



**MINUTES OF THE CITY OF BURLINGTON
CITY COUNCIL GOAL REVIEW WORKSHOP
Friday, March 8, 2019**

The City Council of the City of Burlington held a 2019 Goal Review Workshop in the Municipal Conference Room, 425 South Lexington Avenue, Burlington, N.C., on March 8, 2019, from 8:30 a.m. until 3:30 p.m.

Council Members Present:

Mayor Ian Baltutis
Mayor Pro Tem Kathy Hykes
Council Member Robert Ward
Council Member James Butler
Council Member Harold Owen

Council Members Absent: None

Staff Present

City Manager, Hardin Watkins
City Attorney, David Huffman
Interim City Clerk, Beverly Smith

Nolan Kirkman, Rachel Kelly, Bob Patterson, Todd Lambert, Amy Cameron, Jeff Knight, Amy Nelson, Jess Arias, Chris Gaddis, Brian Long, Jeff Smythe, Peggy Reece, Lisa Wolff, Scott Bibler, Jay Smith, Matt Lawrence, Tony Laws, Jay Mebane, Morgan Lasater, Peter Bishop, and Mike Nunn

Others Present: Jessica Pasion, Dan Danieley, Mac Williams, Richard Parker

Media Present: Tomas Murawksi, Alamance News

Call to Order: Mayor Ian Baltutis

Welcome and Agenda Review: City Manager Hardin Watkins

City Manager Watkins welcomed everyone and provided a brief overview of the agenda for the 2019 Goal Review Workshop.

Review “A” Priority Items from March 2017 Goal Setting Workshop)

Presented by City Manager Hardin Watkins, Assistant City Manager Nolan Kirkman, Assistant City Manager Rachel Kelly and Water Resources Director Bob Patterson

Update on Improving Sites

Economic Development Director Peter Bishop and Assistant City Manager Nolan Kirkman discussed major site plans for Priority A Projects and summarized the following:

Site #3: S&ME has completed the Phase I ESA, prelim geotech, historic resources evaluation and stream delineation for the property. Duke Energy, Chamber EDF, City and owners all contributed to cost. Staff review of the report yielded positive responses on development potential. Next steps include Engineering to do concept and cost estimate for site access via Airpark Drive (water, sewer, road, culvert, Anthony improvements). Engineering/BDOT evaluate options for secondary access (i.e. Old Trail, Whites Kennel).

Site #2: 200 acres (Keck Estate/Pod A) are under contract with a prospective developer for a new industrial park. City staff has prepared preliminary cost estimates for improvements to Anthony Road and provision of utilities to the site, and NC-62 / Anthony Rd intersection improvements with NCDOT. Further, City has engaged S&ME for NCDEQ Landfill Assessment process to potentially pair this land with private development. The Airport Sewer Connection currently under design would provide utility benefit to this site.

Site #4: Available for sale but is not listed by a broker. Staff is working with the owner on potential pricing and further details. City work on Site #3 will impact and potentially assist Site #4, especially in terms of ROW and access.

Following discussion, consensus was to continue developing sites as discussed and planned, bring forth requests as appropriate, move UNCSOG DFI under Improving Sites item and Economic Development report back in spring/early summer with more information, coordinate with DFI with other downtown efforts.

New Police Department Headquarters

City Manager Watkins and Police Chief Jeff Smythe discussed the Police Department Headquarters needs assessment and summarized the following:

The Needs Assessment was completed by Steward, Cooper, Newell Architects and presented to City Council on February 5, 2019. The study recommends a building size of 62,000 to 71,000 square feet with associated full project costs ranging \$20-36 M. During various previous discussions council members were concerned with cost overruns should the City seek to renovate an existing building, service interruptions during work on the existing police building, and ensuring any new construction was in the approximate area of downtown Burlington.

Following discussion, consensus was for City staff to evaluate sites for a new building on a new site, renovate existing masonry structure, and renovate existing steel structure in needs assessment with 72,000 square foot, and coordinate with other downtown efforts.

New Western Rec Center

City Manager Watkins discussed the Western Recreation Center.

Following discussion, consensus was to seek outside help to conduct a market study for uses including those discussed (indoor soccer, outdoor volleyball, what others are doing for regional draw) assess programming (i.e. residents weekly, outside weekends/holidays/summer). Explore best practices, business plan including revenues, operational costs, refine the locations, include retrofit ideas for Fairchild Center as part of the study.

