

City Park Restrooms project budget has increased to \$205,972. (December 3, 2019 Council Meeting Approval)

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Burlington is a federal entitlement community under the U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) Program. The City also receives HOME funds through its participation in the Greensboro HOME Consortium. As a HUD entitlement community, the City is required to submit the FY 2018 Annual Action Plan as the fourth action plan of the 2015-2019 Consolidated Plan.

The One-Year Action Plan outlines the City's planned projects and activities to address identified priority needs and specific objectives during program year 2018 (July 1, 2018 - June 30, 2019). These activities and projects will also address the City's overall priorities identified in the 2015-2019 Consolidated Plan. All priorities, objectives, and activities are planned for a one year period ending on June 30, 2019 unless otherwise indicated in the plan.

The City will direct Community Development Block Grant (CDBG) funds to projects within its corporate limits. Proposed allocations of CDBG funds are to citywide housing rehabilitation projects, neighborhood revitalization or development projects in the City's low and moderate income areas, job training, and development projects citywide for eligible populations.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Burlington is committed to allocating funds that serve the needs of low to moderate income (LMI) residents. Households with incomes less than 50% of the area median income (AMI), particularly those with extremely low incomes (less than 30% of AMI), are particular priorities. The City has also identified special needs individuals as among those who face the greatest challenges and who should receive high priority in the expenditure of federal funds, including low income families, the homeless, persons threatened with homelessness, the elderly, and persons with disabilities.

In order to achieve the greatest impact possible from the limited federal funds available, the City intends to allocate its non-housing community development resources primarily to projects that will have a focused neighborhood impact, as opposed to infrastructure projects of more dispersed expected benefit.

The priorities identified in the Annual Action Plan were developed by:

- Weighting the severity of the need among all groups
- Analyzing current, social, housing, and economic conditions
- Analyzing the relative needs to low and moderate income families
- Assessing the resources likely to be available
- Evaluating input from requests for proposals, public hearings, and participation in various community meetings

Burlington will invest its CDBG and HOME funds in areas primarily impacted by LMI persons. Several of the City's LMI census areas are located in the downtown area and include a significant rental housing stock. While resources other than CDBG and HOME funds may be used in these areas to maintain and preserve housing, infrastructure, and public services, the City's CDBG and HOME funds will be focused in areas that are home to families, the elderly, the disabled, and the homeless. The City's provision of funding for new construction and acquisition of affordable housing will continue to be governed by its evaluation rubrics.

For Program Year 2018, the City plans to address needs/objectives identified under the priority needs identified in the 2015-2019 Consolidated Plan. The needs are identified as:

Need 1:

Improvement and access to local public facilities and services that contribute to neighborhood development.

Need 2:

Improvement of public infrastructure to revitalize neighborhoods.

Need 3:

Decent, safe affordable housing, including housing that directly reduces homelessness and increases the availability of supportive housing.

Need 4:

Planning and Administration

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has maintained a high performance rate for past projects completed through the FY 2017 Annual Action Plan. The goals of the 2015-2019 Consolidated Plan have been instrumental in meeting the goals of the CDBG and HOME programs set out by the City through community input.

The City has rehabbed six homes since July 1, 2017. There are currently three rehabilitation projects under contract. The City has assisted two individuals with relocation assistance. Two infrastructure projects have been completed and one infrastructure project is underway. The City has also assisted with down payment assistance for two families in the City's Apple Tree subdivision.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105. Key elements of the Consolidated Plan are its emphasis on citizen participation and the collaborative nature of the process. Burlington uses the input from citizens and its community development partners to determine its housing and community development needs, to develop strategies for addressing those needs, and to undertake specific actions consistent with those strategies.

Between February 2018 and May 2018, two public hearings were held to obtain public input to the planning process and development of the 2018 Annual Action Plan. The public hearings provided citizens a chance to comment on issues of affordable housing, special needs housing with supportive services, homelessness, neighborhood and community revitalization, and special needs and priorities that would be incorporated into the proposed Annual Action Plan.

During the development of the 2018 Annual Action Plan, there was consultation and coordination completed with several service agencies in the City of Burlington. These conversations were held with several levels of service providers who understood the problems faced by the elderly, and the need for affordable housing, homeless assistance, and health services. These meetings and conversations provided the City with a keen insight into some of the problems and needs that many low to moderate-income citizens were facing.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of the comments received is provided as an attachment to IDIS template AD-25 Administration of the 2018 Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

A summary of responses to the comments received is provided in IDIS template AP-12 Consultation of the 2018 Annual Action Plan.

7. Summary

The City's funds will coincide with specific set-asides to structure the spending of CDBG funds and ensure that the limited amount of funds available will have the greatest possible impact in addressing the needs of the Annual Action Plan and community.

