved unanimously to approve the foregoing consent agenda.

PUBLIC COMMENT PERIOD

Dreama Caldwell, 318 W. Fifth Street, Burlington expressed concerns about flooding on Key Street, roadway concerns on North Church Street and comments gathered from residents on community needs.

Barbara Enoch Daye, 809 Ray Street, Burlington inquired about local government decision making, justice concerns, and traffic concerns on Rauhut Street.

CITY COUNCIL COMMENTS

Mayor Baltutis mentioned the following upcoming events:

- Expressed appreciation for volunteers and staff involved in the BTown Events Downtown Spooktacular and Halloween events at City Park.
- Burlington Christmas Parade – November 23rd
- Small Business Saturday and Moana movie night at the Paramount – November 30th

Mayor Baltutis recognized students in attendance from Elon University.

ADJOURN

Upon a motion by Council Member Ward, it was resolved unanimously to adjourn at 7:49pm.

Beverly D. Smith

Beverly D. Smith, Interim City Clerk

November 5, 2019
City Council Meeting