City Park Creek Bank Improvements

Water Resources Director Bob Patterson summarized the background and updated City Council on discussions with NCDEQ regarding the process to implement Public Safety Buffer exemption from Jordan Lake buffers in City Park. He shared options to clear the vegetation and explained the City's intentions to continue seeking an exception. He reported the process takes time and the feedback appeared to be positive and going in a positive direction for the City.

Following discussion, consensus was to continue pursuing this option even if the costs increases and City staff to follow-up on revised costs from legislative discussions.

Greenway/Bikeway Projects

Assistant Recreation Director Lisa Wolff provided an overview of the Greenway & Bikeway Projects reporting on the Front Street Greenway, Haw River Greenway, Springwood-Davidson Greenway and shared next priority projects related to each.

Following discussion, consensus was to continue seeking funding for next priority projects.

Review "B" Priority Items (from March 2017 GSW)

Presented by City Manager Hardin Watkins, Assistant City Manager Nolan Kirkman, Assistant City Manager Rachel Kelly and Water Resources Director Bob Patterson

City-Wide Wayfinding/Gateway Signage A-B

Assistant City Manager Rachel Kelly presented the following update to City Council.

Downtown Wayfinding completed summer 2018; included 28 wayfinding signs and 15 parking signs; significant positive feedback received. The next round of wayfinding signs should follow the branding effort. Staff to create a Wayfinding/Gateway Plan as guided by the Comp Plan to feed funding requests which should follow the Branding effort. The brand audit and refresh should be complete Spring 2019. Funding for several Gateway (monument) signs and reskinning of several Wayfinding signs to align with the brand will be requested in FY20.

Following discussion, consensus was for City staff to create a plan and seek funding in FY 20-21 budget to begin efforts.

Airport Development Projects

Economic Development Director Peter Bishop presented an overview of the Airport Sewer Expansion and Airport Lease Terms. Dan Daniele was present and shared runway paving project for FY 19-20.

Following discussion, consensus was for City staff to categorize in Priority B Projects and bring forth revised sewer design with cost estimates and funding makeup when complete.

Urban Development – UNC SOG DFI Initiative

Assistant City Manager Nolan Kirkman presented on the pre-development work on goals and opportunity sites identified in the Downtown Master Plan with a goal positioning sites for private and/or public investment. Staff has maintained contact with SOG while awaiting guidance, direction, and concurrence from City Council about the best way to proceed.

Following discussion, consensus was to move UNC SOG DFI under Improving Sites in Priority A Projects and Economic Development report back in spring/early summer with more information, coordinate with DFI with other downtown efforts.

Sidewalk Projects – City Administered

Assistant City Manager Nolan Kirkman provided the following update to City Council:

City Administered Projects (~6mi total)

Funding from FTA, CDBG, General Fund

4 completed since March 2017 GSW (.7mi)

8 scheduled for completion in 2019 (2.8mi)

5 scheduled for completion in 2020 (2mi)

1 scheduled for completion in 2021 (.5mi)

Continued progress on sections under design, completed projects include S. Church at Goodwill, Graham-Hopedale (Martin to Hilton), and Hatch Street. Graham-Hopedale Road (McKinney to Ashland) project is starting construction in March 2019 following contract execution. N. Church Street (Beaumont to Main) is multiple funding sources and set for advertisement with coordination for CDBG funding, Phase 1 has been completed except for punch list items. Main Street and Huffman Mill Road are designed. The Main Street section in R/W acquisition with construction expected Summer 2019. The Huffman Mill Road project is on hold pending the evaluation of an overlapping NCDOT project. Front Street Sidewalk is 100% designed (by Fleming); Right of Way acquisition is 90% complete with expected construction in May 2019. Church St (Arlington to Glendale) and Mebane St. (Audrey to Sellars Mill) have 100% design plans and are expected to begin construction in summer 2019. Sidewalk projects being NCDOT – City administered projects are Church Street (Graham-Hopedale to Sellars Mill): design 95% complete, revision for NCDOT standards are complete and expected to be submitted to NCDOT for approval following the Municipal Agreement with NCDOT; Church Street (Graham-Hopedale Road to Beaumont): funded for 2020 construction; Graham-Hopedale Road (Hanover to Mebane): funded for 2019 construction and is under design. There are also several sidewalk segments installed through development requirements.