A maximum of 15% of CDBG funds will be dedicated to public services.

The City of Burlington 2018 CDBG allocation is \$458,622. The City based its 2018 CDBG budget (\$1,073,342) on the City's 2018 CDBG allocation, plus \$175,000 of CDBG program income, \$65,000 of non-CDBG program income, \$24,687 of 2016 allocation, \$47,112 of 2015 allocation, and \$302,921 of 2014 allocation. If program subrecipients do not use their entire allocation, any unexpended amounts are subject to recapture and use for other CDBG eligible activities.

The City's projects for 2018 CDBG funding and budgeted amounts are as follows:

1. Housing Rehabilitation Loan Program (\$100,000)
2. Business Façade Program(\$100,000)
3. Construction Training Program (\$65,000 from non-CDBG program income)
4. Administration (\$109,103)
5. North Park Phase 1C (\$136,642)
6. Ralph Scott Lifeservices Upgrades (\$29,147)
7. North Park Library (\$12,290)
8. Relocation (\$2,000)
9. Empowerment Center – Allied Churches (\$15,040)
10. Youth Center CityGate Dream Center Services (\$15,040)
11. Youth Center CityGate Dream Center Upgrades (\$65,642)
12. Family Abuse Services (\$25,642)
13. Residential Treatment Services Upgrades (\$20,442)
14. Residential Treatment Services Public Services (\$15,040)
15. Exchange Club Family Center (\$9,290)
16. Haw River Greenway – Stone Quarry Segment (\$44,057)
17. City Park Restrooms – Overbrook Amphitheater (\$95,642-- Amended total is now \$205,972) **
Project budget was amended Dec. 3, 2019 at the conclusion of a public hearing. \$110,330 was

added to City Park and came from the deleted project, titled "North Park Development Phase 2B," a former 2019-2020 project. The public comment period was advertised October 15, 2019 in the Burlington Times News and the public hearing was cancelled and re-scheduled to Dec. 3, 2019. The Dec 3 meeting was advertised Nov. 13, 2019.**

18. Sharpe Road Pedestrian Crossing (\$107,642)
19. Clay Street/Clay Court Paving (\$90,643)
20. Burlington Development Corporation (\$15,040)

Each project is discussed in detail in Section AP-35.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BURLINGTON	Planning Department, Community Development Divisio

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Sonyé Randolph, Community Development Administrator

City of Burlington

PO Box 1358

Burlington, NC 27216

[phone] 336-222-5094 [email] srandolph@burlingtonnc.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Burlington Planning Department's Community Development Division developed an outreach effort to maximize input from a large cross section of stakeholders. This outreach effort included public meetings, published meeting notices, stakeholder meetings, attendance and networking at various meetings, telephone interviews, and requests for proposals. Furthermore, the Department implements a range of affordable housing and community development activities, including administration of the CDBG & HOME programs; preparation of the Consolidated Plan, the Consolidated Annual Performance Evaluation Report (CAPER), and the Annual Plan; technical assistance for and collaboration with non-profits and for-profits housing developers and social services agencies; and rehabilitation and other affordable housing projects.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Allied Churches of Alamance County (ACAC) and Alamance Housing Committee (AHC) both have interagency agreements with the City of Burlington to manage CDBG activities. Close cooperation exists between the City, ACAC, AHC, local nonprofit agencies, homeless providers, and regional organizations to enhance coordination. The City will continue to support strategies to meet the needs of homeless persons and those at risk of becoming homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds. Rather, ESG funds are allocated to the community through Alamance Housing Committee (AHC) participation in the NC Balance of State Continuum of Care application process. AHC utilizes the Balance of State application process to apply for ESG funds, develop performance standards, and evaluate outcomes. The City of Burlington is currently working closely with AHC to restructure the delivery and allocation process. A detailed description of how this process is

being restructured in Burlington can be found in the MA30 section of the City's 2015-19 Consolidated Plan. The plan is also available at: <http://www.ci.burlington.nc.us/DocumentCenter/View/7532>

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	BURLINGTON
	Agency/Group/Organization Type	Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy Recreation and Infrastructure Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division consulted with city governmental departments via in person interviews to determine the needs of the City. Such interviews help to optimize allocation of entitlement resources.
2	Agency/Group/Organization	ALLIED CHURCHES OF ALAMANCE COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Employment Publicly Funded Institution/System of Care Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division staff consulted with ACAC by telephone to help identify the needs of City homeless populations and how to best use resources to address these needs.
3	Agency/Group/Organization	ALAMANCE COUNTY COMMUNITY SERVICES AGENCY
	Agency/Group/Organization Type	Housing Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
4	Agency/Group/Organization	HABITAT FOR HUMANITY OF ALAMANCE COUNTY, NC
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
5	Agency/Group/Organization	Open Door Clinic- Alamance County
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
6	Agency/Group/Organization	Alamance Cares
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	HIV/AIDS
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
7	Agency/Group/Organization	Centro La Comunidad
	Agency/Group/Organization Type	Immigration, employment, advocacy
	What section of the Plan was addressed by Consultation?	Immigration, employment, advocacy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.

