

City of Burlington, NC
Planning & Community Development Department
Planning Division
PO Box 1358, Burlington, NC 27216
Telephone: (336) 222-5110 Fax: (336) 513-5410
www.BurlingtonNC.gov

PETITION FOR ANNEXATION
INTO THE BURLINGTON CITY LIMITS

SECTION A.
SUBMITTAL CHECKLIST

PLEASE INCLUDE ALL OF THE FOLLOWING (CHECK OFF). If any information is missing from the application package, you will be asked to complete the application and re-submit the petition, so please check the list below carefully before you submit:

- CITY OR COUNTY PROPERTY MAP** with parcels included in the annexation request clearly marked. An excerpt of a tax map is acceptable, but the map number must appear on the excerpt. This map must show the EXISTING AND PROPOSED CITY LIMITS.
- ANNEXATION PLAT:** 3 mylar and 2 paper copies of a recordable annexation plat. Plat must show the existing and proposed City Limits, state if the annexation is contiguous or non-contiguous and title the annexation (i.e. Smith Farms Contiguous Voluntary Annexation).
- METES AND BOUNDS DESCRIPTION** of property being considered for annexation.
- COPY OF APPROVED PRELIMINARY SITE PLAN OR FINAL SITE PLAN OR COPY OF SUBDIVISION PLAT if applicable.**
- PROJECTED MARKET VALUE OF DEVELOPMENT** at build-out (land and improvements).
- GENERAL ANNEXATION AREA DATA:** Linear feet of public streets, total annexation acreage, number of proposed residential units or square footage of commercial space, type of utility connections involved, specific land uses proposed.
- THIS APPLICATION FORM** completed, dated and signed by property owner(s), and attested, SUBMITTED BY THE DEADLINES NOTED IN SECTION B OF THIS APPLICATION, PAGE 2.

REQUIRED, BUT OFTEN MISSING INFORMATION. PLEASE MAKE SURE TO INCLUDE THE FOLLOWING:

- CORRECT TAX MAP, BLOCK AND LOT NUMBER(S).** Call Alamance County Tax Department at 336-228-1312 or Guilford County Tax Department at 336-641-3362 if there is any question about the number. **THIS IS VERY IMPORTANT!** Incorrect tax map, block and lot number(s) can cause the application to be rejected, requiring re-submittal. If the property being requested for annexation is only a portion of an existing parcel, please indicate that this is the case.
 - OWNER'S SIGNATURE AND DATE OF SIGNATURE.** See Page 3 of this application. All real property owners must sign the application, and the date of signature MUST be filled in!
 - CORPORATE SEAL** for property owned by a corporation.
 - RE-ZONING APPLICATION** if the property is currently outside Burlington's Extraterritorial Jurisdiction.
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SECTION B.
SUBMITTAL DEADLINES

Petitions for annexation are accepted by the Burlington Planning and Community Development Department at any time. There are no fees required for submittal of an annexation petition. Please contact the Planning and Community Development Department staff for submittal deadlines and effective dates:

SECTION C.
SUMMARY INFORMATION

DEVELOPMENT PROJECT NAME: _____
STREET ADDRESS: _____

ALAMANCE/GUILFORD COUNTY TAX MAP, BLOCK AND LOT NUMBER(S):

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

ACREAGE OF ANNEXATION SITE: _____

LINEAR FEET OF PUBLIC STREETS WITHIN ANNEXATION BOUNDARIES: _____

ANNEXATION SITE REQUESTING CONNECTION TO CITY OF BURLINGTON WATER: _____ and/or SEWER: _____

NUMBER OF PROPOSED DWELLING UNITS

TYPE OF UNITS: _____ SINGLE FAMILY _____ TOWNHOUSE _____ CONDO _____ APT.

BUILDING SQUARE FOOTAGE OF NON-RESIDENTIAL SPACE: _____

SPECIFIC PROPOSED USE (OFFICE, RETAIL, WAREHOUSE, SCHOOL, ETC.): _____

PROJECTED MARKET VALUE AT BUILD-OUT (LAND AND IMPROVEMENTS): \$ _____

PERSON TO CONTACT IF THERE ARE QUESTIONS ABOUT THE PETITION:

NAME: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

E-MAIL ADDRESS: _____

SECTION D.
ANNEXATION PETITION

STATE OF NORTH CAROLINA
COUNTY OF ALAMANCE/GUILFORD (please circle one)
PETITION OF ANNEXATION OF PROPERTY TO THE CITY OF BURLINGTON, NORTH CAROLINA

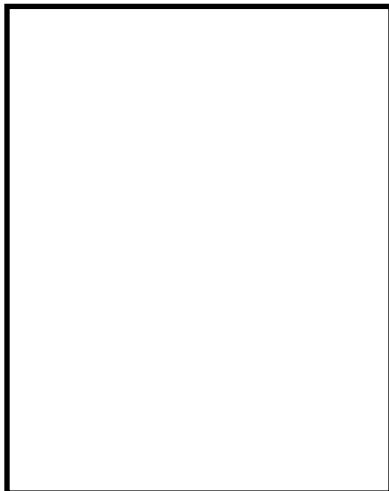
PART 1. The undersigned, being all the owners of the real property described in this application (Section C) respectfully request the annexation of said property to the City of Burlington, North Carolina. The petitioners understand and agree that all streets and utilities within the annexed area will be constructed and installed by the developer according to the Subdivision Ordinance and any utilities that must be extended to the annexed area are the responsibility of the developers or successive property owners. The property to be annexed is:

_____ **CONTIGUOUS** to the present corporate limits of the City of Burlington, North Carolina, or
_____ **NOT CONTIGUOUS** to the municipal limits of the City of Burlington, North Carolina, not closer to the limits or any other municipality and is located within three (3) miles of the municipal limits of the City of Burlington, North Carolina (pursuant to Chapter 160A-58.1).

PART 2. NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160A-385.1 or 153A-344.1 for properties subject to the petition. Do you declare such vested rights for the property subject to this petition? **YES** _____ **NO** _____.
Do you otherwise claim a vested right for the property subject to this petition? **YES** _____ **NO** _____.

If yes, please submit proof that vested rights have been granted by a governing board or some other means. I hereby declare that my failure to disclose the existence of a vested right terminates any vested right previously acquire for this property.

Signed this _____ day of _____, 20____, by the owners of the property described in Section C.



CORPORATE SEAL

OWNER'S SIGNATURE(S):

PRINT OWNER NAME(S), ADDRESS(ES), PHONE NUMBER(S):