Following discussion, City staff was directed to continue as planned.

Downtown Broadband Infrastructure

Assistant City Manager Nolan Kirkman, City Engineer Todd Lambert, and I.T. Director Scott Bibler presented the following update to City Council.

City and Burlington Downtown Corporation staff have communicated persistently with ISP's in the Downtown area to push deployment of high-speed broadband for downtown merchants. While ISP's offer direct fiber connections at higher costs that can be prohibitive for smaller businesses it has been difficult for them to justify a shared broadband network that would offer much lower costs to the consumer. As discussed at the 2017 GSW with Council a study to estimate costs for a potential conduit and/or fiber install by the City that could be leased to ISP's to deploy services has been completed. ECC Technologies prepared a Final Report regarding Downtown Fiber Optic Infrastructure in March 2018 to assess the feasibility and costs of a city owned Open Assess fiber/conduit network in the 16-block area of downtown. The report provides conceptual routes and an estimated construction cost of \$1.7M for the 16-block area. Given initial feedback from ISPs indicated the desire to own/maintain their own infrastructure, staff developed 4 options for consideration ranging from conduit only (\$1.5M) to complete sidewalk

replacement/streetscaping and coordination with ISPs for services (\$4.5M). In addition, staff completed an upfit for the free Wi-Fi system in the downtown area.

Following discussion, consensus was to move this item to Priority A under Greenway/Bikeway Projects and work with ISPs to get written commitments to install infrastructure as city replaces sidewalks, include streetscaping, develop phasing strategy with stakeholder input and coordinate with other downtown efforts.

North Park Phase 2 Improvements

Assistant City Manager Rachel Kelly provided the following update:

Phase 1A and Phase 1B are complete, Phase 1C is underway; these phases included City, CDBG and private funding. Phase 2 Includes pool replacements, remaining trails, and Sharpe Road sidewalk. A 2018 State budget allocation is funding the design work (~\$200k) for a North Park Pool and Bathhouse replacement/ renovation (Phase 2A). Council has approved Design-Build as a delivery method and if Council funds construction (estimated \$2.8M-\$3M), the pool replacement should begin after Labor Day 2019 so the new facility can open on Memorial Day 2020, not interrupting swimming season.

Following discussion, consensus was to move Phase 2A to “Priority A” following the New Police Department Headquarters; Phase 2B and 2C to remain as Priority B items, and City staff to continued efforts as planned.

Quickly Review “C” Priority Items (from March 2017 GSW)

Tucker Street Interchange

Interim Director of Transportation Mike Nunn provided an overview of the funding options for the Tucker Street Interchange project. He reported MPO study was conducted January 2013 and scored low in NCDOT SPOT process. Consensus was to continue seeking state funding.

Rockwood Avenue Extension

Interim Director of Transportation Mike Nunn provided an overview and update on funding for the Rockwood Avenue Extension project. He reported MPO study was conducted December 2010 and scored low in the NCDOT SPOT process with feasibility only funds approved. There is no schedule currently. Consensus was to continue seeking state funding.

Review Staff Recommended/Initiated Projects (from 2017 GSW + 5 new projects)

The following topics were presented by City Manager Hardin Watkins, Assistant City Manager Nolan Kirkman, Assistant City Manager Rachel Kelly and Water Resources Director Bob Patterson

Animal Services – Animal Shelter

Construction is under way and there have been significant weather delays. Expected completion date is late 2019. New building should be ready to occupy in July and then staff will move into the new building to allow renovations to the existing adoption center. Final step is demolition of the original shelter and final paving. Consensus was to continue as planned.

Branding

North Star Marketing was engaged in June 2018 to conduct a brand audit and refresh. Internal talent and existing public input will augment the contract for a more comprehensive approach. North Star will deliver the brand audit and refresh Spring 2019. Staff may opt to continue a contractual relationship with North Star to aid in a phased implementation of cohesive brand marks. Consensus was to continue as planned.