8	Agency/Group/Organization	Elon University
	Agency/Group/Organization Type	University
	What section of the Plan was addressed by Consultation?	Education
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
9	Agency/Group/Organization	Alamance County Human Relations
	Agency/Group/Organization Type	Service-Fair Housing Human Relations Commission
	What section of the Plan was addressed by Consultation?	Human Relations Commission
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.
10	Agency/Group/Organization	Salvation Army Burlington
	Agency/Group/Organization Type	Social Services
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department Community Development Division actively consulted with the agency via a non-profit/business meeting held February 27, 2018. Agencies discussed area needs, as well as solutions to needs.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	AHC	The goals of this organization overlap with the goals in the strategic plan and visioning of this plan, including creating attractive and affordable housing and supportive services for all.
Regional Assessment of Fair Housing	Piedmont Triad Regional Council	Strategic Plan goals and objectives will intentionally, affirmatively further fair housing. Addresses barriers to affordable housing as well.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In accordance with 24 CFR 91.100(4), the City of Burlington will notify adjacent units of local government of the non-housing community development needs included in its Action Plan.

The City continues to interact with the various public and non-profit institutions that provide housing and supportive services to low income residents. Although the agencies are independent of one another, they work together to ensure that their programs and services are coordinated and that residents are served.

The City's goal for citizen participation is to ensure broad participation of City residents; housing, economic development, and other service providers; City departments; nonprofit organizations; neighborhood groups; and other stakeholders in the planning and implementation of community development and housing programs. As such, the City has adopted a Citizen Participation Plan (CPP) to broaden citizen participation.

The purpose of the CPP is to establish the process by which citizens, public agencies, and other interested parties can actively participate in the development of the Consolidated Plan, Annual Action Plan, Substantial Amendments, and the Consolidated Annual Performance and Evaluation Report (CAPER) and to set forth the City's policies and procedures for citizen participation.

The Citizen Participation Plan provides for and encourages public participation and consultation, emphasizing involvement by citizens and the organizations and agencies that serve low/moderate-income persons through the use of HUD programs.

During the preparation of the 2017 Annual Action Plan, two public meetings were held to gather public input on housing and community development needs and to get public comments on the draft 2017 Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
-------------------	-------------------------	---------------------------	---------------------------------------	-------------------------------------	---	----------------------------

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Public Hearing info send via Community Council</p>	<p>Upon motion by Councilmember Ward, seconded by Mayor Pro Tem Faucette, it was resolved unanimously to close the public hearing. Citizen comment period was held. No action required.</p>	<p>Dorene Cole, RSLs asked for support of the renovation of the day facility at 1212 Turrentine. Annette Orbert and Nicole Blackwell of Alamance Co. CSA requested funding to complete 4 more lots in the Apple Tree subdivision. Robin Wintringham of Habitat for Humanity thanked</p>	<p>All comments were accepted.</p>	<p>http://burlingtonnc.gov/ArchiveCenter/ViewFile/Item/2771</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>Council for its continued support Kep Taylor, NC Construction Partnership, asked for continued support .for the NCCP training program. MJ Wilkerson , Alamance Co. Libraries, asked for continued funding of \$10,000 at North Park Library.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community	None	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Public Hearing	<p>Minorities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Upon motion by Mayor Pro Tem Faucette, seconded by Councilmember Butler, it was resolved unanimously to close the public hearing. Citizen comment period was held. No action required.</p>	<p>Jennifer Helton, RSLs asked for support of the renovation of the day facility at 1212 Turrentine. Nicole Blackwell of Alamance Co. CSA requested funding to complete 4 more lots in the Apple Tree subdivision. By letter, Burlington Development Corp. requested continued funding for the</p>	<p>All comments were accepted.</p>	<p>http://burlingtonnc.gov/ArchiveCenter/ViewFile/Item/2771</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>Steps of Hope Program. Kep Taylor, NC Construction Partnership, asked for continued support for the NCCP training program. MJ Wilkerson, Alamance Co. Libraries, asked for continued funding for North Park Library.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community	None	None	N/A	
5	Newspaper Ad	Minorities Persons with disabilities Non-targeted/ broad community	None	None	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Table 5 shows the resources Burlington anticipates having for program year 2018.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	458,622	175,000	374,720	1,008,342	400,000	There will also be an additional \$65,000 available from a non-CDBG program income resource.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Non profit housing and service providers rely on many sources of revenue for their operations. In Burlington, this includes Allied Churches, Habitat for Humanity, and ACCSA, Family Abuse Services, Residential Treatment Services, and Ralph Scott Lifeservices, all highlighted in the

previous sections. These agencies and organizations pursue multiple sources of funding for housing and social service programs. To supplement, match, or leverage the grants from competitive Federal and State programs and foundations, the agencies use local funds and private resources. Private resources include contributions, corporate sponsorships, United Way, foundation grants, fees, and fund-raisers. Local organizations have reported success using private funds such as these to match other grants.

Low Income Housing Tax Credits (LIHTC) have proven to be a highly effective method of increasing the supply of affordable housing. However, there is currently a lack of developers with the capacity or interest in LIHTC projects within the City of Burlington. The City's strategy for coordinating LIHTC development into its efforts to increase the supply of affordable housing for low and moderate-income families is to provide technical assistance on an as-needed basis through the Planning Department's Community Development Division.

To match the HOME City funds, the City participates in a Construction Training Program with the North Carolina Housing Finance Agency and the North Carolina Homebuilders Association. The City will use the North Carolina Housing Finance Agency funds of \$65,000 to pay for the hard construction costs for housing in conjunction with the Construction Training Program activities.

To match HOME County Program expenditures for rehabilitations, the City of Burlington allocates a portion of its closed-out Rental Rehabilitation Program loan payments.

When appropriate, the City will work to leverage with other programs such as weatherization. In some instances, homeowners may contribute their personal funds to upgrade certain rehabilitation elements based on their personal preferences.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Burlington is not involved with land banking and has a limited amount of resources available to acquire, assemble, and dispose of sites for the purpose of expanding affordable housing and employment opportunities.

Discussion

None

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent & Affordable Housing	2015	2019	Affordable Housing	Citywide / Non-Site-Specific Eligible LMI Block Groups	Decent, affordable housing Planning and Administration	CDBG: \$102,000	Homeowner Housing Rehabilitated: 3 Household Housing Unit
2	Provide improved public facilities	2015	2019	Non-Housing Community Development	Citywide / Non-Site-Specific Eligible LMI Block Groups	Improvement and access to local public facilities	CDBG: \$424,817	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
3	Provide Economic Development Opportunities	2015	2019	Non-Housing Community Development	Eligible LMI Block Groups	Improvement and access to local public facilities	CDBG: \$100,000	Facade treatment/business building rehabilitation: 10 Business
4	Improve the Quality of Public Infrastructure	2015	2019	Non-Housing Community Development	Eligible LMI Block Groups	Improvement of public infrastructure	CDBG: \$242,342	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Homeless Shelter, Services, and Facility Assist	2015	2019	Homeless	Eligible LMI Block Groups	Improvement and access to local public facilities Decent, affordable housing	CDBG: \$30,080	Homelessness Prevention: 20 Persons Assisted

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Decent & Affordable Housing
	Goal Description	Housing Rehabilitation; Relocation
2	Goal Name	Provide improved public facilities
	Goal Description	North Park Phase 1C; Ralph Scott Lifeservices Upgrades; North Park Library; Youth Center CityGate Dream Center Services; Youth Center CityGate Dream Center Upgrades; Family Abuse Services Upgrades; Residential Treatment Services Upgrades; Residential Treatment Services Public Services; Exchange Club Family Center; City Park Restrooms
3	Goal Name	Provide Economic Development Opportunities
	Goal Description	
4	Goal Name	Improve the Quality of Public Infrastructure
	Goal Description	Haw River Greenway; Sharpe Road Pedestrian Crossing; Clay Street/Clay Court Paving

5	Goal Name	Homeless Shelter, Services, and Facility Assist
	Goal Description	Empowerment Center-Allied Churches; Burlington Development Corporation

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following 2018 projects are expected to address the primary community development and housing issues that can be addressed with limited CDBG funding.

#	Project Name
1	Housing Rehabilitation Loan Program
2	Business Facade Program
3	Ralph Scott Lifeservices Upgrades
4	North Park Phase 1C
5	Burlington Development Corporation
6	North Park Library
7	Administration
8	Relocation
9	Empowerment Center - Allied Churches
10	Youth Center CityGate Dream Center Services
11	Youth Center CityGate Dream Center Upgrades
12	Family Abuse Services Upgrades
13	Residential Treatment Services Upgrades
14	Residential Treatment Services- Public Services
15	Exchange Club Family Center
16	Haw River Greenway - Stone Quarry Segment
17	City Park Restrooms - Overbrook Amphitheater
18	Sharpe Road Pedestrian Crossing
19	Clay Street/Clay Court Paving

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities for community development were established from citizen input and a variety of consultation and meetings.