Downtown Restroom Project

\$50k allocated in state budget for a downtown revitalization project. On 9/19/17 Council approved constructing public restroom downtown as the project for the funds. Design concept and site analysis were completed, and staff brought concept to Council in February 2018 which required funding (~\$25k) from the City to supplement state funds. Building is complete and available for use. Staff to complete sidewalk connection to depot area this spring.

Downtown – Plaza and Main Street Reconnection

Continued effort to strategically expand sidewalk areas in the central business district as referenced in the Downtown Master Plan. Previous areas include curb extensions in front of Company Shops, the Paramount Theater and the Historic Depot. This project includes coordination with utilities and adjacent businesses. Work is underway with internal forces. Consensus was for City staff to coordinate with Burlington Downtown Corporation to scope consultant work for comprehensive approach to downtown efforts (reconnect Main, plaza, transit hub, Police Department HQ move, downtown broadband/sidewalks/streetscaping, DFI).

Economic Development – Establish Sustainable Funding

Needs further discussion with City Council.

Greensboro Fiber Connection

Staff has been working with potential funding partners (Greensboro, Guilford County) and vetting options for implementation on a fiber connection between Greensboro and Burlington to improve cross-city IT service support and enhance broadband opportunities. North Carolina Department of Transportation (NCDOT) conveyed 8+ miles of fiber conduit, along I-40 from University Drive to Mount Hope Church Road, to the City of Burlington in September 2018. City staff is working with Greensboro IT and NCDOT staff to "proof" the conduit in the current budget year. A capital budget request will be made for FY19-20 (\$250,000) to install the fiber. This will complete the connection between the City of Burlington and City of Greensboro. The current use of this fiber is dedicated to governmental use but lays the infrastructure for possible commercial lease in the future. Discussions with North State (TriGig selection) continue towards partnership for increasing broadband competition. State legislation is currently unclear as to the authority of municipal governments to lease City-owned fiber/infrastructure to third parties. The NCLM is working to provide a legislative solution to provide for the ability to create public-private partnerships to encourage broadband build-out. Consensus was to continue as planned.

BDOT – Citywide Streetlight Conversion to LED

The City has ~4,500 total streetlights. The initial phase to replace ~2,700 lights with LEDs in residential areas and the downtown area was completed in 2018. The final phase to replace ~1,500 lights with LEDs on thoroughfares is in progress with Summer 2019 completion. Consensus was to continue as planned.

BDOT – Intersection/Roadway Improvement Projects

City Projects: A Budget Amendment on 6/20/17 funded Mebane/Beaumont, Rockwood/Edgewood, Forestdale/S. Church and G-Hopedale/Mebane projects. Mebane/Beaumont, Rockwood/Edgewood and Forestdale/S. Church projects are complete. G-Hopedale/Mebane being coordinated with NCDOT funded project for N. Church/G-Hopedale. BDOT will work through the priority matrix for intersection projects to program. Sharpe Road and Melrose roundabout is funded by CDBG (\$107k) and will leverage IA funding at North Park for park playground equipment. Clay St/Ct is funded by CDBG (\$90k). NCDOT Projects: NCDOT also has a number of projects funded and/or underway which BDOT staff is providing coordination with design elements (geometry, capacity, multimodal, etc.) Consensus was to continue as planned, regarding Loch Ridge Extension, wait until school and Bonnar Bridge and University improvements are complete to assess need for this connection and revisit with City Council.

Planning – Maple Avenue Corridor Study

Budget Amendment and contract approved 3/21/17. Study includes transportation, market/site-specific analysis, ED strategy, bike/ped amenities, streetscape enhancement, land use analysis/standards, infrastructure considerations, etc. Significant stakeholder and public input involved. Public meeting planned for April for input on final recommendations. Presentation on final draft planned for May 6, 2019 work session. Consensus was to continue as planned.

Planning – Unified Development Ordinance

Code Wright Contract approved on 10/17/17 to complete the UDO. Consists of 3 Modules. Module 1 went to Council 2/5/18. Module 2 went to Council 11/5/18. Module 3 work is underway with completion estimated in March 2019. Consolidation of Modules and graphics planned for spring 2019 with City Council adoption, training, and implementation spring/early summer 2019. Consensus was to continue as planned.

Public Works – Cemetery System Expansion Efforts

North Lawn & Pine Hill

The City has two active cemeteries, North Lawn and Pine Hill. Staff is evaluating capacity and the timing for future needs. The City processes ~100 burials per year. North Lawn: North Lawn has ~4,700 spaces and is ~80% sold with ~750 spaces unoccupied. Work is needed on parts of the current capacity to make some area viable for use (i.e. drainage work, etc.). A request for the drainage, etc. work will be included in the FY20 budget request. Staff has also completed an expansion plan for the adjacent land owned by the City which would create ~1,500 grave spaces (includes ~200 Legion) and add ~10 years of additional capacity. Staff is currently assessing when this future expansion is needed. Estimated cost of the expansion is \$250k. Pine Hill: Pine Hill has ~26,000 spaces and is essentially sold out with some contingency of spaces unoccupied. Staff is working on an expansion plan for Pine Hill cemetery which would fill in remaining opportunity areas within the existing cemetery. Consensus was to continue as planned.

Public Works – City Hall Maintenance/Modernization

Continued effort to maintain, upfit and modernize City Hall over time with internal forces as time/schedule allows. Previous work over the years include Admin Conference Room, Manager Office, Municipal Conference Room, Inspections area and GIS area. Most recently, IT move to lower level was completed and staff is currently upfitting the former IT space. Future areas to be determined. Staff also conducts similar work on other city facilities (Police Department, Recreation, etc.). Consensus was to continue as planned.

Public Works – Conversion to LED Lighting in City Facilities

Continued effort to update lighting in buildings for compliance and energy savings. Library project was completed and funded in FY18-19 Budget. \$11,600 Duke Rebate received. PW Building (E. Summit) and Water Resources/PD (Belmont) to be proposed in FY19-20 Budget request. Consensus was to continue as planned.

Recreation – Burlington Athletic Stadium Improvements

Budget Amendment for \$147k on 1/3/17 (locker room expansion, security/fire, concession roll-door and counter); work is complete. New restroom, ticket booth and office, and pavilion was approved \$1.2 million. Project is underway with completion by start of 2019 baseball season. Consensus was to continue as planned.

Recreation – Carousel

The initial plan for a multi-year phased restoration was thwarted when a mechanical failure forced the carousel to close late this summer. Council engaged Carousels & Carvings in Marion Ohio to complete a full restoration and ADA upfit of the Carousel artists and mechanical elements. The Carousel refurbishment is scheduled for completion in March 2021 and cost \$1.2M. A decision regarding the carousel house/location has yet to be made. With Council guidance, staff is scoping potential locations for a newly constructed carousel house in which to place the refurbished carousel with the goals of keeping the carousel safe from future flooding and allowing the carousel to be visible when not in use. Consensus on location was at the existing airplane ride area. City staff to move forward with design, enclosed structure with attached event space, Recreation to provide information on ticket sales and ridership.

Recreation – City Park Master Plan

Based on Council direction, staff will request funding in the FY20 budget to undertake a Master Planning initiative for City Park to outline methodology for protecting the park's assets and creating a sustainable future for the Park system's crown jewel. Consensus was to continue as planned.

Recreation – City Park Restrooms

Project is funded via CDBG (\$95k) and replaces 50+ yr old restrooms that are not ADA compliant and serve as primary bathrooms for the area of the park near the Amphitheater and Homebuilders Shelter. Consensus was to continue as planned.

Recreation – Lake Cammack Bath House

Replaces outdated and non-ADA compliant facilities. Project is funded in FY19 budget and is underway with completion in June prior to Camp Greenleaves. Consensus was to continue as planned.

Recreation – Moorefield Building Upfit

The City acquired the Moorefield building adjacent to the Paramount Theater in 2017. In 2018, Clearscapes Architecture was hired to begin a feasibility study of the Moorefield Building. Clearscapes presented their findings along with a design concept to the City Council during their August 20, 2019 Work Session. Council feedback was given, and staff were asked to further study the expense of renovating the existing building or a total new construction. Clearscapes submitted a new cost projection based on separating the per square foot cost for renovations to the Paramount and Moorefield Buildings separately. This will be presented to the Council at a future Work Session to be determined. Consensus was to continue as planned.

Recreation – North Park Phase 1B

Project is complete which included building upgrades, stormwater improvements, landscaping along Sharpe near playground.