AP-38 Project Summary
Project Summary Information

1	Project Name	Housing Rehabilitation Loan Program
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide Decent & Affordable Housing
	Needs Addressed	Decent, affordable housing
	Funding	:
	Description	Receipts from program income (\$75,000) and CDBG funds (\$25,000) will be used for loans for low and moderate-income households to rehabilitate their homes to provide safe, decent dwellings that meet the City's Minimum Housing Code. The City will undertake any required lead-based paint hazard reduction procedure and when necessary, temporarily relocate program participants.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Rehab: Single-unit residential Matrix code: 14 A
2	Project Name	Business Facade Program
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide Economic Development Opportunities
	Needs Addressed	Improvement of public infrastructure
	Funding	:

	Description	This program will provide matching funds for exterior improvements to neighborhood businesses located in the Maple Avenue Corridor. The program would fund 75% of improvements, up to \$10,000. The grant would be a cost reimbursement. Eligible treatments include: pressure/cleaning/painting, awnings, doors, signs, and security shutters. Funds could also be used for the correction of code violations. Business owners will be required to present before/after pictures, contract, and final receipt before being reimbursed. To be eligible, the business must be an operating for-profit business, located in a census tract or census block group with 51% or more of LMI residents, and the area must be primarily residential in character.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Rehab: Publicly or Privately Owned Commercial/Industrial (Exterior improvements and correction of code violations) Matrix code: 14 E
3	Project Name	Ralph Scott Lifeservices Upgrades
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Funds will be used to renovate the kitchen area of the facility used for adults with disabilities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Public Facility: Handicapped Centers Matrix Code: 03B
4	Project Name	North Park Phase 1C
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Replace North Park recreation field lighting. ** AMENDMENT**At the January 15, 2019 public hearing, the Assistant Planning Director recommended that the 2018-2019 Annual Action Plan be amended as follows:Original North Park Phase 1C Scope of Work Description:Replace North Park recreation field lighting. Proposed North Park Phase 1C Scope of Work Description:Replace North Park ball field lighting; Place permanent fencing extending along base lines to outfield; Install new dugouts (fabric roof shade cover, concrete pad, benches mounted to concrete); Install new irrigation system for baseball field; Pour concrete pads for bleachers; Repair and regrade baseball field; and Remove existing rock screenings; Other baseball field upgrades as needed. **The budget for this project remains unchanged.**The public comment period for the proposed amendment began on November 26, 2018 and ended December 31, 2019. The comment period was advertised in the Burlington Times-News on November 23, 2018. No public comments were received. City Council approved the amendment January 15, 2019 after the public hearing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities	Parks, Recreational Facilities Matrix Code: 03F	
5	Project Name	Burlington Development Corporation
	Target Area	Citywide / Non-Site-Specific

	Goals Supported	Homeless Shelter, Services, and Facility Assist
	Needs Addressed	Decent, affordable housing
	Funding	:
	Description	Burlington Development Corporation (BDC), a non-profit component of the Burlington Housing Authority operates two supportive housing programs for chronically homeless and homeless families. The HOPE program is a permanent housing program for chronically homeless individuals living with mental health issues, substance abuse issues and disabilities. STEPS is a rapid rehousing program for homeless families meeting the HUD definition of homelessness. Families receive assistance for a maximum of 24 months. As part of the Continuum of Care funds from HUD, these programs require a 20% match to continue to operate in the community. The City plans to provide part of the cash match for the BDC to continue to operate these programs for the upcoming fiscal year.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Public Services: Operating costs of homeless/AIDS patient program Matrix Code: 03T
6	Project Name	North Park Library
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Each year, the City sets aside funds to purchase books, materials and supplies for the branch library in the Mayco Bigelow Community Center at North Park. Continuation of this financial assistance permits the library to operate and maintain its level of service to the community.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Public Services: other public services Matrix Code: 05
7	Project Name	Administration
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide Decent & Affordable Housing Provide improved public facilities Provide Economic Development Opportunities Improve the Quality of Public Infrastructure Homeless Shelter, Services, and Facility Assist
	Needs Addressed	Planning and Administration
	Funding	:
	Description	Administration of Community Development Division
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administration of CDBG funding and projects Matrix Code: 21A
8	Project Name	Relocation
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide Decent & Affordable Housing
	Needs Addressed	Decent, affordable housing
	Funding	:

	Description	Depending on the extent of the rehabilitation a homeowner may be required to relocate during the rehabilitation of their home. The City will provide temporary relocation assistance to persons who are qualified participants under the homeowner rehabilitation program. In all cases the City will try to reduce relocation expenses for homeowners by making arrangements for persons to stay with family members and friends during the rehabilitation of their home. The City will use CDBG funds to cover eligible relocation expense during the rehabilitation process.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Relocation Matrix Code: 08
9	Project Name	Empowerment Center - Allied Churches
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide Decent & Affordable Housing Homeless Shelter, Services, and Facility Assist
	Needs Addressed	Decent, affordable housing
	Funding	:
	Description	Grant funds will be used to fund a new program centered around ACAC's Empowerment Center. The program will incorporate previous programs (Coordinated Assessment Entry), with new programming. Programming will consist of: shelter services; employment services; substance abuse services; mental health services; food assistance; tenant education; financial literacy; men and women's empowerment groups; peer to peer group counseling, and HUD-certified housing counseling. All services will be open and free to both shelter residents and community individuals.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Public Services: Operating costs of homeless/AIDS patient program Matrix Code: 03T
10	Project Name	Youth Center CityGate Dream Center Services
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Funds will be used for staff salaries for the Youth Center, in order to provide free services in the following categories: community; kids and students; advocacy for Latinos; families; arts and education; nutrition and wellness; and health and fitness.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Youth Services Matrix Code: 05D
11	Project Name	Youth Center CityGate Dream Center Upgrades
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Funds will be used to renovate a portion of the facility on North Church Street to add an indoor soccer field/sport court.

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Youth Centers Matrix Code: 03D
12	Project Name	Family Abuse Services Upgrades
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Funds will be used to finish the shelter renovations at FAS's downtown Burlington emergency shelter. FAS will renovate a bedroom used by overnight staff, a bathroom, client meeting area, and the living room. The living room will be converted to a client resource center.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Other Public Facilities and Improvements: Facility for Battered and Abused Matrix Code: 03
13	Project Name	Residential Treatment Services Upgrades
	Target Area	Citywide / Non-Site-Specific
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:

	Description	RTS's Detoxification/Facility Based Crisis Unit has deteriorated. Funding will be used to update the unit, as well as address flooring issues in the kitchen from water damage. The water damaged floor will be replaced with new floor coverings, as required by the Health Department. Flooring will also be replaced in the Detox/Crisis Nurse's station, day room, and other unit rooms. Funds will also be used to improve unit lighting and for the addition of a steel security door with an electric lock.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Other Public Facilities and Improvements: Facility for Substance Abuse Matrix Code: 03
14	Project Name	Residential Treatment Services- Public Services
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	Public service funds will be used to provide case management services at RTS's Mebane Street Women's Recovery Home. The facility is for homeless women who are in recovery from an addiction and additional dual diagnosis mental health disorders.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities	Substance Abuse Services Matrix Code: 05F	

15	Project Name	Exchange Club Family Center
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	The Exchange Club Family Center is a non-profit child abuse prevention and treatment organization. Funds will be used to implement the Children's Parents program. The program will provide parenting classes to families at-risk for and/or involved in child abuse and neglect. Parenting class series are twelve sessions and are one and ½ hours in duration. Classes will be targeted to low to moderate income families, in high crime areas. Topics will include: Parenting Skills, Child Development, Communication, Complex Childhood Trauma, Child Abuse and Neglect, Family and Community Violence, Problem Solving, Poverty & Neglect; Financial Literacy, Anger Management, Creative Discipline, Family Values, Substance Abuse, Attachment/Family Connections, and Self-esteem.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Services for Abused and Neglected Matrix Code: 05N
16	Project Name	Haw River Greenway - Stone Quarry Segment
	Target Area	Eligible LMI Block Groups
	Goals Supported	Improve the Quality of Public Infrastructure
	Needs Addressed	Improvement of public infrastructure
	Funding	:
	Description	A 10' shared use path around the frontage of the Burlington Animal Shelter. The path will be placed behind the roadside ditch along Stone Quarry and Ruby Rd.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Street Improvements Matrix Code: 03K
17	Project Name	City Park Restrooms - Overbrook Amphitheater
	Target Area	Eligible LMI Block Groups
	Goals Supported	Provide improved public facilities
	Needs Addressed	Improvement and access to local public facilities
	Funding	:
	Description	This request comes at the need of the replacement of an outdoor restroom building that is over 50 years old and does not comply with any ADA requirements. The current restrooms are the only available restrooms near the back of the park. *** Project Budget was amended by Council vote Dec. 3, 2019.**
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Parks, Recreational Facilities Matrix Code: 03F
18	Project Name	Sharpe Road Pedestrian Crossing
	Target Area	Eligible LMI Block Groups
	Goals Supported	Improve the Quality of Public Infrastructure
	Needs Addressed	Improvement of public infrastructure
	Funding	:

	Description	This project will narrow the street (Sharpe Rd) and provide improved pedestrian crossing to access North Park Library and North Park Recreation Areas. Currently, Sharpe Road is approximately 53 feet wide, and not conducive to pedestrian use. The street width reduction and the crosswalk will improve safety and provide a direct connection to the North Park complex for people in the area.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Street Improvements Matrix Code: 03K
19	Project Name	Clay Street/Clay Court Paving
	Target Area	Eligible LMI Block Groups
	Goals Supported	Improve the Quality of Public Infrastructure
	Needs Addressed	Improvement of public infrastructure
	Funding	:
	Description	This project will widen the existing soil streets that are currently dirt and gravel to provide 20' minimum clear travel width and construct a standard turn-around area at the end of Clay Court. It will also pave the soil streets with asphalt.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Street Improvements Matrix Code: 03K

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In light of the limited amount of CDBG funds available to the Burlington, not all the City's housing and community development needs can be addressed. Therefore, priorities must be established to ensure that scarce resources are directed to the most pressing housing and community development needs.

In order to achieve the greatest impact possible from the limited federal funds available, the HOME Consortium intends to allocate its community development resources primarily to projects that will have a focused neighborhood impact on increasing access to opportunity. The Consortium's basis for increasing opportunity is governed by the opportunity mapping results of the 2014 Regional Assessment of Fair Housing. This is an econometric modeling technique designed to comprehensively quantify and analyze the geographic distribution of opportunity. Geographic priority investment areas have been determined based on their ability to connect opportunity to low and moderate-income residents within the Triad. These include the north-central, eastern, and southern areas of Burlington.

Multiple revitalization activities, such as housing rehabilitation and public facility development, will be geographically coordinated in order to maximize their impact. The neighborhood-level focus for non-housing community development needs within income-eligible areas reflects the City's desire to create appreciable and lasting living environment improvements given limited funds, and the specific geographic targeting of new family rental housing reflects the need to affirmatively further fair housing by directing this type of development to a broader range of neighborhoods, combating existing segregated settlement patterns.

Geographic Distribution

Target Area	Percentage of Funds
Citywide / Non-Site-Specific	70
Eligible LMI Block Groups	30

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

In order to achieve the greatest impact possible from the limited federal funds available, the City intends to allocate its non-housing community development resources primarily to projects that will have a focused neighborhood impact, as opposed to infrastructure projects of more dispersed expected benefit.

Burlington will invest its CDBG and HOME funds in areas primarily impacted by LMI persons. Several of the City's LMI census areas are located in the downtown area and include a significant rental housing

stock. While resources other than CDBG and HOME funds may be used in these areas to maintain and preserve housing, infrastructure, and public services, the City's CDBG and HOME funds will be focused in areas that are home to families, the elderly, the disabled, and the homeless. The City's provision of funding for new construction and acquisition of affordable housing will continue to be governed by its evaluation rubrics.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported
Homeless
Non-Homeless
Special-Needs
Total

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through
Rental Assistance
The Production of New Units
Rehab of Existing Units
Acquisition of Existing Units
Total

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The following public policy barriers were identified in the 2014 Piedmont Triad's Regional Assessment of Fair Housing, which included the City of Greensboro and the City of Burlington. Stakeholders interviewed during the consultation process for this Consolidated Plan verified that these barriers still influence the market for affordable housing.

- The absence of a public policy that results in the creation of affordable housing in higher opportunity areas.
- An inadequate supply of decent, affordable housing for low- and moderate-income households, including affordable housing that is accessible to persons with disabilities
- Burlington's zoning ordinance limits the number of unrelated people who may live together to two and restricts mobile homes to a dedicated district
- The absence of a public transportation system connecting low- and moderate-income neighborhoods with employment opportunities and other community assets reduces residential investment
- The absence of a lawfully organized and politically-neutral human rights commission to provide fair housing education, outreach and enforcement of fair housing laws
- The concentration of assisted housing in low- and moderate-income census tracts reduces affordable housing options to low-opportunity areas

These barriers tend to disproportionately impact lower- and moderate-income households, since, as found in the previous Needs Assessment, these households are most in need of affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is in the process of fulfilling action items on its Fair Housing Action Plan and will complete several key actions over the next five years. A Language Access Plan (LAP) was adopted in December 2015 in order as part of an effort to increase resident involvement and access to city services—including CDBG-funded activities—amongst the growing number of residents with limited English proficiency. The goals and strategies in the Consolidated Plan directly connect to the goals and strategies presented for the City of Burlington in the Regional Assessment of Fair Housing.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

In FY 2018, Burlington plans the following actions to help address the housing and community development needs of City residents, especially low- and moderate-income residents.