Recreation – North Park Phase 1C

Project is scoped, waiting on CDBG funding release (\$136k). Federal government shutdown delayed project. Cannot release work for bids or procure until funding is released. Consensus was to continue as planned.

Recreation – Quick Hitter Greenways – Paths in City Park, Fairchild, Springwood Parks

10/3/16 Design contract approved. \$555k BA on 8/14/17. City staff began self-performing work in August 2017. Fairchild is 95% complete with only the sections at the Royal's stadium remaining. Those will be completed with the stadium upgrades. City Park is 100% complete and Springwood is 100% complete. There are some maintenance and repairs being performed at all parks to address the abnormal rain and runoff. Staff has installed ~3 miles of trails in all. Project completed.

Recreation – Willowbrook Park Arboretum

Stream restoration project (~\$400k) conducted in 2018; some repair and reseeding expected in 2019. Arboretum Partnership agreement approved 2/7/18 and design amended on 9/25/18 to include parking lot. Total project costs estimated at \$2.3M. City contribution is \$250k for implementation and will provide perpetual maintenance. City and New Leaf Society procured ~\$300k PARTF grant. New Leaf Society raising funds for balance which is ~\$1.75M (private contributions, IA, etc.). Per the PARTF Agreement the project completion date is Oct 31, 2020. Building pad is ready for Arboretum Building construction. Bids on building were rejected and is currently be re-vetted for cost savings. Parking lot design ready to bid out in March, start work late March. Workflow for 2019 is to get building, parking lot, bridges, veterans plaza and pathways designed/installed. Consensus was to continue as planned.

Recreation – YMCA/City Parking Lot Expansion

Estimate for contractor installation is ~\$500k. Staff will coordinate with the YMCA on design details once project is funded. Consensus was to continue as future plans develop with the YMCA.

Storage Facility for All City Departments

Special Project's Manager to discuss with Department Head's and management to assess storage needs and options. Consensus was to continue as planned.

Mayor Baltutis announced a lunch break at 12:00pm. The meeting reconvened at 12:30pm.

Water/Sewer Projects Review

Water Resources Director Bob Patterson provided an overview of some horizon water/sewer projects that will receive further review and discussion at future Work Sessions. He reported on the following:

- **Historical funding**
 - Late 1990s – General Obligation Bonds – Great Alamance Creek Sewer Outfall \$ 9M - \$10M
 - Mid 2000s – Certificates of Participation ~ Water Infrastructure ~ \$7.5M
 - 2010-11 Revenue Bonds ~ \$33.4 M
 - \$5.3M Lake Cammack & Stoney dam stabilization
 - \$18.1M South Plant nutrient removal

- \$10.0M East Plant nutrient removal
- Early 2010s to date – Annually Approximately \$4M to \$6M Pay-Go
- **Annual 5-year CIP Process**
 - Current FY 19-20 to FY 23-24 ~ \$62M
 - Automated Metering project ~ \$11.5M
 - Sanitary Sewer Rehab/Replace ~ \$13M
 - Water line replacement ~ \$7.4M
 - New water extensions ~ \$1M
 - Water Plant ~ \$17.3M
 - Mackintosh bleach conversion
 - Ed Thomas carbon feed & structural
 - Sewer Plant ~ \$11.9M
 - East Plant filters
- **Year 5 to 10 Outlook (Timeline may shift)**
 - FY 24-25 to FY 28-29 ~ \$112M
 - Sanitary Sewer Rehab/Replace ~ \$4 M
 - Water line replacement ~ \$2M
 - New water extensions ~ \$3M
 - Water Plant ~ \$2M
 - Sewer Plant ~ \$50M - \$77M
 - SBWWTP expansion (4 MGD)
 - Solids handling
 - Western Area - \$25 M

Discuss Vision & Action Plan of Burlington Downtown Corporation (BDC) as presented at March 4, 2019 Work Session

Burlington Downtown Corporation, Executive Director Jessica Pasion presented the BDC “Seven in Seven” Economic Development Strategy Framework and summarized the following seven priorities as presented at the March 4, 2020 Work Session:

- 1- Restore the Heart of Burlington – Redevelopment efforts should be expanded to include all contiguous urban-developed land and surrounding neighborhoods. Develop small area plans that plan for future growth in a redevelopment context. Enhance connectivity between downtown commercial areas and neighborhood through sidewalks and greenways, signage, and public art.
- 2- Stimulate New Construction - Now is the time to move forward with marketing opportunity sites to qualified developers. Preferred uses will include residential units, upper-story office spaces and active ground-level spaces for restaurants, retail and entertainment venues. The place to begin is around the Depot Plaza area at Worth and Front Streets.
- 3- Create an Arts & Entertainment District - This could include a culinary district, additional performance spaces, a community arts center, a maker’s space, incentives for artists, an artist in residency program, makers space.
- 4- Build Events Center & Plaza – “The central gathering place.” To include indoor flexible meeting space for events, conferences, weddings, performances. This would be adjacent to highly programmed events plaza that is surrounded by development opportunities.

- 5- Re-Unite Main Street – In physical form, pedestrian connectivity, and sight lines. Opening Main Street will have a catalytic effect on N. Main Street area, spurring revitalization on both sides of the railroad.
- 6- Grow Our Downtown Neighbors – Add 75 to 150 units of diverse housing types, from townhomes, urban lofts, new construction, and cottage living opportunities. Plan for the housing needs of the future.
- 7- Position Downtown as An Innovation Village – Prepare to accommodate new development and economic activity. Include upgrades to infrastructure, such as high-speed fiber, that has become a necessity for today’s businesses.

Transit Hub Update:

Interim Director of Transportation Mike Nunn provided a brief update on the FTA’s expectation that Link Transit would have a permanent transit hub for the system and users. A temporary transit hub is located on Worth Street between Front Street and Webb Avenue. Funding of (\$100k) is allocated in the FY20 Transit Budget to conduct a full assessment for permanent transit hub which would follow the FTA guidelines. FTA funds will cover 80% of the study and 80% of construction costs. The state also provides 10% of construction costs. A permanent transit hub location will help maximize efficiency with transfers, provide appropriate amenities for riders and an opportunity for synergy with Link and other public transportation services.

Following discussion, consensus was favorable to relocating the depot area at some point in the future. City Council asked the Burlington Downtown Corporation to put a plan together for relocation of the depot for future discussion. Assistant City Manager Nolan Kirkman, City Engineering and Planning staff will remain involved with the BDC and will keep the City informed of any footprint proposals pertaining to the BDC’s visions and project plans.

City Council and City staff discussed prioritization of projects and direction was provided to City staff on amending current priorities, addition of new priorities and adjustments to project timelines. Assistant City Manager Nolan Kirkman will update the Goal Review Workshop matrix for distribution to staff.

New Priorities:

Carousel/City Park Amusement Area Discussion & Decision-Making

Assistant City Manager Rachel Kelly and Recreation and Parks Director Tony Laws presented proposed project plans for positioning of the carousel to move to another location in the amusement area with placement that allows the carousel to be more visible as suggested by feedback from City Council. The report included additional grading and possible re-routing of train track to a location safer and away from potential flooding.

Recreation and Parks Director Tony Laws provided an update on the airplane rides operation status. He reported the airplane ride.

Assistant Recreation and Parks Director Lisa Wolff reported the challenges with the airplane ride and the electrical challenges evaluated by City staff.

Ms. Kelly reported on amusement area proposed shelter plans and informed City Council City staff would have conversations with historic preservation commission for the proposed relocation of the carousel to be certain those requirements are met.

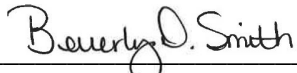
City Engineer Todd Lambert provided an overview of required grading improvements necessary for Carousel and City Park amusement area improvements and explained the variance to the floodplain areas once these improvements are performed.

Following discussion, consensus was for City staff to provide ridership, ticket sales and figures on how to determine what the City needs and consider the services that will be provided with these amusement park improvements.

Wrap Up Discussion:

City Council consensus for next steps on the proposed projects presented to City Council during the Goal Review Workshop 2019 was to reorganize the priorities based on recommendations from City Council and for City staff to prepare to present financing of priority projects at a future Work Session and be prepared to review various financing options.

The meeting was adjourned at 3:30pm.



Beverly D. Smith
Interim City Clerk

March 8, 2019
Goal Review Workshop