Actions planned to address obstacles to meeting underserved needs

The chief obstacle to meeting underserved needs is a lack of, or inadequate, resources---both financial and human (staffing). The City of Burlington will continue to collaborate with human and social service agencies and the Continuum of Care to identify potential resources for meeting the service needs of City residents. The restructuring effort of Allied Churches will help address this obstacle, as it will increase the efficiency of the institutional delivery system and help optimize the use of scarce human and financial resources. The funding for Burlington Development Corporation to operate two housing programs in the community is another example of Burlington's commitment to meeting needs. The improvements to the facilities at Ralph Scott Lifeservices will also directly improve access to the programs operated by this organization and the underserved needs of the low income populations it serves. Improving access to public facilities and infrastructure amongst underserved populations is also addressed in this plan. The funding for the North Park Library will benefit predominantly low moderate income residents of Burlington.

Actions planned to foster and maintain affordable housing

Burlington will continue to administer its housing rehabilitation program, which helps increase the supply of decent, affordable housing for low-income households in the City who would otherwise not be able to afford necessary rehab. The City will continue it's CHDO partnership with Habitat for Humanity of Alamance County and Alamance County Community Services Agency to finish the remaining lots at the Apple Tree Village. The relocation fund from CDBG will serve to encourage families to participate in the rehab program.

Actions planned to reduce lead-based paint hazards

The City actively reduces lead based paint (LBP) hazards by including abating all lead hazards as a part of its housing rehabilitation program. Additionally, in the discussion of activities to stimulate employment opportunities, the City delineates its planned efforts to encourage local contractors to be trained in safe work practices and to become state certified lead based paint abatement supervisors.

The City of Burlington will continue to uphold its obligation to abate all LBP hazards on properties it acquires. The City will also continue to work with the Alamance County Public Health Department to implement all aspects of the lead based paint regulations. In its efforts to evaluate and reduce lead based paint hazards in all of its CDBG and HOME funded rehabilitation projects, the Public Health

Department provides information and outreach on the dangers of lead-based paint, as well as guidance in the identification and reduction of lead-based paint hazards to all program participants. Blood level tests may be paid through the Housing Rehabilitation program for targeted populations, such as children under 5, when needed.

The City will continue to participate in NC Lead, a surveillance system that all pediatricians are required to enter data into. When a child is found with elevated levels of lead in the blood, the Health Department offers to complete an investigation. When the lead levels reach poisonous concentrations, the Health Department is required to do so.

In order to affirmatively market LBP safety and abatement initiatives, the Public Health Department issues literature on housing-related and non-housing related sources of lead. Materials are also available in Spanish.

Actions planned to reduce the number of poverty-level families

Burlington will continue participating in the North Carolina Construction Training Partnership Program. This workforce development initiative is designed to address the lack of middle skill employees through training low income Burlington residents in construction. The goal is to provide job training in the construction industry while improving the quality of affordable housing stock for low income residents in Burlington. NC Housing Finance Agency will also provide funds to the City to rehabilitate eligible affordable housing for low-income households. The goal for the Construction Training Partnership Program is to train 16 low income Burlington residents a year.

Actions planned to develop institutional structure

As part of the Allied Churches of Alamance County (ACAC) Coordinated Assessment (CA) project, the City of Burlington will work with ACAC and Alamance Housing Committee (AHC) within the context of the Balance of State CoC to address gaps in the institutional delivery system. The greatest gap in meeting the needs of all homeless populations is the reduced capacity of many agencies, given funding limitations in recent years. The institutional delivery system has been effective and providing substitutes for this need, but struggles to provide enough services given their limited capacity. In order to develop and improve this institutional structure, the coordinated assessment will result in an additional staff person to handle standardized systems for accessing homeless facilities and services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Burlington facilitates coordination among its partner agencies that results in a broadly shared understanding of community needs, collaborative and complementary approaches to addressing needs, and responsiveness to changes in conditions. Additionally, City general funds will continue to be

available for economic development, indicating a commitment to leveraging all possible resources to meet needs. By establishing set-asides to govern CDBG and HOME spending, the City is ensuring that high-priority public and private housing and social service agencies and their programs will continue to receive the resources required to achieve an appreciable impact.

The greatest gap in meeting the housing, community development, and economic development needs in the City is the reduced capacity of many agencies, given funding limitations in recent years, to carry out their work to the extent that is needed in the community. Reductions in work force resulting from dwindling resources pose a serious challenge to meeting escalating demand for affordable housing and related services. In order to overcome this gap, the City has planned to focus its capacity and delivery on priority needs.

Strategic planning and evaluation will continue to be performed periodically to ensure the streamlining of operations. The City will continue to work with Burlington Development Corporation, Burlington Housing Authority, ACAC, and Alamance Housing Committee to enhance coordination. Enhancing coordination is an important component of the Coordinated Assessment project as well as a part of the HOPE and STEPS programs administered by Burlington Development Corporation through CDBG funding.

Discussion

The City is committed to addressing institutional structure development, coordination of services, poverty reduction and affordable housing initiatives as necessary in our community over the upcoming year.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

Attachments

Citizen Participation Comments

